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## **BOARD POLICY TITLE IX SEX EQUITY**

### **California Education Code, 221.61**

- (A) On or before July 1, 2017, public schools and private schools that receive federal funds and are subject to the requirements of Title IX, school districts, county offices of education, and charter schools shall post in a prominent and conspicuous location on their Internet Web sites all of the following:
- (1) The name and contact information of the Title IX coordinator for that public school, private school, school district, county office of education, or charter school, which shall include the Title IX coordinator's telephone number and email address.
  - (2) The rights of a scholar and the public and the responsibilities of the public school, private school, school district, county office of education, or charter school under Title IX, which shall include, but shall not be limited to, Internet Web links to information about those rights and responsibilities located on the Internet Web sites of the department's Office for Equal Opportunity and the United States Department of Education Office of Civil Rights, and the list of rights specified in Section 221.8.
  - (3) A description of how to file a complaint under Title IX, which shall include all of the following:
    - (a) An explanation of the statute of limitations within which a complaint must be filed after an alleged incident of discrimination has occurred, and how a complaint may be filed beyond the statute of limitations.
    - (b) An explanation of how the complaint will be investigated and how the complainant may further pursue the complaint, including, but not limited to, Internet Web links to this information on the United States Department of Education Office for Civil Rights' Internet Web site.
    - (c) An Internet Web link to the United States Department of Education Office for Civil Rights complaints form, and the contact information for the office, which shall include the phone number and email address for the office.
- (B) On or before April 1, 2017, and annually thereafter, the Superintendent shall send a letter through electronic means to all public schools, private schools that receive federal funds and are subject to the requirements of Title IX, school districts, county offices of education, and charter schools informing them of the requirement specified in subdivision

(A) and of their responsibilities under Title IX.

(C) A public school that does not maintain an Internet Web site may comply with subdivision (A) by posting the information specified in paragraphs (1) to (3), inclusive, of subdivision (A) on the Internet Web site of its school district or county office of education.

(D) Nothing in this section shall be construed to require a school or local educational agency to establish an Internet Web site if the school or local educational agency does not already maintain one.

## **Title IX Requirements**

### **34 CFR (Code of Federal Regulations) 106.8**

(A) *Designation of responsible employee.* Each recipient shall designate at least one employee to coordinate its efforts to comply with and carry out its responsibilities under this part, including any investigation of any complaint communicated to such recipient alleging its noncompliance with this part or alleging any actions which would be prohibited by this part. The recipient shall notify all its scholars and employees of the name, office address and telephone number of the employee or employees appointed pursuant to this paragraph.

(B) *Complaint procedure of recipient.* A recipient shall adopt and publish grievance procedures providing for prompt and equitable resolution of scholar and employee complaints alleging any action which would be prohibited by this part.

### **34 CFR (Code of Federal Regulations) 106.9**

#### **(A) Notification of policy**

(1) Each recipient shall implement specific and continuing steps to notify applicants for admission and employment, scholars and parents of elementary and secondary school scholars, employees, sources of referral of applicants for admission and employment, and all unions or professional organizations holding collective bargaining or professional agreements with the recipient, that it does not discriminate on the basis of sex in the educational program or activity which it operates, and that it is required by Title IX and this part not to discriminate in such a manner. Such notification shall contain such information and be made in such manner as the Assistant Secretary finds necessary to apprise such persons of the protections against discrimination assured them by Title IX and this part, but shall state at least that the requirement not to discriminate in the education program or activity extends to employment therein, and to admission thereto unless Subpart C does not apply to the recipient, and that inquiries concerning the application of Title IX and this part to such recipient may be referred to the employee designated pursuant to Sec. 106.8, or to the Assistant Secretary.

(2) Each recipient shall make the initial notification required by paragraph (A)(1) of this section within 90 days of the effective date of this part or of the date this part first applies to such recipient, whichever comes later, which notification shall include publication in:

- (i) Local newspapers;
- (ii) Newspapers and magazines operated by such recipient or by scholar, alumnae, or alumni groups for or in connection with such recipient; and
- (iii) Memoranda or other written communications distributed to every scholar and employee of such recipient.

(B) Publications

- (1) Each recipient shall prominently include a statement of the policy described in paragraph (A) of this section in each announcement, bulletin, catalog, or application form which it makes available to any person of a type, described in paragraph (A) of this section, or which is otherwise used in connection with the recruitment of scholars or employees.
- (2) A recipient shall not use or distribute a publication of the type described in this paragraph which suggests, by text or illustration, that such recipient treats applicants, scholars, or employees differently on the basis of sex except as such treatment is permitted by this part.
- (3) Distribution. Each recipient shall distribute without discrimination on the basis of sex each publication described in paragraph (B) of this section, and shall apprise each of its admission and employment recruitment representatives of the policy of nondiscrimination described in paragraph (A) of this section, and require such representatives to adhere to such policy.

**Review of Policy**

This policy may be reviewed periodically by the VMCS Board.

Adopted: January 13, 2021

Amended: