

**VIBRANT MINDS CHARTER SCHOOL  
412 W. CARL KARCHER WAY  
ANAHEIM, CALIFORNIA 92801**

**REGULAR BOARD MEETING MINUTES  
WEDNESDAY, OCTOBER 9, 2024, 5:30 P.M.**

**1. OPEN SESSION**

**Procedural: 1.1 Call to Order**

5:45 P.M.

**Procedural: 1.2 Establishment of Quorum**

<b>Roll Call</b>	<b>Present</b>	<b>Absent</b>
Anderson	X	
Bonenberger		X
Farukhi	Late	
Nelson	X	
Rhee	X	

**Procedural: 1.3 Pledge of Allegiance**

**Action: 1.4 Approval of the Agenda**

**Recommended Action: This agenda has been posted within the 72 hours required by the Brown Act for a Regular Board Meeting.**

Motion: Nelson		Second: Anderson	
Roll Call	Aye		Nay
Anderson	X		
Bonenberger	Absent		
Farukhi	Late		
Nelson	X		
Rhee	X		
Item Passes Vote: 3/3			
Item Does Not Pass Vote:			

**Procedural: 1.5 Public Comment**

None

**2. PARENT REPORTS**

**Reports: 2.1 School Site Council (SSC) Report by Parent/Staff Representative**

Yvette LaValle presented on behalf of the SSC. There was a report on what had been discussed at the previous Board Meeting. Additionally, there was an opportunity to provide input as to what topics will be discussed at upcoming SSC Meetings, as well as the scheduling of a tour of the current and new school site for SSC members.

**Reports: 2.2 English Learner Advisory Committee (ELAC) Report by Parent/Staff Representative**

Chammarra Nguyen presented on behalf of the ELAC. She shared that there had been no new ELAC Meeting since the previous Board Meeting.

**Reports: 2.3 Family and Staff Team (F.A.S.T.) Report by Parent/Staff Representative**

Cow Chip Bingo, which is the major F.A.S.T. Fundraiser each year, was successful. After expenses, F.A.S.T. cleared about \$13,320. The funds will support Grade 4 and 6 overnight field trips, as well as provide additional enrichment activities to our scholars.

**3. CONSENT (ONE VOTE)**

**Action (Consent): 3.1 Wednesday, September 25, 5:30 p.m. Board Meeting Minutes**

**Recommended Action:** Consent section items are for routine matters that do not require discussion or deliberation by the Board. The consent calendar permits the Board to approve multiple items by one action. All Board members have the right to remove a consent item from the consent calendar so that normal discussion and deliberation may take place.

Motion: Nelson		Second: Anderson	
Roll Call	Aye		Nay
Anderson	X		
Bonenberger	Absent		
Farukhi	Late		
Nelson	X		
Rhee	X		
Item Passes Vote: 3/3			
Item Does Not Pass Vote:			

**4. EXECUTIVE DIRECTOR REPORT -- DEBRA J. SCHROEDER**

**Information: 4.1 California Community Schools Partnership Program (CCSPP) Planning Grant Update**

Yvette LaValle provided an update. There had been a meeting with Girls Inc. to discuss a possible partnership. This nonprofit organization offers many opportunities to girls and their families.

**Information: 4.2 Appraisal Report on 330 W. Broadway, Anaheim, CA 92805**

Board Members received a copy of this Appraisal Report and were given an opportunity to ask any questions.

**Discussion, Information: 4.3 Easement Agreement**

Board Members received a copy of the Appraisal Report and were given an opportunity to ask any questions. Nelson and Schroeder provided information regarding the challenges of the Easement Agreement, including the loss of parking in perpetuity.

**Discussion, Information: 4.4 Bethel Baptist Shared Parking Agreement**

The Bethel Baptist should make its decision on October 20, 2024.

**Information: 4.5 Loan Agreement**

Board Members received a copy of the Loan Agreement and were given an opportunity to ask any questions.

**Information: 4.6 Lease Agreement**

Board Members received a copy of the Lease Agreement and were given an opportunity to ask any questions.

**Information: 4.7 Ziegler Letter of Engagement**

Will Fossil has been providing support for the bond acquisition for the purchase and modernization of the new site. It was discovered that we had not signed a Letter of Engagement. This will be voted upon by the Board tonight.

**Information: 4.8 Board Policy on Federal Procurement**

This Board Policy must be in place for the tax-free bond funding, as well as support from SB 740.

