

**VMCS REGULAR BOARD MEETING MINUTES
5:30 P.M. (Wednesday, August 10, 2022)**

1. OPEN GENERAL SESSION

Procedural: 1.1 Call to Order 5:47 p.m.

Procedural: 1.2 Establishment of Quorum

Roll Call	Present	Absent
Anderson	X	
Bonenberger	X	
Farukhi	X	
Nelson	X	
Rhee	Absent	

Procedural: 1.3 Pledge of Allegiance

Action, Procedural: 1.4 Approval of the Agenda

Motion: Nelson		Second: Farukhi	
Roll Call	Aye	Nay	
Anderson	X		
Bonenberger	X		
Farukhi	X		
Nelson	X		
Rhee	Absent		
Item Passes – Vote: 4/4			
Item Does Not Pass – Vote:			

Procedural: 1.5 Public Comment

None

2. PARENT REPORTS

Reports: 2.1 School Site Council (SSC) Report by Parent Representative

Yvette LaValle presented the SSC Report as the classified representative. There will be two parent openings on the SSC this school year due to scholars being promoted and the ending of terms. On Monday, August 15, a message will be sent out for nominations. At the Back-to-School Night on Friday, August 26, parent nominees will deliver a brief speech, and then voting will begin from 8:00 p.m. Friday through 12:00 a.m. Sunday.

Reports: 2.2 English Learner Advisory Committee (ELAC) Report by Parent Representative

Chammarra Nguyen presented the English Learner Advisory Committee (ELAC) Report. The group has decided to meet every 3rd Wednesday of the month, while alternating between morning and evening meetings. It is hoped this approach will increase the level of consistent parent participation.

Reports: 2.3 F.A.S.T. Report by Parent Representative

Yvette LaValle presented the F.A.S.T. Report. At this time, F.A.S.T. is focused on the annual Cow Chip Bingo fundraiser. Yvette explained how the fundraiser works, as well as the partnership we have with Loara High School Band Program and the use of their field. For Grades 4 and 6, the fundraiser supports the cost of overnight trips. For all other grade levels, the fundraiser supports other F.A.S.T. events for our scholars and their families. The VMCS Kick-Off will also occur on August 12, and the Back-to-School Night is August 26.

3. CONSENT (ONE VOTE)

Action, Minutes: 3.1 June 8, 2022, Regular Board Meeting Minutes

Recommended Action: Consent section items are for routine matters that do not require discussion or deliberation by the Board. The consent calendar permits the Board to approve multiple items by one action. All Board members have the right to remove a consent item from the consent calendar so that normal discussion and deliberation may take place.

Motion: Farukhi		Second: Nelson	
Roll Call	Aye	Nay	
Anderson	X		
Bonenberger	X		
Farukhi	X		
Nelson	X		
Rhee	Absent		
Item Passes – Vote: 4/4			
Item Does Not Pass – Vote:			

4. LEGAL CONSULTATION/TRAINING -- HANSBERGER & KLEIN

Information: 4.1 Annual Brown Act Training Portal

The Board Members were asked if they had received a link to the Brown Act Training from our legal team, Hansberger & Klein. The Board Members said they had not received it yet, and Debra Schroeder stated she would follow through with the goal of the training being received and completed prior to the next Board Meeting.

5. ANNUAL ELECTION OF OFFICERS -- MIKE ANDERSON

Action: 5.1 President -- Nominations and Vote

Recommended Action: A President will be nominated from the Board Members, and then the Board Members will vote on the nominee(s).

Robert Nelson nominated Mike Anderson for the position of President. Anderson accepted the nomination. Then, the nomination was put to a vote.

Motion: Nelson		Second: Bonenberger	
Roll Call	Aye	Nay	
Anderson	X		
Bonenberger	X		
Farukhi	X		
Nelson	X		
Rhee	Absent		
Item Passes – Vote: 4/4			
Item Does Not Pass – Vote:			

Action: 5.2 Treasurer -- Nominations and Vote

Recommended Action: A Treasurer will be nominated from the Board Members, and then the Board Members will vote on the nominee(s).

Mike Anderson nominated Fared Farukhi for the position of Treasurer. Fared Farukhi accepted the nomination. Then, the nomination was put to a vote.

Motion: Anderson		Second: Bonenberger	
Roll Call	Aye	Nay	
Anderson	X		
Bonenberger	X		
Farukhi	X		
Nelson	X		

Rhee	Absent	
Item Passes – Vote: 4/4		
Item Does Not Pass – Vote:		

Action: 5.3 Secretary -- Nominations and Vote

Recommended Action: A Secretary will be nominated from the Board Members, and then the Board Members will vote on the nominee(s).

