

**VIBRANT MINDS CHARTER SCHOOL
REGULAR BOARD MEETING MINUTES
Wednesday, February 9, 2022**

1. OPEN GENERAL SESSION**Procedural: 1.1 Call to Order 5:03 p.m.****Procedural: 1.2 Establishment of Quorum for Open Session**

Roll Call	Present	Absent
Anderson	X	
Farukhi	X	
Hernandez Figueroa	X	
Nelson	X	
Rhee	T	

Procedural: 1.3 Pledge of Allegiance**Action, Procedural: 1.4 Approval of the Agenda**

Recommended: The Agenda requires approval from the VMCS Board in order to conduct the remainder of the meeting.

Motion: Farukhi	Second: Hernandez Figueroa
Roll Call	Aye Nay
Anderson	X
Farukhi	X
Hernandez Figueroa	X
Nelson	X
Rhee	T
Item Passes – Vote: 4/4	
Item Does Not Pass – Vote:	

Procedural: 1.5 Public Comment

None

2. PARENT REPORTS**Reports: 2.1 School Site Council (SSC) Report by Parent Representative**

Alyssa Truman, the Chairperson for SSC, presented. She discussed what occurred at the SSC Meeting on February 3, 2022. There were two charter schools that presented their programs to the SSC members in attendance -- Vista and Magnolia Science Academy. The Cambridge Virtual Academy provided by the Anaheim Union High School District was also discussed. Each of these three schools has a junior high school option for the families of our current 6th graders to consider.

Reports: 2.2 English Learner Advisory Committee (ELAC) Report by Parent Representative

Chammarra Nguyen shared that a survey had been sent to parents with scholars who are designated as English Learners. The purpose of the survey was to determine the best day/time for ELAC Meetings since it has been difficult to get involvement. There were only a few responses. And, the responses that were received indicated that the meeting day and time in the past was preferable. But, for those who have scholars in the after-school program, it was determined that Wednesday at 6:30 p.m. may be better than 6:00 p.m. to provide time to return to home.

Reports: 2.3 Family and Staff Team (F.A.S.T.) Report by Parent Representative

Yvette LaValle presented on behalf of F.A.S.T. She discussed the upcoming Read Across America activities. Also, the Labrador Gala will be combined with the Multicultural Event. And, F.A.S.T. is thinking ahead to the EOY Carnival, TK/K Celebration, and Grade 6 Promotion.

3. CONSENT (ONE VOTE)**Action (Consent), Minutes: 3.1 January 26, 2022, Special Board Meeting Minutes**

Recommended Action: Consent section items are for routine matters that do not require discussion or deliberation by the Board. The consent calendar permits the Board to approve multiple items by one action. All Board members have the right to remove a consent item from the consent calendar so that normal discussion and deliberation may take place.

Motion: Nelson	Second: Hernandez Figueroa
Roll Call	Aye Nay
Anderson	X
Farukhi	X
Hernandez Figueroa	X
Nelson	X
Rhee	T
Item Passes – Vote: 4/4	
Item Does Not Pass – Vote:	

4. EXECUTIVE DIRECTOR REPORT -- DEBRA J. SCHROEDER**Information: 4.1 Teachers on Special Assignment -- Logan Matsunaga and Annie Fleming**

Debra Schroeder reminded the Board members about their approval of the hiring of additional TOSA support for the provision of support to scholars requiring academic support in reading and/or mathematics, as well as English Language Development. Logan was offered a full-time position for TOSA, with a focus on tutoring scholars in Grades 3-6 during the school day, as well as providing support during the after-school program. Annie Fleming was offered a part-time position for TOSA, with a focus on tutoring scholars in Grades TK-2 during the after-school program. During the Action Items, the Board members will be asked to ratify the hiring of these employees.

Information: 4.2 Update on Property

There was minimal new information at this time. The Board of the Anaheim 1st Presbyterian Church plans to meet on February 16 or 17, 2022. There will be additional information after their meeting.

Information: 4.3 Zip Code Analysis

As requested by Board Member Robert Nelson, the zip codes of the current scholars were compiled. The ensuing report was an affirmation that while we have a few scholars outside of Anaheim, the majority of our scholars are from Central Anaheim.

