

**VIBRANT MINDS CHARTER SCHOOL
412 W. CARL KARCHER WAY
ANAHEIM, CA 92801**

**REGULAR BOARD MEETING MINUTES
Wednesday, December 11, 2024, 5:30 p.m.**

1. OPEN SESSION

Procedural: 1.1 Call to Order

5:32 p.m.

Procedural: 1.2 Establishment of Quorum

Roll Call	Present	Absent
Anderson	X	
Bonenberger	X	
Farukhi	Late	
Nelson	X	
Rhee		X

Procedural: 1.3 Pledge of Allegiance

Action: 1.4 Approval of the Agenda

Recommended Action: This agenda has been posted within the 72 hours required by the Brown Act for a Regular Board Meeting.

Motion: Bonenberger		Second: Nelson
Roll Call	Aye	Nay
Anderson	X	
Bonenberger	X	
Farukhi	Late	
Nelson	X	
Rhee	Absent	
Item Passes – Vote: 3/3		
Item Does Not Pass – Vote:		

Procedural: 1.5 Public Comment

None

2. PARENT REPORTS

Reports: 2.1 School Site Council (SSC) Report by Parent/Staff Representative

Katie Hallum presented on behalf of the SSC. The SSC Meeting occurred on December 5, 2024, at 5:30 p.m., via Zoom. The topics discussed included the ELAC report, the Comprehensive Safe School Plan, survey results from scholars associated with the Community School Grant, the Dashboard with the attendance and assessment data from the 2023-2024 school year, the School Accountability Report Card (SARC), the proposed school calendar for 2025-2026, and an update regarding the new facilities.

Reports: 2.2 English Learner Advisory Committee (ELAC) Report by Parent/Staff Representative

Chammarra Nguyen presented on behalf of the ELAC. No one attended the last ELAC Meeting.

Reports: 2.3 Family and Staff Team (F.A.S.T.) Report by Parent/Staff Representative

Yvette LaValle presented on behalf of F.A.S.T. Upcoming events include the Winter Showcase for various performing arts groups, 80s Day commemorating the 80th day of school, and Snow Day on the last day of school prior to the Winter Break. At this time, there are limitations in some of the events we typically do (e.g., Lunch with a Loved One) and the number of volunteers on campus at one time due to the construction project on La Palma Parkway and the lack of available parking. We are pursuing a grant for a Kaboom Playground at the new site, and we passed the first step of being selected. We are looking forward to the three-week Winter Break.

3. CONSENT (ONE VOTE)

Action (Consent): 3.1 Wednesday, November, 2024, 5:30 p.m., Board Meeting Minutes

Recommended Action: Consent section items are for routine matters that do not require discussion or deliberation by the Board. The consent calendar permits the Board to approve multiple items by one action. All Board members have the right to remove a consent item from the consent calendar so that normal discussion and deliberation may take place.

Motion: Anderson		Second: Farukhi
Roll Call	Aye	Nay
Anderson	X	
Bonenberger	X	
Farukhi	X	
Nelson	X	
Rhee	Absent	
Item Passes – Vote: 4/4		
Item Does Not Pass – Vote:		

4. EXECUTIVE DIRECTOR REPORT -- DEBRA J. SCHROEDER

Discussion, Information: 4.1 Presentation by Kirt Gilliland of JLL

Kirt Gilliland presented the services that would be provided by JLL. They would serve as the Owner's Representative Management and oversee and coordinate the work from all of the entities involved in the modernization of our new site. This would involve approximately 20 hour per week on site and off-site. Aaron Markel would be our primary point person from JLL. Their primary role is to solve problems that typically occur in a project like this, including the logistics. Kirt also believed that there would be a clear picture by April 1 as to whether this project will be completed on time for the start of the 2025-2026 school year.

Information: 4.2 Transition Scenarios for 2025-2026

Schroeder presented the various scenarios that included being able to occupy the new site for the 2025-2026 school year, being able to make a mid-year move in December 2025, and needing to stay at a temporary location for the entire 2025-2026 school year.

