

**VMCS REGULAR BOARD MEETING MINUTES (Wednesday, December 8, 2021)**  
 Generated by Debra Schroeder on Sunday, January 2, 2022

**1. CLOSED GENERAL SESSION**

**Procedural: 1.1 Call to Order 5:05 p.m.**

**Procedural: 1.2 Establishment of Quorum for Closed Session**

Roll Call	Present	Absent
Anderson	X	
Farukhi		Late
Hernandez Figueroa	X	
Nelson	X	
Rhee	X	

**Procedural: 1.3 Public Comment -- Closed Session Agenda Item(s)**

None

**Information: 1.4 Conference with Real Estate Agent**

Paul Kott, our agent, provided a summation of their counter to our offer. A discussion of our final offer was discussed.

**2. OPEN GENERAL SESSION**

**Procedural: 2.1 Call to Order 5:41 p.m.**

**Procedural: 2.2 Establishment of Quorum for Open Session**

Roll Call	Present	Absent
Anderson	X	
Farukhi	X	
Hernandez Figueroa	X	
Nelson	X	
Rhee	X	

**Procedural: 2.3 Pledge of Allegiance**

**Action, Procedural: 2.4 Approval of the Agenda**

Action, Procedural

Motion: Nelson	Second: Hernandez Figueroa	
Roll Call	Aye	Nay
Anderson	X	
Farukhi	X	
Hernandez Figueroa	X	
Nelson	X	
Rhee	X	
Item Passes – Vote: 5/5		
Item Does Not Pass – Vote:		

**Information: 2.5 Reporting of Closed Session**

Mike Anderson summarized what was discussed during the Closed Session

**Procedural: 2.6 Public Comment**

None

**3. PARENT REPORTS**

**Reports: 3.1 School Site Council (SSC) Report by Parent Representative**

Christian Selstad, a parent of two scholars, reported what had occurred at the last SSC Meeting on December 2, 2021, at 5:30 p.m. Topics that were discussed included probable vaccination requirements for 2022-2023, possible impact on enrollment, timeline for enrollment drawings, calendar for 2022-2023, and question/answer session.

**Reports: 3.2 English Learner Advisory Committee (ELAC) Report by Parent Representative**

Chammarra Nguyen, Assistant Director, reported that the meeting on December 1, at 6:00 p.m. was unattended. There continues to be discussion as to how to revamp the ELAC meetings to increase the attendance of parents with English Learners.

**Reports: 3.3 F.A.S.T. Report by Parent Representative**

Yvette LaValle, Coordinator, reported for F.A.S.T. At the last meeting of F.A.S.T. officers, plans were discussed for upcoming events. This included the Family Event on Wednesday, December 15, featuring winter-themed carols and the vaccination clinic. Plans for Snow Day on Friday, December 17, were also discussed, which involves 15,000 pounds of snow, snow dishes, snow flurries with bubble machine, photo tent, face painting, balloon animals, hot chocolate, etc.

**4. CONSENT (ONE VOTE)**

**Action (Consent), Minutes: 4.1 November 10, 2021, Regular Board Meeting Minutes**

Recommended Action: Consent section items are for routine matters that do not require discussion or deliberation by the Board. The consent calendar permits the Board to approve multiple items by one action. All Board members have the right to remove a consent item from the consent calendar so that normal discussion and deliberation may take place.

Action, Procedural

Motion: Rhee	Second: Hernandez Figueroa	
Roll Call	Aye	Nay
Anderson	X	
Farukhi	X	
Hernandez Figueroa	X	
Nelson	X	
Rhee	X	
Item Passes – Vote: 5/5		
Item Does Not Pass – Vote:		

**5. EXECUTIVE DIRECTOR REPORT -- DEBRA J. SCHROEDER, Ed.D.**

**Information: 5.1 State and Federal Tax Filings**

Matt Miller was available for any questions about the State and Federal Tax Filings. This was the first time the filing occurred under the new entity -- Vibrant Minds Charter School.

**Discussion, Reports: 5.2 VMCS Independent Auditor's Report**

Matt Miller shared that there were no findings. He focused on the fact that the reserves were especially strong and could support the school for over a year. Typically, reserves constitute 5% of expenses or 3-5 months. Final step for the audit report is submission to the State, where it will be accepted or not accepted. An additional step is to provide it to the authorizing entity, the Anaheim Elementary School District.

**Information: 5.3 Timeline for Recruitment**

The document was shared, and there were no questions. The process is similar to previous years. Sharon Rhee discussed the impact on probable vaccination requirements on school enrollment. She shared data for her school organization regarding the percentage of parents who plan to have their children vaccination (66%), do not plan to have their children vaccinated (11%), and those who are undecided (23%).

**Information: 5.4 Natural Grade Placement Chart**

The document was shared, and there were no questions. A discussion about the need for clarity regarding the TK roll out for Universal Transitional Kindergarten was discussed. For VMCS, it would be ideal to implement all at once rather than a roll-out over five years. It is unclear if this is an option.

**Information: 5.5 Proposed School Calendar for 2022-2023**

The document was shared, and there were no questions.

**6. ASSISTANT DIRECTOR REPORT -- CHAMMARRA NGUYEN**

**Information, Reports: 6.1 2021-2022 School Enrollment**

The projected enrollment of 240 has been reached, with 26-32 scholars per classroom. Grade 6 with the two classes continues to have the smallest class size.

