



**VIBRANT MINDS CHARTER SCHOOL**

**TK-6 Grade, Free, Public Education**

**412 W. Carl Karcher Way**

**Anaheim, California 92801**

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<https://www.vibrantminds.us/>

<https://www.facebook.com/VMCharterSchool/>

**REGULAR BOARD MEETING MINUTES**

**Conducted via Zoom Due to COVID-19**

**Wednesday, July 8, 2020, 5:30 P.M.**

**Board Members**

Mike Anderson

Fareed Farukhi

Robert Nelson

Sharon Rhee

*As a result of COVID-19, and the resulting orders and direction from the President of the United States, the Governor of the State of California, and the County Public Health Department, as well as the City Health Declaration(s), so as to limit exposure to the COVID-19 virus, Vibrant Minds Charter School Board Meetings will be conducted via remote access until further notice.*

*Please use the link below to stay informed and participate.*

<https://us02web.zoom.us/j/89297212936?pwd=YS9leURScGpkSmtiSmk2UXNhSEZ4QT09>

Meeting ID: 892 9721 2936

Password: 509982

**1.0 OPEN GENERAL SESSION**

1.1 Call to Order 5:30 p.m.

1.2 Establishment of Quorum

Roll Call	Present	Absent
Anderson	X	
Farukhi		X
Nelson	X	
Rhee	X	

Staff Members Present: Debbie Schroeder (Executive Director), Chammarra Nguyen (Assistant Director), Yvette LaValle (Coordinator), Cindy Fox (Teacher), Roy Kim (Icon Consultant)

1.3 Pledge of Allegiance

1.4 Approval of the Agenda

Motion: Nelson	Second: Rhee	
Roll Call	Aye	Nay
Anderson	X	
Farukhi		
Nelson	X	
Rhee	X	

Item Passes – Vote: 3/3
Item Does Not Pass – Vote:

1.5 Public Comment: Vibrant Minds Charter School welcomes your participation at Vibrant Minds Board Meetings. The purpose of the meeting of the Board of Directors (Board) is to conduct the affairs of Vibrant Minds Charter School in public. Your participation ensures continuing community interest in Vibrant Minds Charter School. **Email to provide comment during school closure due to COVID-19 to [dschroeder@vibrantminds.us](mailto:dschroeder@vibrantminds.us). Please submit your comment prior to 3:00 p.m. on the day of the meeting.**

Comments are to address Open/Closed Session items found on the agenda. Public Comments will be read by a Board Member or Designee. Each Comment will be limited to three (3) minutes. A total of twenty-one (21) minutes will be afforded for public comment. Unless an item has been placed on the published agenda in accordance with the Brown Act, there shall be no action taken, nor should there be comments on, responses to, or discussion of a topic not on the agenda. All Public Comment emails will be presented to the Board of Directors. The Board members may: (1) acknowledge receipt of information/report; (2) refer to staff with no direction as to action or priority; or (3) refer the matter to the next agenda.

Personal attacks against Vibrant Minds Charter School employees and/or Vibrant Minds Board members are inappropriate and not considered by the Board at a public Board Meeting. The Board has a complaint process which should be followed. The Board will not respond to personal attacks against employees or Board members in a public meeting, and cautions members of the public that they will be personally responsible for any remarks made.

No Requests for Public Comments

**2.0 CONSENT.** (One Vote). Consent section items are for routine matters that do not require discussion or deliberation by the Board. The consent calendar permits the Board to approve multiple items by one action. All Board members have the right to remove a consent item from the consent calendar so that normal discussion and deliberation may take place.

- 2.1 June 10, 2020, Board Meeting Minutes
- 2.2 2020-2021 Employment Agreements, including Job Descriptions

Motion: Nelson	Second: Anderson	
Roll Call	Aye	Nay
Anderson	X	
Farukhi		
Nelson	X	
Rhee	X	
Item Passes – Vote: 3/3		
Item Does Not Pass – Vote:		

**3.0 CLOSED SESSION**

3.1 Real Property Negotiations – Conference with Real Estate Property Negotiator  
 Properties: 121 W. Cypress St., 301 N. Anaheim Blvd., 118 W. Adele St., 122 W. Adele St., 124 W. Adele St. (contiguous properties in Central Anaheim, CA 92805)  
 Agency Negotiator: Debra Schroeder  
 Negotiating Parties: Debra Schroeder and Bill/Kacey Taormina (Real Estate Agent and property owner)  
 Under Negotiation: Timeline, Price, Terms, and Payment

**4.0 INFORMATION/DISCUSSION**

4.1 Executive Director's Report by Debra Schroeder

- Legal support by Hansberger & Klein, PLC – Charter school experts. In the past, GOALS Inc. controlled access to legal support, and support was limited. It will be helpful to have ongoing access, especially in light of the complexity of educational rules and regulations.