Information: 4.3 Temporary Site Options for 2025-2026

Schroeder shared the possibility that staying put may not be a possibility since the facility has been put on the market. Temporary sites that are being pursued include Zion, St. Anthony Claret, and Anaheim Elementary School District classrooms under Proposition 39.

Discussion, Information: 4.4 Staff Parking Update for New Site and Possible Agreement

The parking structure adjacent to the Bank of America Tower on Harbor Blvd has been secured. This was always the best option in terms of proximity and logistics. It is located just west of the new school site. The cost will be \$70 per space per month for a total monthly cost of \$3,500 for 50 spaces.

Information: 4.5 School Calendar for 2025-2026

The proposed calendar has been set to maximize the probability of starting the 2025-2026 school year at the new site. The beginning of the school year is August 25, 2025, with the week prior to that reserved for the staff to get the school set up. This is a later start than the norm for VMCS, as well as AESD. Although there is currently only two weeks for the Winter Break, this could be expanded to three weeks if a mid-year move is needed. This would give the staff a two-week vacation break and one week to set up the school. We would then need to extend the school year by a week in June.

Information: 4.6 School Accountability Report Card (SARC)

This is a mandated document that is completed each school year. It is updated with new data, but many narrative sections are not changed substantially. The SARC needs to be posted to our website in English and Spanish by February 1, 2025.

Information: 4.7 California Community Schools Partnership Program (CCSPP) Planning Grant Update

For the CCSPP, various groups need to be surveyed as part of the engagement process and to develop the Community School Plan. The plan could result in funding up to \$250,000 per school year. Scholars in Grades 3-6 completed a survey. For improvements to the school, the scholars focused on a better playground, a class pet, and better food. More survey data to follow, including results from a Parent Survey.

Discussion: 4.8 Comprehensive School Safety Plan -- Final Review

Yvette LaValle shared some of the refinements to the Comprehensive School Safety Plan. For this school year, the changes were minimal. For the new school site, many aspects of the School Safety Plan will need to be changed.

5. ASSISTANT DIRECTOR REPORT -- CHAMMARRA NGUYEN

Information: 5.1 Current Enrollment

TK - 24
K - 30
1st - 32
2nd - 32
3rd - 32
4th - 33
5th - 32
6th - 32

Information: 5.2 Current Waiting List

PS - 57
TK - 17
K - 9
1st - 31
2nd - 59
3rd - 24
4th - 42
5th - 94
6th - 22

Information: 5.3 Dashboard Data from 2023-2024 SBAC Assessments

Nguyen shared the results from the California Dashboard, including some comparative data. VMCS performed strongly in all areas, with the exception of English Learners and their performance on the ELPAC. However, this appears to be the result of their very strong performance in the 2022-2023 school year, making it hard to show growth in the 2023-2024 school year. Especially noteworthy was the improvement in attendance (from red to yellow) and the performance level in English-language arts and mathematics (green in both areas).

6. ICON SCHOOL MANAGEMENT REPORT -- ROY KIM

Reports: 6.1 October 2024 Financials

Kim provided a PowerPoint Presentation regarding VMCS's financials. The financial health of VMCS remains strong with 351 days of operational funds without additional funding. At this time, we have about \$5.1 million dollars in funding, with approximately \$800,000 restricted.

Information: 6.2 First Interim Budget Report

The First Interim Budget represents the first four months of the school year. It is a comparison of the adopted budget vs. actual expenditures, and it must be provided to AESD and OCDE.

Information: 6.3 Additional Fiscal Updates

None at this time.

7. ACTION ITEMS

Action: 7.1 Approval of JLL Proposal

RECOMMENDATION: It is recommended that the VMCS Board of Directors approves the proposal from JLL to provide site owner representation for the modernization project for the new site.

RATIONALE: In order to complete the modernization process for the move into the new site for the 2025-2026 school year, it seems important to have someone or an entity in place to keep the project moving forward.

Motion: Bonenberger		Second: Nelson
Roll Call	Aye	Nay
Anderson	X	
Bonenberger	X	
Farukhi	Early Departure	
Nelson	X	
Rhee	Absent	
Item Passes – Vote: 3/3		
Item Does Not Pass – Vote:		

Action: 7.2 Approval of Parking Agreement (If Available)

RECOMMENDATION: It is recommended that the VMCS Board of Directors approves the Parking Agreement with KF Properties.

RATIONALE: In order to complete the Lot Line Adjustment process and close escrow, we must have the staff parking in place. At this time, we will proceed with one of the three entities previously discussed with a formalized Parking Agreement.

Motion: Nelson		Second: Bonenberger
Roll Call	Aye	Nay
Anderson	X	
Bonenberger	X	
Farukhi	Early Departure	
Nelson	X	
Rhee	Absent	
Item Passes – Vote: 3/3		
Item Does Not Pass – Vote:		

Action: 7.3 Approval of School Calendar for 2025-2026

RECOMMENDATION: It is recommended that the VMCS Board of Directors approves the School Calendar for 2025-2026, with a delayed start.

RATIONALE: While this calendar may be adjusted again, it is important to have something in place that supports the modernization of the new school site.

Motion: Bonenberger		Second: Anderson
Roll Call	Aye	Nay
Anderson	X	
Bonenberger	X	
Farukhi	Early Departure	
Nelson	X	
Rhee	Absent	
Item Passes – Vote: 3/3		
Item Does Not Pass – Vote:		

Action: 7.4 Approval of School Accountability Report Cards (SARC)

RECOMMENDATION: It is recommended that the VMCS Board of Directors approves the School Accountability Report Card (SARC).

RATIONALE: The School Accountability Report Card (SARC) is a required document by the State of California, which must be updated annually.

Motion: Anderson		Second: Bonenberger
Roll Call	Aye	Nay
Anderson	X	

Bonenberger	X	
Farukhi	Early Departure	
Nelson	X	
Rhee	Absent	
Item Passes – Vote: 3/3		
Item Does Not Pass – Vote:		

Action: 7.5 Approval of the Comprehensive School Safety Plan

RECOMMENDATION: It is recommended that the VMCS Board of Directors approves the Comprehensive School Safety Plan, which has been presented to the SSC twice and to the Board in a Public Hearing on November 11, 2024.

RATIONALE: The Comprehensive School Safety Plan needs to be revisited and refined on an annual basis. It is a required document for all schools and districts.

Motion: Nelson		Second: Anderson
Roll Call	Aye	Nay
Anderson	X	
Bonenberger	X	
Farukhi	Early Departure	
Nelson	X	
Rhee	Absent	
Item Passes – Vote: 3/3		
Item Does Not Pass – Vote:		

Action: 7.6 Approval of the 1st Interim Budget Report

RECOMMENDATION: It is recommended that the VMCS Board of Directors approves the 1st Interim Budget Report.

RATIONALE: This mandated budget report must be submitted to the AESD and OCDE after Board approval.

Motion: Nelson		Second: Bonenberger
Roll Call	Aye	Nay
Anderson	X	
Bonenberger	X	
Farukhi	Early Departure	
Nelson	X	
Rhee	Absent	
Item Passes – Vote: 3/3		
Item Does Not Pass – Vote:		

8. BOARD COMMENTS

Procedural: 8.1 General Comments

None

Information: 8.2 Next Board Meeting: Wednesday, January 8, 2025, at 5:30 p.m. This meeting will be in-person.

9. BOARD ADJOURNMENT

Procedural: 9.1 Board Adjournment: 7:43 p.m.

Motion: Anderson		Second: Bonenberger
Roll Call	Aye	Nay
Anderson	X	
Bonenberger	X	
Farukhi	Early Departure	
Nelson	X	
Rhee	Absent	

Item Passes – Vote: 3/3
Item Does Not Pass – Vote: