



**Wednesday, November 16, 2022  
VMCS REGULAR BOARD MEETING AGENDA AT 5:30 P.M.**

**BOARD MEMBERS**  
**Mike Anderson**  
**Kyle Bonenberger**  
**Fareed Farukhi**  
**Robert Nelson**  
**Sharon Rhee**

This meeting will be held in-person at Vibrant Minds Charter School.

**1. OPEN GENERAL SESSION**

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**Subject** **1.1 Call to Order \_\_\_\_\_ p.m.**  
**Meeting** Nov 16, 2022 - VMCS REGULAR BOARD MEETING AGENDA AT 5:30 P.M.  
**Category** 1. OPEN GENERAL SESSION  
**Access** Public  
**Type** Procedural

**Subject** **1.2 Establishment of Quorum**  
**Meeting** Nov 16, 2022 - VMCS REGULAR BOARD MEETING AGENDA AT 5:30 P.M.  
**Category** 1. OPEN GENERAL SESSION  
**Access** Public  
**Type** Procedural

Roll Call	Present	Absent
Anderson		
Bonenberger		
Farukhi		
Nelson		
Rhee		

**Subject** **1.3 Pledge of Allegiance**  
**Meeting** Nov 16, 2022 - VMCS REGULAR BOARD MEETING AGENDA AT 5:30 P.M.  
**Category** 1. OPEN GENERAL SESSION  
**Access** Public  
**Type** Procedural



**Subject** **1.4 Approval of the Agenda**  
**Meeting** Nov 16, 2022 - VMCS REGULAR BOARD MEETING AGENDA AT 5:30 P.M.  
**Category** 1. OPEN GENERAL SESSION  
**Access** Public  
**Type** Action, Procedural

Motion:	Second:	
Roll Call	Aye	Nay
Anderson		
Bonenberger		
Farukhi		
Nelson		
Rhee		
Item Passes - Vote:		
Item Does Not Pass - Vote:		

**Subject** **1.5 Public Comment**

Meeting Nov 16, 2022 - VMCS REGULAR BOARD MEETING AGENDA AT 5:30 P.M.  
 Category 1. OPEN GENERAL SESSION  
 Access Public  
 Type Procedural

Public Comment: Vibrant Minds Charter School welcomes your participation at Vibrant Minds Board Meetings. The purpose of the meeting of the Board of Directors (Board) is to conduct the affairs of Vibrant Minds Charter School in public. Your participation ensures continuing community interest in Vibrant Minds Charter School. If you wish to make a public comment, please complete the "Request to Speak before the Vibrant Minds Charter School Board" Form prior to the start of the meeting. The form may be accessed on the school's website. Hard copies will also be available in the School Office and at in-person meetings. You may also make a public comment during this section of the Board Meeting.

Comments are to address Open/Closed Session items found on the agenda. Each Comment will be limited to three (3) minutes. A total of twenty-one (21) minutes will be afforded for public comment. Unless an item has been placed on the published agenda in accordance with the Brown Act, there shall be no action taken, nor should there be comments on, responses to, or discussion of a topic not on the agenda. All Public Comment will be presented to the Board of Directors. The Board Members may: (1) acknowledge receipt of information/report; (2) refer to staff with no direction as to action or priority; or (3) refer the matter to the next agenda.

**Personal attacks against Vibrant Minds Charter School employees and/or Vibrant Minds Board Members are inappropriate and not considered by the Board at a public Board Meeting. The Board has a complaint process which should be followed. The Board will not respond to personal attacks against employees or Board members in a public meeting, and cautions members of the public that they will be personally responsible for any remarks made.**

**2. PARENT REPORTS**

**Subject 2.1 School Site Council (SSC) Report by Parent Representative**  
 Meeting Nov 16, 2022 - VMCS REGULAR BOARD MEETING AGENDA AT 5:30 P.M.  
 Category 2. PARENT REPORTS  
 Access Public  
 Type Information, Reports

**Subject 2.2 English Learner Advisory Committee (ELAC) Report by Parent Representative**  
 Meeting Nov 16, 2022 - VMCS REGULAR BOARD MEETING AGENDA AT 5:30 P.M.  
 Category 2. PARENT REPORTS  
 Access Public  
 Type Information, Reports

**Subject 2.3 F.A.S.T. Report by Parent Representative**  
 Meeting Nov 16, 2022 - VMCS REGULAR BOARD MEETING AGENDA AT 5:30 P.M.  
 Category 2. PARENT REPORTS  
 Access Public  
 Type Reports

**3. CONSENT (ONE VOTE)**

**Subject 3.1 October 10, 2022, Regular Board Meeting Minutes**  
 Meeting Nov 16, 2022 - VMCS REGULAR BOARD MEETING AGENDA AT 5:30 P.M.  
 Category 3. CONSENT (ONE VOTE)  
 Access Public  
 Type Action, Minutes

Recommended Action Consent section items are for routine matters that do not require discussion or deliberation by the Board. The consent calendar permits the Board to approve multiple items by one action. All Board members have the right to remove a consent item from the consent calendar so that normal discussion and deliberation may take place.