- Brown Act training – A yearly training is required. This will be delivered by Hansberger & Klein, PLC. It will be scheduled after the fifth Board member is in place.
- 2020-2021 School Reopening Plan/Parent Survey – Survey data was shared, with the majority of the families responding. At the time of the survey completion, about 25% wanted 100% distance learning, and the hybrid vs. 100% on campus was fairly evenly split.

4.2 Assistant Director’s Report by Chammarra Nguyen

- Enrollment status – At the time of the report, all classrooms had 32 enrolled scholars, with the exception of Grade 5. There are 30-31 scholars in each of the 5<sup>th</sup> grade classes.
- Liability Insurance Renewal
- Reallocation of Office Coordinator’s responsibilities – The duties of the previous office coordinator have been divided among the office staff, coordinators, and administrators. Thus far, this has been effective.

4.3 Financial Report by ICON School Management

- CARS Application (Certificate of Assurances, Application for Funding, LCAP Federal Addendum Certification, Protected Prayer Certification) – This is a standard approval, and all paperwork was completed to qualify for federal funding.
- EPA Spending Plan and Resolution – The plan and resolution involves the use of specified funds under the Education Protection Account (EPA). A portion of the TK/K teacher is designated for the use of the EPA funds.
- Possible August or September budget revisions with continued deferrals – Kim from Icon School Management provided a report regarding future budgetary trends. Deferrals appear to be inevitable. However, the school’s reserves will buffer the school from consequences.

4.4 SSC Report by Parent Representative (presented by Yvette LaValle) – At the last SSC Meeting, the group continued to refine the process by which a parent-elected VMCS Board Member would be selected and then presented to the Board for possible approval. The nomination process will be shared through Parent Square, VMCS Facebook Page, VMCS Website, and by any other means possible.

4.5 F.A.S.T. Report by Parent Representative (presented by Yvette LaValle) – Cow Chip Bingo fundraiser put on hold. Also, unsure of Color run in April. Grade 4-6 overnight trips also on hold, however there will be an effort to schedule Grade 6 Outdoor Science School toward the end of year. Traditions like Labrador Gala will be held based upon status of COVID-19. Currently, signs and prizes are being delivered to scholars’ homes to generate excitement for the start of the new school year.

**5.0 ACTION ITEMS**

5.1 Nomination and appointment of Robert Nelson as Secretary/Vice President.

RECOMMENDED ACTION: It is recommended the Board of Directors Nominate and Appoint a Board Member to serve in the Officer Position of Secretary/Vice President.

RATIONALE: Pursuant to our Bylaws, Board Directors may also serve as Officers. Currently, the Officer positions of Secretary and Vice President are vacant. As one Board Director may serve in both of these positions, it is recommended one Board Director be appointed to serve as both Secretary and Vice President. The Secretary Officer position is necessary, as the Corporation will require execution of Board Resolutions and other documents from time to time which must be executed by the Officer, Secretary. Further, in the event the Board President is unable to attend or perform his/her duties, the Vice President shall assume those duties.

Motion: Anderson		Second: Rhee
Roll Call	Aye	Nay
Anderson	X	
Farukhi		
Nelson	X	
Rhee	X	
Item Passes – Vote: 3/3		
Item Does Not Pass – Vote:		

5.2 Retainer Agreement of Hansberger & Klein, PLC

RECOMMENDED ACTION: It is recommended the Board of Directors ratify the Retainer Agreement by Hansberger & Klein, which was effective on June 8, 2020.

Motion: Rhee		Second: Nelson
Roll Call	Aye	Nay
Anderson	X	
Farukhi		
Nelson	X	
Rhee	X	
Item Passes – Vote: 3/3		
Item Does Not Pass – Vote:		

5.3 2020/2021 BoardDocs Service Agreement for remote school board meeting management software.

RECOMMENDED ACTION: It is recommended the Board of Directors approve the 2020/2021 BoardDocs Service Agreement for remote school board meeting management software.

Motion: Anderson		Second: Rhee
Roll Call	Aye	Nay
Anderson	X	
Farukhi		
Nelson	X	
Rhee	X	
Item Passes – Vote: 3/3		
Item Does Not Pass – Vote:		

5.4 2020/2021 COVID-19 School Reopening Board Resolution: Authorizing Administration to take any and all actions in preparation for reopening of School.

RECOMMENDED ACTION: It is recommended the Board of Directors approve the 2020/2021 COVID-19 School Reopening Board Resolution authorizing Administration to take any and all actions in preparation for reopening of School.

