



VIBRANT MINDS CHARTER SCHOOL

TK-6 Grade, Free, Public Education

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REGULAR BOARD MEETING MINUTES

Conducted via Zoom Due to COVID-19

Wednesday, September 23, 2020, 5:30 P.M.

Board Members

Mike Anderson

Fareed Farukhi

Maria Hernandez Figueroa

Robert Nelson

Sharon Rhee

As a result of COVID-19, and the resulting orders and direction from the President of the United States, the Governor of the State of California, and the County Public Health Department, as well as the City Health Declaration(s), so as to limit exposure to the COVID-19 virus, Vibrant Minds Charter School Board Meetings will be conducted via remote access until further notice.

Please use the link below to stay informed and participate via Zoom.

<https://us02web.zoom.us/j/84549677263?pwd=TE9nbU9JZnFQUEJpQUdEYndMSm9PdZ09>

Meeting ID: 845 4967 7263

Passcode: 391948

1.0 OPEN GENERAL SESSION

1.1 Call to Order 5:31 p.m.

1.2 Establishment of Quorum

Roll Call	Present	Absent
Anderson	Yes	
Farukhi	Yes	
Hernandez Figueroa	Yes	
Nelson	Yes	
Rhee	Yes	

1.3 Pledge of Allegiance

1.4 Approval of the Agenda

Motion: Rhee	Second: Hernandez Figueroa	
Roll Call	Aye	Nay
Anderson	X	
Farukhi	X	

Hernandez-Figueroa	X	
Nelson	X	
Rhee	X	
Item Passes – Vote: 5/5		
Item Does Not Pass – Vote:		

- 1.5** Public Comment: Vibrant Minds Charter School welcomes your participation at Vibrant Minds Board Meetings. The purpose of the meeting of the Board of Directors (Board) is to conduct the affairs of Vibrant Minds Charter School in public. Your participation ensures continuing community interest in Vibrant Minds Charter School. **Email to provide comment during school closure due to COVID-19 to dschroeder@vibrantminds.us.** Please submit your comment prior to 3:00 p.m. on the day of the meeting.

Comments are to address Open/Closed Session items found on the agenda. Public Comments will be read by a Board Member or Designee. Each Comment will be limited to three (3) minutes. A total of twenty-one (21) minutes will be afforded for public comment. Unless an item has been placed on the published agenda in accordance with the Brown Act, there shall be no action taken, nor should there be comments on, responses to, or discussion of a topic not on the agenda. All Public Comment emails will be presented to the Board of Directors. The Board members may: (1) acknowledge receipt of information/report; (2) refer to staff with no direction as to action or priority; or (3) refer the matter to the next agenda.

Personal attacks against Vibrant Minds Charter School employees and/or Vibrant Minds Board members are inappropriate and not considered by the Board at a public Board Meeting. The Board has a complaint process which should be followed. The Board will not respond to personal attacks against employees or Board members in a public meeting, and cautions members of the public that they will be personally responsible for any remarks made.

No Requests for Public Comment

- 2.0 CONSENT.** (One Vote). Consent section items are for routine matters that do not require discussion or deliberation by the Board. The consent calendar permits the Board to approve multiple items by one action. All Board members have the right to remove a consent item from the consent calendar so that normal discussion and deliberation may take place.

2.1 September 9, 2020, Board Meeting Minutes

Motion: Anderson		Second: Rhee
Roll Call	Aye	Nay
Anderson	X	
Farukhi	X	
Hernandez Figueroa	X	
Nelson	Abstained	
Rhee	X	
Item Passes – Vote: 4/4 (Abstention Due to Absence at Meeting)		
Item Does Not Pass – Vote:		