Motion:	Second:	
Roll Call	Aye	Nay
Anderson		
Bonenberger		
Farukhi		
Nelson		
Rhee		
Item Passes – Vote:		
Item Does Not Pass – Vote:		

File Attachments  
[B 101222 Board Minutes.pdf \(239 KB\)](#)

**4. EXECUTIVE DIRECTOR REPORT -- DEBRA J. SCHROEDER**

**Subject 4.1 Progress Report by Nelson and Schroeder Regarding New Site**  
 Meeting Nov 16, 2022 - VMCS REGULAR BOARD MEETING AGENDA AT 5:30 P.M.  
 Category 4. EXECUTIVE DIRECTOR REPORT -- DEBRA J. SCHROEDER  
 Access Public  
 Type Information

Robert Nelson and Debra Schroeder will share any new information regarding the future site for Vibrant Minds Charter School, which continues to be in escrow. The property address is 310-330 W. Broadway, Anaheim, California 92805, and it is close to the intersection of W. Broadway and Harbor Blvd. The specific address will be determined by the City of Anaheim.

**Subject**                                    **4.2 F&M Presentation on Investment Strategies for Reserves**

Meeting                                        Nov 16, 2022 - VMCS REGULAR BOARD MEETING AGENDA AT 5:30 P.M.

Category                                      4. EXECUTIVE DIRECTOR REPORT -- DEBRA J. SCHROEDER

Access                                         Public

Type    Information

At our request, an F&amp;M representative will share various conservative investment strategies that would be appropriate for our VMCS reserves.

**Subject**                                    **4.3 State and Federal Tax Returns**

Meeting                                        Nov 16, 2022 - VMCS REGULAR BOARD MEETING AGENDA AT 5:30 P.M.

Category                                      4. EXECUTIVE DIRECTOR REPORT -- DEBRA J. SCHROEDER

Access                                         Public

Type    Information

The State and Federal Tax Returns were completed for VMCS by Silva &amp; Silva CPAs. They are provided for the Board's perusal.

## File Attachments

[C California Tax Return.pdf \(155 KB\)](#)[D Federal Tax Return.pdf \(200 KB\)](#)**Subject**                                    **4.4 Audit Report**

Meeting                                        Nov 16, 2022 - VMCS REGULAR BOARD MEETING AGENDA AT 5:30 P.M.

Category                                      4. EXECUTIVE DIRECTOR REPORT -- DEBRA J. SCHROEDER

Access                                         Public

Type    Information

At the SSC Meeting on Wednesday, October 6, 2022, the staff and parent representatives felt that COVID-19 testing of staff and scholars should continue until after the holidays. Because this appears to bring comfort to the staff and families, Board approval will be sought in the Action Items.

## File Attachments

[E Audit Letter.pdf \(132 KB\)](#)**Subject**                                    **4.5 Unaudited Actuals**

Meeting                                        Nov 16, 2022 - VMCS REGULAR BOARD MEETING AGENDA AT 5:30 P.M.

Category                                      4. EXECUTIVE DIRECTOR REPORT -- DEBRA J. SCHROEDER

Access                                         Public

Type    Information

At the Board Meeting on October 10, 2022, Roy Kim presented the Unaudited Actuals for 2021-2022. As a reminder of the content of this report, the document is attached. Ratification by the Board will be sought during the Action Items.

## File Attachments

[G 21-22 Unaudited Actuals.xlsm \(118 KB\)](#)**Subject**                                    **4.6 Board Policy Investment Guidelines**

Meeting                                        Nov 16, 2022 - VMCS REGULAR BOARD MEETING AGENDA AT 5:30 P.M.

Category                                      4. EXECUTIVE DIRECTOR REPORT -- DEBRA J. SCHROEDER

Access                                         Public

Type    Information

As we explore investment possibilities for the VMCS Reserves, we should revisit the Board Policy for Investment Guidelines. Our legal team was contacted to provide a template/example to initiate the dialogue. The document being presented is in draft form, and a refined Investment Policy will be brought to the Board for possible approval at the December 2022 Meeting.

**Subject**                                    **4.7 California Community School Grant Application**

Meeting                                        Nov 16, 2022 - VMCS REGULAR BOARD MEETING AGENDA AT 5:30 P.M.

Category                                      4. EXECUTIVE DIRECTOR REPORT -- DEBRA J. SCHROEDER

Access                                         Public

Type

We are weighing the benefits and challenges of applying for the California Community Schools Partnership Program Planning Grant -- Cohort 2. The application template is provided, and the due date is December 20, 2022. The Board's approval for pursuing this grant will be asked as part of the Action Items.

## File Attachments

[I Community School Application.docx \(232 KB\)](#)**5. ASSISTANT DIRECTOR REPORT -- CHAMMARRA NGUYEN****Subject**                                    **5.1 Enrollment/Waiting List for 2022-2023**

Meeting Nov 16, 2022 - VMCS REGULAR BOARD MEETING AGENDA AT 5:30 P.M.  
 Category 5. ASSISTANT DIRECTOR REPORT -- CHAMMARRA NGUYEN  
 Access Public  
 Type Information

**Subject 5.2 Approval for Early Entry Transitional Kindergartners**

Meeting Nov 16, 2022 - VMCS REGULAR BOARD MEETING AGENDA AT 5:30 P.M.  
 Category 5. ASSISTANT DIRECTOR REPORT -- CHAMMARRA NGUYEN  
 Access Public  
 Type Information

At the last Board Meeting, the anticipated Title III Consortium MOU was provided. The actual set of documents are now available and will be presented to the Board.

File Attachments  
[J Resolution 111622.docx \(972 KB\)](#)

**6. ICON SCHOOL MANAGEMENT REPORT -- ROY KIM**

**Subject 6.1 September Financials**

Meeting Nov 16, 2022 - VMCS REGULAR BOARD MEETING AGENDA AT 5:30 P.M.  
 Category 6. ICON SCHOOL MANAGEMENT REPORT -- ROY KIM  
 Access Public  
 Type Information, Reports

The presentation provides budgetary information for September 2022 and will be presented by Roy Kim of Icon School Management.

**Subject 6.2 Budget Update**

Meeting Nov 16, 2022 - VMCS REGULAR BOARD MEETING AGENDA AT 5:30 P.M.  
 Category 6. ICON SCHOOL MANAGEMENT REPORT -- ROY KIM  
 Access Public  
 Type Information

Roy Kim from Icon School Management will provide any new information related to budget shifts and trends.

**Subject 6.3 1st Interim Budget Report**

Meeting Nov 16, 2022 - VMCS REGULAR BOARD MEETING AGENDA AT 5:30 P.M.  
 Category 6. ICON SCHOOL MANAGEMENT REPORT -- ROY KIM  
 Access Public  
 Type Information, Reports

Roy Kim will present the 1st Interim Budget Report, which needs to be submitted to AESD and the OCDE by specific timelines.

**7. ACTION ITEMS**

**Subject 7.1 Ratification of State and Federal Tax Returns**

Meeting Nov 16, 2022 - VMCS REGULAR BOARD MEETING AGENDA AT 5:30 P.M.  
 Category 7. ACTION ITEMS  
 Access Public  
 Type Action

Recommended Action RECOMMENDATION: It is recommended that the VMCS Board of Directors ratifies the submission of the State and Federal Tax Returns as completed by Silva & Silva CPAs.

RATIONALE: State and Federal Tax Returns are completed annually and presented to the Board for their information and ratification.

Motion:	Second:	
Roll Call	Aye	Nay
Anderson		
Bonenberger		
Farukhi		
Nelson		
Rhee		
Item Passes – Vote:		
Item Does Not Pass – Vote:		

**Subject 7.2 Approval of the Audit Report for 2021-2022**

Meeting Nov 16, 2022 - VMCS REGULAR BOARD MEETING AGENDA AT 5:30 P.M.  
 Category 7. ACTION ITEMS  
 Access Public

Type Action

Recommended Action **RECOMMENDATION:** It is recommended that the VMCS Board of Directors approve the Audit Report for 2021-2022 as completed by Silva & Silva CPAs. **RATIONALE:** VMCS undergoes annual audits by an approved firm. The Audit Report for 2021-2022 must be completed and submitted by December 2022.

Motion:		Second:	
Roll Call	Aye	Nay	
Anderson			
Bonenberger			
Farukhi			
Nelson			
Rhee			
Item Passes – Vote:			
Item Does Not Pass – Vote:			

**Subject 7.3 Ratification of the Unaudited Actuals Report**

Meeting Nov 16, 2022 - VMCS REGULAR BOARD MEETING AGENDA AT 5:30 P.M.

Category 7. ACTION ITEMS

Access Public

Type Action

Recommended Action **RECOMMENDATION:** It is recommended that the VMCS Board of Directors ratifies the Unaudited Actuals Report presented by Roy Kim of Icon at the October 10, 2022, Board Meeting. **RATIONALE:** This is an annual report that needs to be completed and submitted to AESD and OCDE.

