

**VMCS REGULAR BOARD MEETING MINUTES**  
**5:30 P.M. on Wednesday, August 21, 2024**  
**412 W. Carl Karcher Way**  
**Anaheim, CA 92801**

**1. OPEN GENERAL SESSION**

**Procedural: 1.1 Call to Order 5:31 p.m.**

**Procedural: 1.2 Establishment of Quorum**

<b>Roll Call</b>	<b>Present</b>	<b>Absent</b>
Anderson	X	
Bonenberger	X	
Farukhi		X
Nelson	X	
Rhee		X

**Procedural: 1.3 Pledge of Allegiance**

**Action, Procedural: 1.4 Approval of the Agenda**

**Recommended Action:** This agenda has been posted within the 72 hours required by the Brown Act.

Motion: Nelson		Second: Bonenberger	
Roll Call	Aye	Nay	
Anderson	X		
Bonenberger	X		
Farukhi	Absent		
Nelson	X		
Rhee	Absent		
Item Passes – Vote: 3/3			
Item Does Not Pass – Vote:			

**Procedural: 1.5 Public Comment**

None

**2. PARENT REPORTS**

**Information, Reports: 2.1 School Site Council (SSC) Report by Parent Representative**

There has not been a SSC Meeting for the new school year yet. The first SSC Meeting is scheduled for Thursday, September 5, at 5:30 p.m. For the 2024-2025 school year, the elected parent representatives are Katie Hallum, Diana Lujan, Ivette Ramos, and Lorena Santana. The elected staff representatives are Jimmy Bui, Larissa Mino, and Yvette LaValle. Debbie Schroeder is an ongoing member of the SSC in her role as Founding/Executive Director.

**Information, Reports: 2.2 English Learner Advisory Committee (ELAC) Report by Parent Representative**

There has not been an ELAC Meeting for the new school year yet. The first one is scheduled for Thursday, September 25, 2024, at 9:00 a.m. This is after the initial ELPAC Assessments have taken place.

**Information, Reports: 2.3 Family and Staff Team (F.A.S.T.) Report by Parent Representative**

F.A.S.T. is in the middle of the Cow Chip Bingo Fundraiser, which is the largest fundraiser for the school year. For Grades 4 and 6, the amount raised by families supports their big field trips. Also, on Monday, September 16, our Spirit Squad will perform at Angel's Stadium. There will be 28 spirit squad members, as well as their families, for a total of 100+ participants.

**3. CONSENT (ONE VOTE)**

**Action, Minutes: 3.1 July 31, 2024, Special Board Meeting Minutes**

**Recommended Action:** Consent section items are for routine matters that do not require discussion or deliberation by the Board. The consent calendar permits the Board to approve multiple items by one action. All Board members have the right to remove a consent item from the consent calendar so that normal discussion and deliberation may take place.

Motion: Nelson	Second: Anderson
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Roll Call	Aye	Nay
Anderson	X	
Bonenberger	X	
Farukhi	Absent	
Nelson	X	
Rhee	Absent	
Item Passes – Vote: 3/3		
Item Does Not Pass – Vote:		

**4. LEGAL CONSULTATION/TRAINING -- YM&C**

**Information: 4.1 Annual Brown Act Training Portal**

Board Members were informed of the Brown Act Training that needs to be completed on an annual basis. This year, the training is via a video provided by YM&C. Once the training is completed, Debra Schroeder needs to be informed so she can request a certificate of completion from YM&C.

**5. ANNUAL ELECTION OF OFFICERS -- MIKE ANDERSON**

**Action: 5.1 Identification of Officers with Two-Years in Current Position, Nominations, and Elections.**

**Recommended Action:** Nominations will be made by the Board Members for any positions in which two years have been served. For the VMCS Board, the positions are President, Treasurer, and Secretary. In accordance with the By-Laws, there are no term limits. Once nominations have been made within the Board, Board Members will vote on the nominee(s). The remainder of the Board Meeting will be run by the newly elected Board Officers. For the 2024-2025 school year, the two positions for which an election needs to be held are Board President and Board Treasurer.

Mike Anderson was nominated to serve as the President of the VMCS Board.