3.0 INFORMATION/DISCUSSION

3.1 Executive Director's Report by Debra Schroeder

- COVID-19 Update: There continues to be a discrepancy in the COVID-19 data for Anaheim vs. Orange County. The numbers are especially high in the two areas from which most scholars live – 92801 and 92805. We continue to connect with other school leaders of surrounding districts to track their plans for reopening. No specific dates have been set.
- Learning Continuity and Attendance Plan (LCAP): The LCAP was fully discussed at the Special Board Meeting on September 9, 2020, which was convened primarily as a Public Hearing. Since the Public Hearing, no additional comments have been received. Therefore, it will be voted upon as an action item at this meeting.
- Revisitation of Board Policies
 - AB 1575 Policy and Complaint Form and Uniform Complaint Procedure: Discussed, and the Board members are ready to take action on it.
 - Investment Policy: Additional information was provided by Icon School Management. It was determined that this will be revisited at an upcoming Board Meeting.
- Discussion led by Fareed Farukhi regarding investment options: This discussion will continue at an upcoming Board Meeting.

3.2 Assistant Director's Report by Chammarra Nguyen

- Enrollment Numbers and Attendance Data: The enrollment number is at 252, while the projected number had been 256. It has been challenging to fill fifth grade at full enrollment because of the two classes (capacity of 64), as well as the difficulty in recruiting older scholars who have already bonded with their current school. However, 252 is still higher than last year's enrollment of 240. Attendance has also been very strong, exceeding the expectations set by the California Department of Education. However, we continue to work on the quality of attendance.
- Special Education Team: The SPED staff is composed of some members who are hired directly by the school (education specialist and occupational therapist) and other members who are hired as consultants (nurse, speech therapist, school psychologist). While we would prefer to have our own staff, it has been challenging to fill certain positions because of their part-time nature. The group we have partnered with has been strong and is fair in cost.
- Special Education Numbers and Areas of Service: At this time, we have 29-30 scholars who are under Individual Education Plans (IEPs), with most of the scholars qualifying under speech. While the state and federal expectation is a qualification rate of 10% of the scholar population, we are currently above this. This may be due to the nature of a charter school and its draw to parents seeking support for their children with special needs.
- Importance of Celebrating Cultures – National Hispanic Heritage Month: It is important to showcase the cultures of all scholars. We are starting with the celebration of the Hispanic culture via the sharing of inspirational messages and the stories of our staff and families.

3.3 Financial Report by ICON School Management

- Unaudited Actuals Submission: This is a standard process, and the form was shared and discussed.
- Budget Report Update: Roy Kim went through a PowerPoint presentation. The budget continues to be strong, with the possibility of 3 million in reserves by end of school year.
- Facilities Options: Roy Kim presented a variety of options that need to be explored as we seek a different facility for our school. While the lease option and SB 740 is a viable option, there may be a benefit to purchasing a building under a structure that is permitted for charter schools. This was the beginning of a dialogue.

- 3.4 SSC Report by Parent Representative: Six candidates were interested in serving as parent representative. The election will be completed and names shared at the next Board Meeting.
- 3.5 F.A.S.T. Report by Parent Representative: to keep spirits up, there was a family dance competition with prizes. Additionally, packets have been prepared and will be ready for pick up from 3:00-7:00 p.m. Both Robert Nelson and Maria Hernandez Figueroa have volunteered to help.

4.0 ACTION ITEMS

4.1 Learning Continuity and Attendance Plan (LCAP)

RECOMMENDED ACTION: After reviewing the LCAP at the Special Board Meeting on September 9, 2020, during a public hearing, it is recommended the Board of Directors now approve the LCAP.

RATIONALE: There has been substantial stakeholder input in the development of the LCAP. It needs to be approved by the VMCS Board by September 30, 2020, and then submitted to the authorizing entity and the Orange County Department of Education no later than five days after its Board approval.

Motion: Rhee		Second: Nelson
Roll Call	Aye	Nay
Anderson	X	
Farukhi	Left Early	
Hernandez Figueroa	X	
Nelson	X	
Rhee	X	
Item Passes – Vote: 4/4		
Item Does Not Pass – Vote:		

4.2 Board Policy AB 1575 Annual Notification and Complaint Form

RECOMMENDED ACTION: It is recommended that the VMCS Board of Directors approve the Board Policy related to AB 1575, which is legally mandated.