It was determined that in accordance to the By-Laws, Robert Nelson completed his first year in the role of secretary. Therefore, he will continue in the role during the 2022-2023 school year.

6. EXECUTIVE DIRECTOR REPORT -- DEBRA J. SCHROEDER

Information: 6.1 Orientation to Robert's Rules of Order

Debra Schroeder provided a simplified document for Robert's Rules of Order for the Board Members' use. An offer was made to purchase the book for Board Members. Instead, one book will be purchased for Robert Nelson since he serves as the Parliamentarian.

Information: 6.2 Orientation to BoardDocs

Prior to the start of the meeting, Kla Cook helped the scholars sign-on to BoardDocs. There was a quick orientation to BoardDocs, including how to view the agenda and documents using this platform.

Information: 6.3 VMCS Board Calendar

Another copy of the VMCS Board Calendar was provided to each Board Member.

Information: 6.4 VMCS Board By-Laws

Another copy of the VMCS Board By-Laws was provided to each Board Member. This needed to be read prior to the August Board Meeting. At this Board Meeting, there were no suggested changes to the By-Laws.

Information: 6.5 VMCS Board Policies

For each Board Meeting, a few Board Policies will be reviewed and updated. Prioritization will be on new mandated policies and new revisions to previously adopted policies. This review process will begin at the next Board Meeting.

Information: 6.6 Progress Report by Nelson Regarding New Site

A review of the conceptual design was conducted by the City of Anaheim. There was a lot of feedback, and it was initially discouraging. After a meeting with the City of Anaheim Planner assigned to our project, Thomas Gorham, it seemed more attainable. Much of the feedback from the City of Anaheim will fall under the category of "preexisting/nonconforming." The initial three studies that need to be conducted to support the eventual attainment of the CUP are traffic, parking, and noise. The traffic study has been set up. An entirely new CUP needs to be pursued because of the change in enrollment numbers from the schools that were initially approved in this location.

Discussion: 6.7 Continuance of Ad Hoc Committee for Relocation to New Facility

On a regular basis, the Ad Hoc Committee for Relocation to New Facility, will need to meet and discuss critical decisions regarding the new site. The past committee was composed of Robert Nelson and Fareed Farukhi. At this Board Meeting, there needs to be a confirmation of the need for this Ad Hoc Committee to continue the work, and there needs to be a vote as to who is assigned to this committee. Both Robert Nelson and Fareed Farukhi expressed a willingness to continue to serve in this capacity.

Information: 6.8 Proposal by EPD Solutions for Traffic Impact Analysis

After receiving proposals from two entities that conduct Traffic Impact Analysis, EDP Solutions appeared to be the best option. Both Robert Nelson and Mike Anderson reviewed the proposals and were in dialogue with Debra Schroeder. Because of the need for immediate action, the proposal from EDP Solutions was accepted. It is being brought to the Board for ratification tonight.

Information, Reports: 6.9 Wellness Policy

A copy of the Wellness Policy and its Summary was provided to the Board. This needs to be presented on an annual basis. Few changes were made, and it has stood the test of time. Approval for the Wellness Plan is one of the Action Items.

7. ASSISTANT DIRECTOR REPORT -- CHAMMARRA NGUYEN

Information: 7.1 Enrollment/Waiting List for 2022-2023

It continues to be challenging to fill the Transitional Kindergarten Class to its full enrollment of 24 scholars. This is due to the limited window of acceptance based on birthdays. There may be a decision to include scholars who do not meet the age requirement in TK, but legal counsel is needed. As of the Board Meeting, the enrollment is as follows. However, there may be some scholars who do not attend, which will be determined once school starts:

TK -- 19
 K -- 32
 1 -- 30
 2 -- 31
 3 -- 32
 4 -- 32
 5 -- 32
 6 -- 32
 Total -- 240

In terms of the waiting list, it is still strong at 321 scholars. The lists are long, with the exception of TK.

Reports: 7.2 Summer Academy Report

Chammarra Nguyen presented a PowerPoint about the Summer Academy Program. The Summer Academy was held for a total of 30 days between June 6 and July 15. Based on iReady data, there was strong growth. This contrasts with the normal academic summer slide. There were a number of field trips, special presenters on campus, Baba the Storyteller, etc. There is a question whether promoted 6th graders should be part of the program considering the attrition that occurred among this age group. The inclusion of 6th graders is not a requirement.

Information: 7.3 Williams Act Resolution

Chammarra Nguyen discussed the intent of the Williams Act, including the provision of sufficient instructional materials for all scholar across all grade levels. The Williams Act Resolution describes the expectations, as well as lists the primary instructional materials used at VMCS. VMCS is compliant in accordance to the Williams Act, and the Board will be affirming this through their vote on the Williams Act Resolution as an Action Item.

