



VIBRANT MINDS CHARTER SCHOOL

TK-6 Grade, Free, Public Education

**412 W. Carl Karcher Way
Anaheim, California 92801**

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REGULAR BOARD MEETING MINUTES

Conducted via Zoom Due to COVID-19

Wednesday, August 12, 2020, 5:30 P.M.

Board Members

Mike Anderson

Fareed Farukhi

Robert Nelson

Sharon Rhee

As a result of COVID-19, and the resulting orders and direction from the President of the United States, the Governor of the State of California, and the County Public Health Department, as well as the City Health Declaration(s), so as to limit exposure to the COVID-19 virus, Vibrant Minds Charter School Board Meetings will be conducted via remote access until further notice.

Please use the link below to stay informed and participate via Zoom.

<https://us02web.zoom.us/j/83108792498?pwd=eTBVYU0yM1FjaTVwY2hGSDMzQWtmUT09>

Meeting ID: 831 0879 2498

Passcode: 819445

1.0 OPEN GENERAL SESSION

1.1 Call to Order 5:40 p.m.

1.2 Establishment of Quorum

Roll Call	Present	Absent
Anderson	X	
Farukhi	X	
Nelson	X	
Rhee		X

Staff Members Present: Debbie Schroeder (Executive Director), Chammarra Nguyen (Assistant Director), Kla Cook (Coordinator), Yvette LaValle (Coordinator), Roy Kim (Icon Consultant)

1.3 Pledge of Allegiance

1.4 Approval of the Agenda

Motion: Anderson	Second: Farukhi	
Roll Call	Aye	Nay
Anderson	X	
Farukhi	X	
Nelson	X	
Rhee		
Item Passes – Vote: 3/3		
Item Does Not Pass – Vote:		

1.5 Public Comment: Vibrant Minds Charter School welcomes your participation at Vibrant Minds Board Meetings. The purpose of the meeting of the Board of Directors (Board) is to conduct the affairs of Vibrant Minds Charter School in public. Your participation ensures continuing community interest in VibrantMinds Charter School. **Email to provide comment during school closure due to COVID-19 to dschroeder@vibrantminds.us. Please submit your comment prior to 3:00 p.m. on the day of the meeting.**

Comments are to address Open/Closed Session items found on the agenda. Public Comments will be read by a Board Member or Designee. Each Comment will be limited to three (3) minutes. A total of twenty-one (21) minutes will be afforded for public comment. Unless an item has been placed on the published agenda in accordance with the Brown Act, there shall be no action taken, nor should there be comments on, responses to, or discussion of a topic not on the agenda. All Public Comment emails will be presented to the Board of Directors. The Board members may: (1) acknowledge receipt of information/report; (2) refer to staff with no direction as to action or priority; or (3) refer the matter to the next agenda.

Personal attacks against Vibrant Minds Charter School employees and/or Vibrant Minds Board members are inappropriate and not considered by the Board at a public Board Meeting. The Board has a complaint process which should be followed. The Board will not respond to personal attacks against employees or Board members in a public meeting, and cautions members of the public that they will be personally responsible for any remarks made.

No Requests for Public Comment

2.0 **CONSENT.** (One Vote). Consent section items are for routine matters that do not require discussion or deliberation by the Board. The consent calendar permits the Board to approve multiple items by one action. All Board members have the right to remove a consent item from the consent calendar so that normal discussion and deliberation may take place.

2.1 July 8, 2020, Board Meeting Minutes

Motion: Nelson	Second: Anderson	
Roll Call	Aye	Nay
Anderson	X	
Farukhi	X	
Nelson	X	
Rhee		
Item Passes – Vote: 3/3		
Item Does Not Pass – Vote:		

3.0 INFORMATION/DISCUSSION

3.1 Executive Director’s Report by Debra Schroeder

- Brown Act training – This will occur during the October Board Meeting when the fifth member is added to the VMCS Board. It will be provided by our law firm, Hansberger & Klein, PLC.
- Learning Continuity and Attendance Plan (LCAP) – The template was discussed, as well as the set of instructions. The Board had an opportunity to suggest ideas that they felt would contribute to the LCAP. Ideas included the following.
 - Attendance focus
 - Engagement of scholars and parents
 - Family support
 - Measurable skills
 - Professional development for staff
 - Social-emotional support of scholars and parents through outreach
- School Plan for Student Achievement (SPSA) – Additional report due by December 2020.
- VM Distance Learning Center Proposal and Budget from GOALS Inc. – Discussed need for families seeking child care support, as well as proposal from GOALS Inc.