Motion:		Second:	
Roll Call	Aye	Nay	
Anderson			
Bonenberger			
Farukhi			
Nelson			
Rhee			
Item Passes – Vote:			
Item Does Not Pass – Vote:			

**Subject 7.4 Approval to Pursue the Community Schools Planning Grant**

Meeting Nov 16, 2022 - VMCS REGULAR BOARD MEETING AGENDA AT 5:30 P.M.

Category 7. ACTION ITEMS

Access Public

Type Action

Recommended Action **RECOMMENDATION:** It is recommended that the VMCS Board of Directors approves the process of applying for the Community Schools Planning Grant, which is due December 20, 2022. **RATIONALE:** This approval is to pursue the writing of this grant. A draft of the completed application will be presented at the Board Meeting on December 14, 2022.

Motion:		Second:	
Roll Call	Aye	Nay	
Anderson			
Bonenberger			
Farukhi			
Nelson			
Rhee			
Item Passes – Vote:			
Item Does Not Pass – Vote:			

**Subject 7.5 Approval for Early Entry of Two Transitional Kindergarten Scholars**

Meeting Nov 16, 2022 - VMCS REGULAR BOARD MEETING AGENDA AT 5:30 P.M.

Category 7. ACTION ITEMS

Access Public

Type Action

Recommended Action **RECOMMENDATION:** It is recommended that the VMCS Board of Directors approves the early entry of the presented two scholars. **RATIONALE:** Early entry is permissible, and it provides a solid foundation for the scholars when they enter kindergarten at VMCS in 2023-2024.

Motion:		Second:	
Roll Call	Aye	Nay	
Anderson			
Bonenberger			
Farukhi			
Nelson			
Rhee			
Item Passes – Vote:			
Item Does Not Pass – Vote:			

**Subject** **7.6 Approval of 1st Interim Budget Report**

Meeting Nov 16, 2022 - VMCS REGULAR BOARD MEETING AGENDA AT 5:30 P.M.

Category 7. ACTION ITEMS

Access Public

Type Action

Recommended Action RECOMMENDATION: It is recommended that the VMCS Board of Directors approve the 1st Interim Budget Report as prepared by Icon School Management.  
 RATIONALE: This is a standard report that must be completed, presented, and approved in accordance to the set timeline. It will be submitted to AESD and OCDE.

Motion:		Second:	
Roll Call	Aye		Nay
Anderson			
Bonenberger			
Farukhi			
Nelson			
Rhee			
Item Passes – Vote:			
Item Does Not Pass – Vote:			

**8. BOARD COMMENTS**

**Subject** **8.1 General Comments**

Meeting Nov 16, 2022 - VMCS REGULAR BOARD MEETING AGENDA AT 5:30 P.M.

Category 8. BOARD COMMENTS

Access Public

Type Procedural

**Subject** **8.2 Next Board Meeting: Wednesday, December 14, 2022, at 5:30 p.m. It is planned for this meeting to be conducted via Zoom.**

Meeting Nov 16, 2022 - VMCS REGULAR BOARD MEETING AGENDA AT 5:30 P.M.

Category 8. BOARD COMMENTS

Access Public

Type Information

**9. BOARD ADJOURNMENT**

**Subject** **9.1 Board Adjournment: \_\_\_\_\_ p.m.**

Meeting Nov 16, 2022 - VMCS REGULAR BOARD MEETING AGENDA AT 5:30 P.M.

Category 9. BOARD ADJOURNMENT

Access Public

Type Procedural

Motion:		Second:	
Roll Call	Aye		Nay
Anderson			
Bonenberger			
Farukhi			
Nelson			
Rhee			
Item Passes – Vote:			
Item Does Not Pass – Vote:			

**10. GENERAL INFORMATION**

**Subject** **10.1 Notifications**

Meeting Nov 16, 2022 - VMCS REGULAR BOARD MEETING AGENDA AT 5:30 P.M.

Category 10. GENERAL INFORMATION

Access Public

Type Information

**THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE.** Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

**REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY.** The Board’s presiding officer reserves the right to impose reasonable time limits on public testimony to ensure the agenda is completed.

**SPECIAL PRESENTATIONS MAY BE MADE.** Notice is hereby given that, consistent with the requirements of the Bagley-Keene Open Meeting Act, special presentations not mentioned in the agenda may be made at this meeting. However, any such presentation will be for information only.

**REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY.** Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Board of Directors may request assistance by contacting (714) 563-2390

[TRANSLATION/INTERPRETATION OF BOARD INFORMATION OR A BOARD MEETING WILL BE PROVIDED FOR LIMITED ENGLISH LANGUAGE PROFICIENT PARENTS/COMMUNITY MEMBERS IN A LANGUAGE THEY CAN UNDERSTAND.](#)

**FOR MORE INFORMATION.** Concerning this agenda, please call (714) 563-2390