

**VMCS REGULAR BOARD MEETING MINUTES (Wednesday, September 8, 2021)**

Generated by Debra Schroeder on Friday, October 8, 2021

**1. OPEN GENERAL SESSION**

Procedural: 1.1 Call to Order 5:30 p.m.

Procedural: 1.2 Establishment of Quorum

Roll Call	Present	Absent
Anderson	X	
Farukhi	Late	
Hernandez Figueroa	X	
Nelson		X
Rhee	X	

Procedural: 1.3 Pledge of Allegiance

Action, Procedural: 1.4 Approval of the Agenda

Motion: Anderson	Second: Rhee	
Roll Call	Aye	Nay
Anderson	X	
Farukhi	Late	
Hernandez Figueroa	X	
Nelson	Absent	
Rhee	X	
Item Passes – Vote: 3/3		
Item Does Not Pass – Vote:		

Procedural: 1.5 Public Comment

None

**2. PARENT REPORTS**

Reports: 2.1 School Site Council (SSC) Report by Parent Representative

For the two open positions on SSC, Jennifer Centa was elected as parent representative and Yvette LaValle was elected as the classified representative, as well as the secretary. All positions are now full. At the last meeting, the revised Covid-19 Decision Tree was shared. The Local Wellness Plan was also discussed with a focus on nutrition, exercise, and social-emotional well-being. This plan was then approved by the SSC.

Reports: 2.2 English Learner Advisory Committee (ELAC) Report by Parent Representative

The first meeting of the ELAC is scheduled for September 29, 2021. It will be determined if meetings will be held via Zoom or in-person, possibly outdoors. Also, the Initial ELPAC testing for English Learners new to the public school system in California has been completed.

Reports: 2.3 F.A.S.T. Report by Parent Representative

The Cow Chip Bingo Fundraiser will occur on Saturday, October 2, at 11:00 a.m. At this time, Grades TK-2 are doing especially well. The top seller will receive a Nintendo Switch Pro. There will also be class prizes, as well as a Glow Party. The F.A.S.T. Family Night on Wednesday, September 15, went well, with our scholars' photography on display. The event also kicked off the Hispanic Heritage Month.

**3. CONSENT (ONE VOTE)**

Action (Consent), Minutes: 3.1 September 9, 2021, Regular Board Meeting Minutes

Recommended Action: Consent section items are for routine matters that do not require discussion or deliberation by the Board. The consent calendar permits the Board to approve multiple items by one action. All Board members have the right to remove a consent item from the consent calendar so that normal discussion and deliberation may take place.

Motion: Rhee	Second: Hernandez Figueroa	
Roll Call	Aye	Nay
Anderson	X	
Farukhi	X	
Hernandez Figueroa	X	
Nelson	Absent	
Rhee	X	
Item Passes – Vote: 4/4		
Item Does Not Pass – Vote:		

**4. EXECUTIVE DIRECTOR REPORT -- DEBRA J. SCHROEDER, Ed.D.**

Information: 4.1 COVID-19 Cases and Contact Tracing

The process used to record Covid-19 cases, as well as associated close contacts, was shared. The Decision Tree for scholars and staff was also discussed. The need for transparency was emphasized, including the active cases noted on the school's webpage.

Information: 4.2 COVID-19 Board Policy

In light of new developments regarding Covid-19, a revised Board Policy was presented. It was accepted as is.

Information: 4.3 Wellness Board Policy

On a yearly basis, the Wellness Board Policy needs to be reviewed and revised as needed. While there are new names on the committee overseeing this policy, it was basically unchanged.

Information: 4.4 Early Release from ASES Programs Board Policy

Now that VMCS is running its own after-school program, it is necessary to establish various Board Policies. Because participants in ASES are expected to attend the full program Monday through Friday from 3:00 to 6:00 p.m., a policy must be in place determining when it is appropriate for there to be an early departure. Early departures are condoned for activities such as medical appointments and other structured enrichment opportunities.

**5. ASSISTANT DIRECTOR REPORT -- CHAMMARRA NGUYEN**

Information, Reports: 5.1 2021-2022 School Enrollment

We are close to full enrollment, with the exception of 1st and 6th grade. Recruitment for any open spots continues.