- 3.2 Assistant Director's Report by Chammarra Nguyen
 - Enrollment Numbers (Days 1-3) – Growth from the first day to current. All classes projected to be at 32, with the exception of Grade 5.
 - Professional Development Week from 8/3/20-8/7/20 – Focused on PD in the areas of distance learning, Securly, and Ready Classroom (mathematics adoption). Also, primary increased skills with Zoom and learned how to incorporate SeeSaw into their delivery of instruction. Upper grade teachers also worked together to refine practices.
 - Opening Celebrations and Challenges – Strong start. Greatest challenge is getting learning packets out to all families, as well as technology support.
 - Liability Insurance for School Building as Required by Lease Agreement – Proposal presented.

- 3.3 Financial Report by ICON School Management
 - Budget Report for July 2020 – Discussion of deferrals given, as well as the status of the VMCS budget. At this time, looking strong and should not have to borrow to get through the deferrals.
 - New Funding – Funding in place for COVID-19. Close to an additional amount of \$200,000. Also, there may be additional funding for growth in enrollment in school. This is to be determined.

- 3.4 SSC Report by Parent Representative – By-laws have been revised so Board representative cannot also be on SSC. Also, a staff member who is also a parent cannot be on the SSC representing the parents. However, this will not impact current SSC members.

- 3.5 F.A.S.T. Report by Parent Representative – Providing support for incentives, sneeze shields, and promotional items.

4.0 ACTION ITEMS

4.1 2020-2021 Employment Agreements, including Job Descriptions, for New Positions

RECOMMENDED ACTION: It is recommended the Board of Directors approve the Employment Agreements, including Job Descriptions, for the new positions of TOSA with Substitute Permit, TOSA with Single Subject Credential, and Specialist.

RATIONALE: With the additional funding awarded to California schools, support is needed to mitigate learning loss and challenges due to the transition to distance learning. Support from two teachers with California Substitute Permits and one teacher with a Single Subject Teaching Credential will provide additional tutoring to scholars. Also, five VAPA Specialists are being converted from independent contractors to employees in light of AB 5.

Motion: Farukhi		Second: Nelson
Roll Call	Aye	Nay
Anderson	X	
Farukhi	X	
Nelson	X	
Rhee		
Item Passes – Vote: 3/3		
Item Does Not Pass – Vote:		

4.2 Essential Worker Letter

RECOMMENDED ACTON: It is recommended the Board of Directors approve the provision of a letter to staff members indicating they are essential workers.

RATIONALE: In light of a possible restriction in movement due to COVID-19, staff members will be provided with a letter identifying them as essential workers.

Motion: Nelson		Second: Farukhi
Roll Call	Aye	Nay
Anderson	X	
Farukhi	X	
Nelson	X	
Rhee		
Item Passes – Vote: 3/3		
Item Does Not Pass – Vote:		

4.3 Teleworking Policy

RECOMMENDED ACTION: It is recommended the Board of Directors approve the 2020/2021 Board Policy regarding teleworking.

RATIONALE: Because of the Distance Learning Model we are currently using at VMCS, there are opportunities and benefits to teleworking when appropriate, as long as the scholars’ academic and social/emotional needs are being met to the greatest extent possible during the COVID-19 pandemic. The process of teleworking will be worked out between the director/assistant director and the instructional staff. Teleworking does not change the number of hours worked, but it does allow each individual the flexibility to rearrange his/her work schedule with approval of the director/assistant director to better meet personal needs, as well as the needs of the school.

Motion: Nelson		Second: Farukhi
Roll Call	Aye	Nay
Anderson	X	
Farukhi	X	
Nelson	X	
Rhee		
Item Passes – Vote: 3/3		
Item Does Not Pass – Vote:		

4.4 Teleworking Agreement

RECOMMENDED ACTION: It is recommended the Board of Directors approve the 2020/2021 Teleworking Agreement for staff members who work from home.