Motion: Nelson		Second: Anderson
Roll Call	Aye	Nay
Anderson	X	
Farukhi		
Nelson	X	
Rhee	X	
Item Passes – Vote: 3/3		
Item Does Not Pass – Vote:		

5.5 2020/2021 COVID-19 Board Policy

RECOMMENDED ACTION: It is recommended the Board of Directors approve the 2020/2021 Board Policy regarding COVID-19.

Motion: Nelson		Second: Rhee
Roll Call	Aye	Nay
Anderson	X	
Farukhi		
Nelson	X	
Rhee	X	
Item Passes – Vote: 3/3		
Item Does Not Pass – Vote:		

5.6 COVID-19 Waiver and Release of Liability for Employees and Students/Parents

RECOMMENDED ACTION: It is recommended the Board of Directors approve the 2020/2021 COVID-19 Waiver and Release of Liability for Employees and Scholars/Parents

Motion: Rhee		Second: Anderson
Roll Call	Aye	Nay
Anderson	X	
Farukhi		
Nelson	X	
Rhee	X	
Item Passes – Vote: 3/3		
Item Does Not Pass – Vote:		

5.7 2020-2021 Liability Insurance renewals: General Commercial liability coverage, Workers Compensation Coverage, D&O liability Coverage

RECOMMENDED ACTION: It is recommended the Board of Directors approve the 2020/2021 Liability Insurance renewal agreements: General Commercial liability coverage, Workers Compensation Coverage, D&O liability Coverage.

Motion: Nelson		Second: Anderson
Roll Call	Aye	Nay
Anderson	X	
Farukhi		
Nelson	X	
Rhee	X	
Item Passes – Vote: 3/3		
Item Does Not Pass – Vote:		

5.8 2020/2021 CARS Application (Certification of Assurances, Application for Funding, LCAP Federal Addendum Certification, Protected Prayer Certification)

RECOMMENDED ACTION: It is recommended the Board of Directors approve the 2020-2021 CARS Application (Certification of Assurances, Application for Funding, LCAP Federal Addendum Certification, Protected Prayer Certification)

Motion: Anderson		Second: Rhee
Roll Call	Aye	Nay
Anderson	X	
Farukhi		
Nelson	X	
Rhee	X	
Item Passes – Vote: 3/3		
Item Does Not Pass – Vote:		

5.9 2020/2021 Education Protection Account (“EPA”) budget noting how Vibrant Minds will allocate and spend monies in accordance with the 06-15-2020/2021 EPA Resolution Authorizing Receipt of Education Protection Account (“EPA”) monies in compliance with Article XIII, Section 36(e) of the California Constitution.

RECOMMENDED ACTION: It is recommended the Board of Directors approve 2020/2021 Education Protection Account (“EPA”) budget noting how Vibrant Minds will allocate and spend monies in accordance with the 06-15-2020/2021 EPA Resolution Authorizing Receipt of Education Protection Account (“EPA”) monies in compliance with Article XIII, Section 36(e) of the California Constitution.

Motion: Rhee		Second: Anderson
Roll Call	Aye	Nay
Anderson	X	

Farukhi		
Nelson	X	
Rhee	X	
Item Passes – Vote: 3/3		
Item Does Not Pass – Vote:		

- 5.10 2020/2021 Resolution Authorizing Receipt of Education Protection Account (“EPA”) monies in compliance with Article XIII, Section 36(e) of the California Constitution and spending as identified in EPA budget

RECOMMENDED ACTION: It is recommended the Board of Directors approve the resolution authorizing the receipt of Education Protection Account (EPA) monies in compliance with Article XIII, Section 36€ of the California Constitution and spending as identified in EPA budget.

Motion: Nelson		Second: Anderson
Roll Call	Aye	Nay
Anderson	X	
Farukhi		
Nelson	X	
Rhee	X	
Item Passes – Vote: 3/3		
Item Does Not Pass – Vote:		

- 5.11 2020/2021 Employment Agreement – Executive Director

RECOMMENDED ACTION: It is recommended the Board of Directors approve 2020/2021 Employment Agreement for the Executive Director, Debra J. Schroeder.

Motion: Anderson		Second: Nelson
Roll Call	Aye	Nay
Anderson	X	
Farukhi		
Nelson	X	
Rhee	X	
Item Passes – Vote: 3/3		
Item Does Not Pass – Vote:		

## 6.0 BOARD COMMENTS

- 6.1 Next Board Meeting: Wednesday, August 12, 2020, at 5:30 p.m.  
 6.2 Brown Act Training: To Be Scheduled

## 7.0 ADJOURNMENT AT 7:30 P.M.

Motion: Anderson		Second: Nelson
Roll Call	Aye	Nay
Anderson	X	
Farukhi		
Nelson	X	
Rhee	X	
Item Passes – Vote: 3/3		
Item Does Not Pass – Vote:		

**FOR MORE INFORMATION.** Concerning the minutes, please call (714) 563-2390