Information: 5.2 Vaccination Status of Staff

A log sheet of staff vaccinations is maintained, and only Nguyen and Schroeder have access to it. At this time, 82.6% are fully vaccinated, 6.52% are in the process of being vaccinated (one dose for two dose vaccination), and 10.87% are unvaccinated. All staff members continue to be tested for Covid-19 weekly.

Information: 5.3 COVID-19 Testing

Antigen and PCR testing kits are provided free of charge through the California Department of Public Health (CDPH) with a signed MOU. The staff and kindergarten class are tested with the Antigen Test on Thursdays, and the rest of the scholars are tested on Fridays. The days for testing are subject to change. The scholars have been taught to swab their own noses. Results are available within 15 minutes, and they are inputted into the data bank within a day. If there is a positive Antigen Test, then a PCR Test is given as a form of confirmation. The results from this test are typically available within three days. This testing regime helps reduce the spread of Covid-19. Out of all of the scholars, about 94% of the families have opted in to testing.

**6. ICON SCHOOL MANAGEMENT REPORT -- ROY KIM**

Information, Reports: 6.1 July Financials

Kim shared a PowerPoint Presentation regarding the VMCS financials. He noted that expenditures for books and supplies tend to be higher in July due to the start of the school year. The Unaudited Actuals Financial Report is due by September 15 to AESD. It will be presented for ratification at the October 13 meeting. Farukhi asked a question about the Employee Retention Credit as it could possible apply to VMCS. Kim said he would look into it.

**7. ACTION ITEMS**

Action: 7.1 COVID-19 Board Policy

RECOMMENDATION: It is recommended that the VMCS Board of Directors approve the revised COVID-19 Board Policy, which is based on new guidelines and regulations from the Orange County Health Care Agency (OCHCA), the California Department of Public Health (CDPH), and the federal Center for Disease and Control (CDC).

RATIONALE: With the ongoing changes in guidelines and regulations from OCHCA, CDPH, and CDC regarding COVID-19, VMCS must revisit all related documents on an ongoing basis, including the COVID-19 Board Policy.

Motion: Farukhi		Second: Hernandez Figueroa	
Roll Call	Aye		Nay
Anderson	X		
Farukhi	X		
Hernandez Figueroa	X		
Nelson	Absent		
Rhee	X		
Item Passes – Vote: 4/4			
Item Does Not Pass – Vote:			

Action: 7.2 Wellness Board Policy

RECOMMENDATION: It is recommended that the VMCS Board of Directors approve the Wellness Policy Summary and Document.

RATIONALE: This document must be revisited on a yearly basis and have input from all stakeholders prior to Board Approval. It was presented to and approved by the SSC members on September 2, 2021, which included parent and staff representatives.

Motion: Rhee		Second: Hernandez Figueroa	
Roll Call	Aye		Nay
Anderson	X		
Farukhi	X		
Hernandez Figueroa	X		
Nelson	Absent		
Rhee	X		
Item Passes – Vote: 4/4			
Item Does Not Pass – Vote:			

Action: 7.3 Early Release from ASES Board Policy

RECOMMENDATION: It is recommended that the VMCS Board of Directors approve the proposed Early Release from ASES Board Policy for the Little Labs and Big Labs Programs.

RATIONALE: There will be various documents associated with the ASES Grant in support of the Little Labs and Big Labs Programs, including the process in place when parents/guardians wish to have participants leave the program prior to 6:00 p.m.

Motion: Farukhi		Second: Hernandez Figueroa	
Roll Call	Aye		Nay
Anderson	X		
Farukhi	X		
Hernandez Figueroa	X		
Nelson	Absent		
Rhee	X		
Item Passes – Vote: 4/4			
Item Does Not Pass – Vote:			

**8. BOARD COMMENTS**

Procedural: 8.1 General Comments

None

Procedural: 8.2 Next Board Meeting: Wednesday, October 13, 2021

To be determined if in-person or via Zoom.

**9. BOARD ADJOURNMENT**

Procedural: 9.1 Board Adjournment: 6:27 p.m.

Motion: Farukhi		Second: Anderson	
Roll Call	Aye		Nay
Anderson	X		
Farukhi	X		
Hernandez Figueroa	X		
Nelson	Absent		
Rhee	X		
Item Passes – Vote: 4/4			
Item Does Not Pass – Vote:			