Motion: Nelson		Second: Bonenberger	
Roll Call	Aye	Nay	
Anderson	X		
Bonenberger	X		
Farukhi	Absent		
Nelson	X		
Rhee	Absent		
Item Passes – Vote: 3/3			
Item Does Not Pass – Vote:			

Fareed Farukhi was nominated to serve as the Treasurer of the VMCS Board.

Motion: Anderson		Second: Nelson	
Roll Call	Aye	Nay	
Anderson	X		
Bonenberger	X		
Farukhi	Absent		
Nelson	X		
Rhee	Absent		
Item Passes – Vote: 3/3			
Item Does Not Pass – Vote:			

**6. EXECUTIVE DIRECTOR REPORT -- DEBRA J. SCHROEDER**

**Information: 6.1 VMCS Board Calendar**

Due to a conflict in schedule with the AESD Board Meeting during which the VMCS request for the Material Revision will be voted upon by the AESD Board, there is a need to change the VMCS September Board Meeting from September 11, 2024, to September 25, 2024.

**Information: 6.2 VMCS Board By-Laws**

The Board Members were provided with a copy of the VMCS By-Laws annually for discussion and possible revision. The Board Members determined the By-Laws should remain as is.

**Information: 6.3 Orientation to Robert's Rules of Order**

The Board Members were provided with a synopsis of the Robert's Rules of Order, which guides how the Board Meetings are run procedurally.

#### **Information: 6.4 Progress Report on New Site**

Nelson provided an update on the new site. There is a black-out period for the issuance of Bonds between November 10, 2024, and January 10, 2025. For this reason, VMCS is pushing hard for the completion of the process by October 15, 2024. This is an aggressive timeline, which we may not make. We are awaiting final reports from the engineers, the lot line division, and the lunch patio grading plan. Four separate lots are involved, which complicates everything. There is also a need to come to an agreement with the easements since half of the lunch patio is on the church's property. The overhang connecting the two buildings will be removed next week.

#### **Discussion, Information: 6.5 Continuance of Ad Hoc Committee for Relocation to New Facility**

To facilitate timely decisions regarding the new site, an Ad Hoc Committee will continue to exist. Both Bonenberger and Nelson are willing to continue in this role, pending Board approval.

#### **Discussion, Information: 6.6 Board Policy for Harassment, Intimidation, Discrimination, and Bullying (Revision)**

This Board Policy was discussed and revised toward the end of the 2023-2024 school year with input from our previous legal counsel. With the input of YM&C, it was determined there was a need for further refinement.

#### **Discussion, Information: 6.7 Board Policy for Title IX (Revision)**

This Board Policy was discussed and revised toward the end of the 2023-2024 school year with input from our previous legal counsel. With the input of YM&C, it was determined there was a need for further refinement.

#### **Discussion, Information: 6.8 Board Policy for Suicide Prevention (Revision)**

This Board Policy was discussed and revised toward the end of the 2023-2024 school year with input from our previous legal counsel. With the input of YM&C, it was determined there was a need for further refinement.

#### **Discussion, Information: 6.9 Board Policy for Wellness (Revision)**

The Board Policy for Wellness is revisited and revised annually with input from a committee. AUHSD, as our School Food Authority and Meal Vendor, requests a copy of the revised policy yearly.

#### **Discussion, Information: 6.10 Board Policy for Instructional Use of Movies and Media (New)**

It was determined that a Board Policy for the instructional use of movies and media was needed to reassure parents and guide staff. The focus is how to legally, effectively, and appropriately incorporate these resources into instruction.

### **7. ASSISTANT DIRECTOR REPORT -- CHAMMARRA NGUYEN**

#### **Information: 7.1 Enrollment for 2024-2025**

Grade TK -- 24  
Grade K -- 27 (pending 4 enrollees)  
Grade 1 -- 34 (2 scholars in K/1 combination)  
Grade 2 -- 32  
Grade 3 -- 31 (pending 1 enrollee)  
Grade 4 -- 32  
Grade 5 -- 32  
Grade 6 -- 31 (pending 1 enrollee)

#### **Information: 7.2 Waiting List for Underaged TK and TK-6**

The number of scholars who are not old enough to start school in 2024-2025 are not included. Also, the waiting list is shorter due to the enrollment of scholars in Grades TK and K, as well as the few openings due to scholars moving out of the area.