**5. ASSISTANT DIRECTOR REPORT -- CHAMMARRA NGUYEN**

**Information: 5.1 Current Enrollment**

Grade TK -- 24  
Grade K -- 30  
Grade 1 -- 32  
Grade 2 -- 32  
Grade 3 -- 32  
Grade 4 -- 32  
Grade 5 -- 32  
Grade 6 -- 32

**Information: 5.2 Current Waiting List**

Too Young for TK -- 48  
Grade TK -- 6  
Grade K -- 1  
Grade 1 -- 28  
Grade 2 -- 54  
Grade 3 -- 23  
Grade 4 -- 39  
Grade 5 -- 95  
Grade 6 -- 31

**6. ICON SCHOOL MANAGEMENT REPORT -- ROY KIM**

**Reports: 6.1 August 2024 Financials**

Roy Kim provided the budget using a PowerPoint Presentation. After going through the details of the report, it was determined that we have 330 days of reserves. This is higher than is typical, but it will help VMCS with expenses related to the new school site.

**Information: 6.2 Additional Fiscal Updates and Reports**

The LCAP has new elements for the 2024-2025 school year, which will make it an even longer document.

**7. ACTION ITEMS**

**Action: 7.1 Approval of Easement Agreement**

**RECOMMENDATION:** It is recommended that the VMCS Board of Directors approves the Easement Agreement negotiated between VMCS and the Church.

**RATIONALE:** This was a difficult process, but the final document will suffice.

Motion: Anderson		Second: Nelson
Roll Call	Aye	Nay
Anderson	X	
Bonenberger	Absent	
Farukhi	Abstain Due to Late Arrival	
Nelson	X	
Rhee	X	
Item Passes Vote: 3/3		
Item Does Not Pass Vote:		

**Action: 7.2 Approval of Bethel Baptist Shared Parking Agreement**

**RECOMMENDATION:** It is recommended that the VMCS Board of Directors approves the Bethel Baptist Shared Parking Agreement, which is where our staff will park.

**RATIONALE:** It was challenging to find off-site parking for the Staff, and it took the City of Anaheim two months to approve our form. Bethel Baptist has been exceedingly helpful and generous. We look forward to working together in support of those in need.

Motion: Nelson		Second: Anderson
Roll Call	Aye	Nay
Anderson	X	
Bonenberger	Absent	
Farukhi	Abstain Due to Late Arrival	
Nelson	X	
Rhee	X	
Item Passes Vote: 3/3		
Item Does Not Pass Vote:		

**Action: 7.3 Approval of Loan Agreement**

**RECOMMENDATION:** It is recommended that the VMCS Board of Directors approves the Loan Agreement as presented by members of the school.

**RATIONALE:** In order to fund the purchase and modernization of the new school site, bonds need to be issued. And a Bond Agreement needs to be signed.

Motion: Anderson		Second: Rhee
Roll Call	Aye	Nay
Anderson	X	
Bonenberger	Absent	
Farukhi	Abstain Due to Late Arrival	
Nelson	X	
Rhee	X	
Item Passes Vote: 3/3		
Item Does Not Pass Vote:		

**Action: 7.4 Approval of Lease Agreement**

**RECOMMENDATION:** It is recommended that the VMCS Board of Directors approves the Lease Agreement between Vibrant Minds Charter School and 330 W. Broadway, Anaheim, CA 92835.

**RATIONALE:** A lease agreement is needed between Vibrant Minds Charter School and 330 W. Broadway, LLC.

Motion: Anderson		Second: Rhee
Roll Call	Aye	Nay
Anderson	X	
Bonenberger	Absent	
Farukhi	Abstain Due to Late Arrival	
Nelson	X	
Rhee	X	
Item Passes Vote: 3/3		
Item Does Not Pass Vote:		

**Action: 7.5 Approval of Ziegler Letter of Engagement**

**RECOMMENDATION:** It is recommended that the VMCS Board of Directors approves the Letter of Engagement or Ziegler to continue to serve as our Bond Underwriter.

**RATIONALE:** This formalizes the partnership between VMCS and the Bond Underwriter who has been providing service for a period of time.

Motion: Nelson		Second: Anderson
Roll Call	Aye	Nay
Anderson	X	
Bonenberger	Absent	
Farukhi	Abstain Due to Late Arrival	
Nelson	X	
Rhee	X	
Item Passes Vote: 3/3		
Item Does Not Pass Vote:		

**Action: 7.6 Approval of Board Policy on Federal Procurement**

**RECOMMENDATION:** It is recommended that the VMCS Board of Directors approves the Board Policy on Federal Procurement, which is needed for the issuance of Bonds, as well as other purchases.

**RATIONALE:** The draft of the policy was provided by YM&C, and is therefore vetted with the legal team.

Motion: Nelson		Second: Rhee
Roll Call	Aye	Nay
Anderson	X	
Bonenberger	Absent	
Farukhi	Abstain Due to Late Arrival	
Nelson	X	
Rhee	X	
Item Passes Vote: 3/3		
Item Does Not Pass Vote:		

**8. BOARD COMMENTS**

**Procedural: 8.1 General Comments**

None

**Information: 8.2 Next Board Meeting: Wednesday, November 13, 2024, at 5:30 p.m. This meeting will be in-person.**

**9. BOARD ADJOURNMENT**

**Procedural: 9.1 Board Adjournment: 7:02 p.m.**