RATIONALE: Now that VMCS is independent of GOALS Inc., it is important to develop and review all VMCS Board policies as an independent organization.

Motion: Nelson		Second: Anderson
Roll Call	Aye	Nay
Anderson	X	
Farukhi	Left Early	
Hernandez Figueroa	X	
Nelson	X	
Rhee	X	
Item Passes – Vote: 4/4		
Item Does Not Pass – Vote:		

4.3 Board Policy Investment Policy

~~RECOMMENDED ACTION: It is recommended that the VMCS Board of Directors approve the Board Policy related to the investment of reserves beyond what is required to have on hand.~~

~~RATIONALE: The investment in Treasury Bills matures on September 24, 2020, and will be deposited into the VMCS checking account until a suitable investment is determined. For this reason, it is essential to have an Investment Policy to guide the VMCS Board's future actions.~~

Motion:		Second:	
Roll Call	Aye	Nay	
Anderson			
Farukhi			
Hernandez Figueroa			
Nelson			
Rhee			
Item Passes – Vote:			
Item Does Not Pass – Vote:			

Was moved to a future Board Meeting. No action took place.

4.4 Unaudited Actuals Report Ratification

RECOMMENDED ACTION: It is recommended that the VMCS Board of Directors ratifies the Unaudited Actuals Report that has been submitted to AESD and OCDE.

RATIONALE: This is an annual report that needs to be submitted in accordance to a timeline. It was developed by EdTec since it reflects last year's revenue and expenditures.

Motion: Anderson		Second: Nelson	
Roll Call	Aye	Nay	
Anderson	X		
Farukhi	Left Early		
Hernandez Figueroa	X		
Nelson	X		
Rhee	X		
Item Passes – Vote: 4/4			
Item Does Not Pass – Vote:			

4.5 Budget Report Update

RECOMMENDED ACTION: It is recommended that the VMCS Board of Directors ratifies the budget update report as presented by Roy Kim of Icon School Management.

RATIONALE: At each VMCS Board Meeting, a budget update is provided to ensure the school remains on track in terms of providing what the scholars need to progress academically.

Motion: Anderson		Second: Nelson
Roll Call	Aye	Nay
Anderson	X	
Farukhi	Left Early	
Hernandez Figueroa	X	
Nelson	X	
Rhee	X	
Item Passes – Vote: 4/4		
Item Does Not Pass – Vote:		

5.0 BOARD COMMENTS

5.1 General Comments -- None

5.2 Next Board Meeting: Wednesday, October 14, 2020, at 5:30 p.m.

6.0 BOARD ADJOURNMENT: 7:38 p.m.

Motion: Rhee		Second: Hernandez Figueroa
Roll Call	Aye	Nay
Anderson	X	
Farukhi	Left Early	
Nelson	X	
Hernandez Figueroa	X	
Rhee	X	
Item Passes – Vote: 4/4		
Item Does Not Pass – Vote:		

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE. Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY. The Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure the agenda is completed.

SPECIAL PRESENTATIONS MAY BE MADE. Notice is hereby given that, consistent with the requirements of the Bagley-Keene Open Meeting Act, special presentations not mentioned in the agenda may be made at this meeting. However, any such presentation will be for information only.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY. Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Board of Directors may request assistance by contacting (714) 563-2390

TRANSLATION/INTERPRETATION OF BOARD INFORMATION OR A BOARD MEETING WILL BE PROVIDED FOR LIMITED ENGLISH LANGUAGE PROFICIENT PARENTS/COMMUNITY MEMBERS IN A LANGUAGE THEY CAN UNDERSTAND.

FOR MORE INFORMATION. Concerning this agenda, please call (714) 563-2390