**Information: 6.2 Covid-19 Case Counts and Close Contacts**

VMCS continues to implement weekly Covid-19 tests. After vacations, such as Thanksgiving, scholars are tested upon their return, as well as at the end of the week. After the Thanksgiving Break, there were three cases. The hope of testing is to reduce close contacts.

**Information: 6.3 Educator Effectiveness Funds**

This Educator Effectiveness Funds Proposal was presented at the previous Board Meeting as a required public hearing. The Board was asked if they had any questions prior to it being brought to a vote. There were no questions.

**7. ICON SCHOOL MANAGEMENT REPORT -- ROY KIM**

**Information, Reports: 7.1 November Financials**

Roy Kim shared the November financials via a PowerPoint presentation. Still looks strong for the 2021-2022 school year.

**Information, Reports: 7.2 Interim Budget Report**

Roy Kim shared information about the 1st Interim Budget Report, which must be submitted to the Anaheim Elementary School District, and then the Orange County Department of Education.

**8. ACTION ITEMS**

**Action: 8.1 Counter-Proposal for Possible Property Purchase**

RECOMMENDATION: It is recommended that the VMCS Board of Directors accept and approve the Proposal for the possible property purchase.

RATIONALE: With guidance from Paul Kott and our due diligence, it is believed that the Proposal that has been developed is reasonable and should be offered.

Action, Procedural

Motion: Nelson	Second: Anderson	
Roll Call	Aye	Nay
Anderson	X	
Farukhi		
Hernandez Figueroa	X	Left Meeting
Nelson	X	
Rhee	X	
Item Passes – Vote: 4/4		
Item Does Not Pass – Vote:		

**Action: 8.2 Independent Auditor's Report**

RECOMMENDATION: It is recommended that the VMCS Board of Directors accept and approve the Independent Auditor's Report, which needs to be submitted by December 31, 2021.

RATIONALE: The Independent Auditor's Report has been completed through a comprehensive process involving the Executive Director of VMCS, Icon, and the auditors.

Action, Procedural

Motion: Nelson	Second: Anderson	
Roll Call	Aye	Nay
Anderson	X	
Farukhi		Left Meeting
Hernandez Figueroa	X	
Nelson	X	
Rhee	X	
Item Passes – Vote: 4/4		
Item Does Not Pass – Vote:		

**Action, Information: 8.3 Timeline for Recruitment**

RECOMMENDATION: It is recommended that the VMCS Board of Directors approve the Timeline for Recruitment document, which has been used successfully in the past.

RATIONALE: Because we must be prepared to begin the recruitment process for VMCS in January, this document and the Normal Grade Placement document are essential.

Action, Procedural

Motion: Nelson	Second: Rhee	
Roll Call	Aye	Nay
Anderson	X	
Farukhi		Left Meeting
Hernandez Figueroa	X	
Nelson	X	
Rhee	X	
Item Passes – Vote: 4/4		
Item Does Not Pass – Vote:		

**Action: 8.4 Proposed School Calendar**

RECOMMENDATION: It is recommended that the VMCS Board of Directors approve this proposed school calendar for 2022-2023.

RATIONALE: Having the school calendar in place is necessary for instructional planning, family scheduling, and the recruitment process.

Action, Procedural

Motion: Rhee		Second: Hernandez Figueroa
Roll Call	Aye	Nay
Anderson	X	
Farukhi		Left Meeting
Hernandez Figueroa	X	
Nelson	X	
Rhee	X	
Item Passes – Vote: 4/4		
Item Does Not Pass – Vote:		

**Action: 8.5 Educator Effectiveness Funds**

RECOMMENDATION: It is recommended that the VMCS Board of Directors approve the Educator Effectiveness Funds Plan, which was presented to the Board the last meeting at the public hearing.

RATIONALE: The approval of this plan is important in order for our scholars to benefit from the funding by investing in our instructional staff.

Action, Procedural

Motion: Anderson		Second: Rhee
Roll Call	Aye	Nay
Anderson	X	
Farukhi		Left Meeting
Hernandez Figueroa	X	
Nelson	X	
Rhee	X	
Item Passes – Vote: 4/4		
Item Does Not Pass – Vote:		

**Action: 8.6 Ratification for SPED Instructional Assistant Position -- Cindy Oliva**

RECOMMENDATION: It is recommended that the VMCS Board of Directors approve the hiring of Cindy Oliva for the SPED Instructional Assistant position.

RATIONALE: As discussed during the November 2021 Board Meeting, this is a position that has been vacant and required filling per a scholar's IEP.

Action, Procedural

Motion: Anderson		Second: Hernandez Figueroa
Roll Call	Aye	Nay
Anderson	X	
Farukhi		Left Meeting
Hernandez Figueroa	X	
Nelson	X	
Rhee	X	
Item Passes – Vote: 4/4		
Item Does Not Pass – Vote:		

**9. BOARD COMMENTS**

**Procedural: 9.1 General Comments**

Board members acknowledged the staff's hard work and dedication and wished all Happy Holidays and a restful break.

**Procedural: 9.2 Next Board Meeting: Wednesday, January 12, 2022, 5:00 p.m.**

**10. BOARD ADJOURNMENT**

**Procedural: 10.1 Board Adjournment: 7:09 p.m.**

Action, Procedural

Motion: Nelson		Second: Rhee
Roll Call	Aye	Nay
Anderson	X	
Farukhi		Left Meeting
Hernandez Figueroa	X	
Nelson	X	
Rhee	X	
Item Passes – Vote: 4/4		
Item Does Not Pass – Vote:		