RATIONALE: Due to the COVID-19 pandemic, staff members may be permitted or required to work from home. This agreement establishes expectations for teleworking, which may also be appropriate for the future.

Motion: Anderson		Second: Farukhi
Roll Call	Aye	Nay
Anderson	X	
Farukhi	X	
Nelson	X	
Rhee		
Item Passes – Vote: 3/3		
Item Does Not Pass – Vote:		

4.5 Contract and Budget for Distance Learning Model Proposed by GOALS Inc.

RECOMMENDED ACTION: It is recommended the Board of Directors approve the proposal by GOALS Inc. to provide staffing and oversight for the VM Distance Learning Center, effective upon signature of the contract.

RATIONALE: Given the high need for scholars to learn and parents to work, establishing a VM Distance

Learning Center with the support of GOALS Inc. will have a positive impact on the learning of our scholars. It will be partially funded by the ASES Grant, which would otherwise not be used as effectively.

Motion: Farukhi		Second: Anderson
Roll Call	Aye	Nay
Anderson	X	
Farukhi	X	
Nelson	X	
Rhee		
Item Passes – Vote: 3/3		
Item Does Not Pass – Vote:		

4.6 Liability Insurance for School Building as Required in Lease

RECOMMENDED ACTION: It is recommended the Board of Directors approve the proposed liability insurance coverage for the school building at 412 W. Carl Karcher Way, Anaheim, CA 92801, as required in the lease agreement.

Motion: Nelson		Second: Farukhi
Roll Call	Aye	Nay
Anderson	X	
Farukhi	X	
Nelson	X	
Rhee		
Item Passes – Vote: 3/3		
Item Does Not Pass – Vote:		

4.7 Acceptance of Revised Preliminary Budget as Presented by Icon School Management.

RECOMMENDED ACTION: It is recommended the Board of Directors accept the revised Preliminary 2020/2021 Budget Report.

Motion:		Second:
Roll Call	Aye	Nay
Anderson	X	
Farukhi	X	
Nelson	X	
Rhee		
Item Passes – Vote: 3/3		
Item Does Not Pass – Vote:		

4.8 Acceptance of new COVID-19 funds.

RECOMMENDED ACTION: It is recommended the Board of Directors accept the new COVID-19 funds.

Motion: Nelson		Second: Anderson
Roll Call	Aye	Nay
Anderson	X	
Farukhi	X	
Nelson	X	
Rhee		
Item Passes – Vote: 3/3		
Item Does Not Pass – Vote:		

5.0 BOARD COMMENTS

5.1 Need to change from Anaheim Academy to Vibrant Minds Charter School rather than retain the DBA designation.

5.2 Next Board Meeting: Wednesday, September 9, 2020, at 5:30 p.m.

5.3 Brown Act Training: Will be scheduled for the October 14, 2020, meeting.

6.0 ADJOURNMENT

Motion: Anderson	Second: Nelson	
Roll Call	Aye	Nay
Anderson	X	
Farukhi	X	
Nelson	X	
Rhee		
Item Passes – Vote: 3/3		
Item Does Not Pass – Vote:		

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE. Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY. The Board’s presiding officer reserves the right to impose reasonable time limits on public testimony to ensure the agenda is completed.

SPECIAL PRESENTATIONS MAY BE MADE. Notice is hereby given that, consistent with the requirements of the Bagley-Keene Open Meeting Act, special presentations not mentioned in the agenda may be made at this meeting. However, any such presentation will be for information only.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY. Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Board of Directors may request assistance by contacting (714) 563-2390

TRANSLATION/INTERPRETATION OF BOARD INFORMATION OR A BOARD MEETING WILL BE PROVIDED FOR LIMITED ENGLISH LANGUAGE PROFICIENT PARENTS/COMMUNITY MEMBERS IN A LANGUAGE THEY CAN UNDERSTAND.

FOR MORE INFORMATION. Concerning this agenda, please call (714) 563-2390