Grade TK -- 14  
Grade K -- 43  
Grade 1 -- 28  
Grade 2 -- 54  
Grade 3 -- 21  
Grade 4 -- 38  
Grade 5 -- 95  
Grade 6 -- 58

#### **Information: 7.3 ELOP and Summer Academy Refinements**

Nguyen determined that it is unnecessary to develop a new ELOP since the current one is still acceptable. However, it is appropriate to reflect upon the past Summer Academy to determine possible refinements for the 2024-2025 school year. Most

likely, there will still be 15 days devoted to English Language Areas and 15 days devoted to Mathematics. There may be a need for a different enrollment process with a set due date for parents' responses. Additionally, if enrollment is capped at 100 scholars with a waiting list for additional scholars, it would be easier to anticipate staffing needs. The combination of on campus and off campus field trips was well balanced and will most likely be continued.

**Information: 7.4 Williams Act Resolution**

This is an annual requirement to determine if each scholar has his/her own instructional materials that are standards aligned. VMCS has always been able to fulfill this requirement. There is a Resolution to this effect in the Action Items.

**8. ICON SCHOOL MANAGEMENT REPORT -- ROY KIM**

**Information, Reports: 8.1 May and June Financials**

Kim provided the May and June financials with a PowerPoint Presentation. The Board Members received the presentation ahead of the Board Meeting. VMCS remains fiscally strong with a healthy reserve.

**Information, Reports: 8.2 Additional Fiscal Updates and Reports**

The Unaudited Actuals will be provided to the Board, AESD, and OCDE in September. Based on the State Budget, the cuts to education remain minor.

**9. ACTION ITEMS**

**Action: 9.1 Approval of the Revised VMCS Board Meeting Calendar for 2024-2025**

**RECOMMENDATION:** It is recommended that the VMCS Board of Directors approves the revised Board Calendar to avoid a conflict with the AESD Board Meeting on September 11, 2024, when a decision will be made about the proposed Material Revision.

**RATIONALE:** This change in schedule occurred because of AESD's postponement of the Material Revision, which was originally scheduled for August 14, 2024.

Motion: Bonenberger		Second: Nelson	
Roll Call	Aye	Nay	
Anderson	X		
Bonenberger	X		
Farukhi	Absent		
Nelson	X		
Rhee	Absent		
Item Passes – Vote: 3/3			
Item Does Not Pass – Vote:			

**Action: 9.2 Approval of Establishment of Ad Hoc Committee for Relocation to New Facility**

**RECOMMENDATION:** It is recommended that the VMCS Board of Directors approves the establishment of an Ad Hoc Committee for Relocation to New Facility through Resolution 082124 A, with Board Members Kyle Bonenberger and Robert Nelson on the committee.

**RATIONALE:** The process of completing escrow and working with the City of Anaheim, the Anaheim Elementary School District, and vendors for their support and services related to VMCS's relocation to the new site requires a subset of the Board to coordinate our efforts.

Motion: Anderson		Second: Nelson	
Roll Call	Aye	Nay	
Anderson	X		
Bonenberger	X		
Farukhi	Absent		
Nelson	X		
Rhee	Absent		
Item Passes – Vote: 3/3			
Item Does Not Pass – Vote:			

**Action: 9.3 Approval of the Revised Board Policy for Harassment, Intimidation, Discrimination, and Bullying**

**RECOMMENDATION:** With YM&C's counsel, it was determined that VMCS's Harassment, Intimidation, Discrimination, and Bullying Policy needed to be revised based on new government requirements.

**RATIONALE:** Board policies need to be reviewed and revised on an ongoing basis to remain compliant with State and/or Federal regulations.

Motion: Bonenberger		Second: Anderson	
Roll Call	Aye		Nay
Anderson	X		
Bonenberger	X		
Farukhi	Absent		
Nelson	X		
Rhee	Absent		
Item Passes – Vote: 3/3			
Item Does Not Pass – Vote:			

**Action: 9.4 Approval of the Revised Board Policy for Suicide Prevention**

**RECOMMENDATION:** With YM&C's counsel, it was determined that VMCS's Suicide Prevention Policy needed to be revised based on new government requirements.

**RATIONALE:** Board policies need to be reviewed and revised on an ongoing basis to remain compliant with State and/or Federal regulations.

Motion: Nelson		Second: Anderson	
Roll Call	Aye		Nay
Anderson	X		
Bonenberger	X		
Farukhi	Absent		
Nelson	X		
Rhee	Absent		
Item Passes – Vote: 3/3			
Item Does Not Pass – Vote:			

**Action: 9.5 Approval of the Revised Board Policy for Title IX**

**RECOMMENDATION:** With YM&C's counsel, it was determined that VMCS's Title IX Policy needed to be revised based on new government requirements.

**RATIONALE:** Board policies need to be reviewed and revised on an ongoing basis to remain compliant with State and/or Federal regulations.

Motion: Anderson		Second: Bonenberger	
Roll Call	Aye		Nay
Anderson	X		
Bonenberger	X		
Farukhi	Absent		
Nelson	X		
Rhee	Absent		
Item Passes – Vote: 3/3			
Item Does Not Pass – Vote:			

**Action: 9.6 Approval of the Revised Wellness Policy**

**RECOMMENDATION:** With AUHSD's counsel, it was determined that VMCS's Wellness Policy needed to be revised based on new government expectations.

**RATIONALE:** Board policies need to be reviewed and revised on an ongoing basis to remain compliant with State and/or Federal regulations.

Motion: Bonenberger		Second: Anderson	
Roll Call	Aye		Nay
Anderson	X		
Bonenberger	X		
Farukhi	Absent		

Nelson	X	
Rhee	Absent	
Item Passes – Vote: 3/3		
Item Does Not Pass – Vote:		

**Action: 9.7 Approval of the Instructional Use of Movies and Media Policy**

**RECOMMENDATION:** Based on site observations, it was determined that VMCS needed to develop a Policy regarding the instructional use of movies and media in the classrooms.

**RATIONALE:** Board policies need to be reviewed and revised on an ongoing basis to remain compliant with State and/or Federal regulations. When there is a policy gap, there is also a need to develop new policies.

Motion: Nelson		Second: Bonenberger
Roll Call	Aye	Nay
Anderson	X	
Bonenberger	X	
Farukhi	Absent	
Nelson	X	
Rhee	Absent	
Item Passes – Vote: 3/3		
Item Does Not Pass – Vote:		

**Action: 9.8 Approval of the ELOP Plan Refinements**

**RECOMMENDATION:** Every three years, the ELOP Plan needs to be developed and Board approved.

**RATIONALE:** Although the expectation is to have the ELOP Plan revised or written every three years, at VMCS we will revisit it on a yearly basis to ensure a strong intersession and/or Summer Academy Program.

**Withdrawn from Agenda because the plan is still current.**

Motion:		Second:
Roll Call	Aye	Nay
Anderson		
Bonenberger		
Farukhi		
Nelson		
Rhee		
Item Passes – Vote:		
Item Does Not Pass – Vote:		

**Action: 9.9 Approval of 2024-2025 Williams Act Resolution**

**RECOMMENDATION:** It is recommended that the VMCS Board of Directors approves the 2024-2025 Williams Act Resolution.

**RATIONALE:** A Williams Act Resolution must be brought to the VMCS Board yearly. All of the scholars have sufficient standards-aligned curriculum and resources for English-language arts, mathematics, science, and history/social-science.

Motion: Bonenberger		Second: Nelson
Roll Call	Aye	Nay
Anderson	X	
Bonenberger	X	
Farukhi	Absent	
Nelson	X	
Rhee	Absent	
Item Passes – Vote: 3/3		
Item Does Not Pass – Vote:		

**10. BOARD COMMENTS**

**Procedural: 10.1 General Comments**

LaValle shared that the La Palma Park Way will be under construction, and this will create parking issues for the staff and families. Solutions are being sought out, including a discussion with the manager of Carls.

**Information: 10.2 Next Board Meeting: Wednesday, September 25 2024, at 5:30 p.m. This meeting will be in-person.**

**11. BOARD ADJOURNMENT**

**Procedural: 11.1 Board Adjournment: 6:50 p.m.**

Motion: Anderson	Second: Bonenberger	
Roll Call	Aye	Nay
Anderson	X	
Bonenberger	X	
Farukhi	Absent	
Nelson	X	
Rhee	Absent	
Item Passes – Vote: 3/3		
Item Does Not Pass – Vote:		