Information: 4.4 LCAP Timeline

This is the time of year when the LCAP needs to be developed/refined. Again, there is a new template, which requires a more extensive reworking of this multi-year document. There will be a Board Meeting for public input in May. Then, the LCAP will be presented for approval at the June Board Meeting.

5. ASSISTANT DIRECTOR REPORT -- CHAMMARRA NGUYEN

Information: 5.1 2021-2022 School Enrollment

At this time there are 239 scholars enrolled in the school, with one opening. A returning 6th grader will fill this opening.

Information: 5.2 2022-2023 Recruitment Efforts and Results

The waiting/drawing list remains strong at about 351 scholars. The distribution is as follows:

- TK -- 13
- K -- 50
- Gr. 1 -- 31
- Gr. 2 -- 56
- Gr. 3 -- 54
- Gr. 4 -- 66
- Gr. 5 -- 45
- Gr. 6 -- 36

There have been two recruitment events. The first one was at the Santa Ana Zoo, and the second one was at the Black History Month Parade and Unity Celebration in Downtown Anaheim. These two event resulted in 14 additional Interest Forms. It is important to remember the TK expansion for the 2022-2023 school year.

Information: 5.3 Covid-19 Case Counts

Weekly testing for Covid-19 continues to occur. There is a downward number of cases when compared with the first two weeks after the Winter Break. During the current week, there were two cases. The challenges of Independent Study implementation was briefly mentioned.

Information: 5.4 bambooHR

The features of bambooHR were mentioned, but it was determined that more time was needed to explore comparable programs. The goal is to find a tool to transition from a mixture of paper files and spreadsheets. This particular program costs approximately \$600 per month. And, it is not compatible with the current payroll company, PayCom. There was a consensus that more time was needed to determine if anything existed that was more integrated. Also, it would be appropriate to discuss options more deeply with Marin Taylor of Icon. Approval for this program was pulled from the Action Items.

6. ICON SCHOOL MANAGEMENT REPORT -- ROY KIM

Reports: 6.1 December Financials

Roy Kim used a PowerPoint Presentation to discuss the December 2021 financials for VMCS. The budget continues to be health, and the reserve is strong.

Information: 6.2 Capitol Update

The two topics Roy Kim discussed were facilities funding for charter schools via SB 740. This appears to continue to be well supported. He also presented on the new LCAP Budget Overview for Parents. The new 2022-23 LCAP Template and LCFF Budget Overview for Parents are due July 1st of each year.

7. ACTION ITEMS

Action: 7.1 Ratification of Hiring of 1.5 TOSAs

RECOMMENDATION: It is recommended that the VMCS Board of Directors ratify the hiring of 1.5 Teachers on Special Assignment -- Logan Matsunaga and Annie Fleming.

RATIONALE: For the final trimester of the school year, it is important to provide additional academic support for scholars who are still struggling in their current grade levels. For this reason, we are asking for the ratification of the hiring of Logan Matsunaga and Annie Fleming.

Motion: Farukhi	Second: Anderson	
Roll Call	Aye	Nay
Anderson	X	
Farukhi	X	
Hernandez Figueroa	X	
Nelson	X	
Rhee	X	
Item Passes – Vote: 5/5		
Item Does Not Pass – Vote:		

Action: 7.2 BambooHR

RECOMMENDATION: It is recommended that the VMCS Board of Directors approve the purchase of bambooHR to convert our staff files and track information electronically.

RATIONALE: In discussion with other charter schools, we are inspired to move to an electronic system for staff files. BambooHR is well known and supported.

This item was pulled to permit more time for the exploration of options.

8. BOARD COMMENTS

Procedural: 8.1 General Comments

Robert Nelson mentioned the possible need to utilize two locations to grow the school if one new location cannot be secured. Mike Anderson mentioned the possibility of looking into St. Anthony Claret's school building once again. The perception that was shared is that youth are not going to church. It may be an advantage to have a school on campus.

Procedural: 8.2 Next Board Meeting: Wednesday, March 9, 2022, 5:00 p.m.

9. BOARD ADJOURNMENT

Procedural: 9.1 Board Adjournment: 6:03 p.m.

Motion: Nelson	Second: Farukhi	
Roll Call	Aye	Nay
Anderson	X	
Farukhi	X	
Hernandez Figueroa	X	
Nelson	X	
Rhee	X	
Item Passes – Vote: 5/5		
Item Does Not Pass – Vote:		