Information: 7.4 School Visitation by Board Members and Weekly Update

There are various ways Board Members can become familiar with the VMCS Program. All Board Members now have access to the Weekly Update, which typically goes out on Sundays at 5:00 p.m. Board members are also encouraged to take a tour of the school. The next events to possibly attend include the Kick-Off Event on Friday, August 12, from 6:00-7:00 p.m., and Back-to-School Night on Friday, August 26, from 5:30-8:00 p.m.

8. ICON SCHOOL MANAGEMENT REPORT -- ROY KIM

Information, Reports: 8.1 May and June 2022 Financials

Roy Kim displayed a PowerPoint Presentation to go over the financials for May and June 2022. The financial position of VMCS continues to be healthy and would permit the school to continue for more than a school year with sufficient funds in the absence of any incoming funds. Outside of VMCS, enrollment has decreased for many schools and districts.

Reports: 8.2 Consolidated Application Reporting System (CARS)

There has been a delay in the opening of the CARS. Therefore, nothing to approve in this area at this time.

9. ACTION ITEMS

Action: 9.1 Approval of Establishment of Ad Hoc Committee for Relocation to New Facility

RECOMMENDATION: It is recommended that the VMCS Board of Directors approves the establishment of an Ad Hoc Committee for Relocation to New Facility through Resolution 081022, with Board Members Robert Nelson and Fareed Farukhi on the Committee.

RATIONALE: The process of completing escrow and working with the City of Anaheim and the Anaheim Elementary School District for their approval requires a subset of the Board to coordinate our efforts.

Motion: Anderson	Second: Bonenberger	
Roll Call	Aye	Nay
Anderson	X	

Bonenberger	X	
Farukhi	Early Departure	
Nelson	X	
Rhee	Absent	
Item Passes – Vote: 3/3		
Item Does Not Pass – Vote:		

Action: 9.2 Ratification of EPD Solutions for Traffic Impact Analysis

RECOMMENDATION: It is recommended that the VMCS Board of Directors ratify the engagement of EPD Solutions for the required Traffic Impact Analysis.

RATIONALE: The completion of a Traffic Impact Analysis is necessary in order to pursue a CUP for VMCS's new location. Two proposals were analyzed, and EPD Solutions was selected with the support of Robert Nelson, Mike Anderson, and Debra Schroeder. It was important to make a timely decision in order to avoid delays in the CUP process.

Motion: Bonenberger		Second: Nelson	
Roll Call	Aye	Nay	
Anderson	X		
Bonenberger	X		
Farukhi	Early Departure		
Nelson	X		
Rhee	Absent		
Item Passes – Vote: 3/3			
Item Does Not Pass – Vote:			

Action: 9.3 Approval of the VMCS Wellness Policy

RECOMMENDATION: It is recommended that the VMCS Board of Directors approves the VMCS Wellness Policy for 2022-2023.

RATIONALE: The VMCS Wellness Policy needs to be reviewed and approved by the Board annually.

Motion: Anderson		Second: Bonenberger	
Roll Call	Aye	Nay	
Anderson	X		
Bonenberger	X		
Farukhi	Early Departure		
Nelson	X		
Rhee	Absent		
Item Passes – Vote: 3/3			
Item Does Not Pass – Vote:			

Action: 9.4 Approval of Resolution 08102022: Resolution on Sufficiency or Insufficiency of Instructional Materials

RECOMMENDATION: It is recommended that the VMCS Board of Directors approves Resolution No. 08102022 regarding the sufficiency of instructional materials for VMCS scholars.

RATIONALE: Annually, the VMCS Board needs to determine that the scholars of VMCS have sufficient instructional materials to support their academic progress.

Motion: Nelson		Second: Bonenberger	
Roll Call	Aye	Nay	
Anderson	X		
Bonenberger	X		
Farukhi	Early Departure		
Nelson	X		
Rhee	Absent		
Item Passes – Vote: 3/3			
Item Does Not Pass – Vote:			

10. BOARD COMMENTS

Procedural: 10.1 General Comments

Robert Nelson brought up the feasibility of returning to Zoom Meetings since it is still permissible due to COVID-19. Roy Kim indicated that many schools/districts are still meeting via Zoom (approximately 80%). After a discussion among the Board Members who were present, it was determined that the next meeting will be held via Zoom. At each future Board Meeting, this topic will be revisited. The appropriate Board Resolution will be included in the Agenda for the meeting.

Information: 10.2 Next Board Meeting: Wednesday, September 7, 2022, at 5:30 p.m., via Zoom

11. BOARD ADJOURNMENT

Procedural: 11.1 Board Adjournment: 7:53 p.m.