



**Wednesday, September 6, 2023  
VMCS REGULAR BOARD MEETING AGENDA AT 5:30 P.M.**

**BOARD MEMBERS**

**Mike Anderson  
Kyle Bonenberger  
Fareed Farukhi  
Robert Nelson  
Sharon Rhee**

**THIS MEETING WILL BE HELD IN PERSON IN THE GRADE 5 CLASSROOM OF VIBRANT MINDS CHARTER SCHOOL.**

**1. OPEN GENERAL SESSION**

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**Subject**                                    **1.1 Call to Order \_\_\_\_\_ p.m.**  
Meeting                                    Sep 6, 2023 - VMCS REGULAR BOARD MEETING AGENDA AT 5:30 P.M.  
Category                                    1. OPEN GENERAL SESSION  
Access                                        Public  
Type    Procedural

**Subject**                                    **1.2 Establishment of Quorum**  
Meeting                                    Sep 6, 2023 - VMCS REGULAR BOARD MEETING AGENDA AT 5:30 P.M.  
Category                                    1. OPEN GENERAL SESSION  
Access                                        Public  
Type    Procedural

Roll Call	Present	Absent
Anderson		
Bonenberger		
Farukhi		
Nelson		
Rhee		

**Subject**                                    **1.3 Pledge of Allegiance**  
Meeting                                    Sep 6, 2023 - VMCS REGULAR BOARD MEETING AGENDA AT 5:30 P.M.  
Category                                    1. OPEN GENERAL SESSION  
Access                                        Public  
Type    Procedural



**Subject**                                    **1.4 Approval of the Agenda**  
Meeting                                    Sep 6, 2023 - VMCS REGULAR BOARD MEETING AGENDA AT 5:30 P.M.  
Category                                    1. OPEN GENERAL SESSION  
Access                                        Public  
Type    Action, Procedural  
Recommended Action                    This agenda has been posted within the 72 hours required by the Brown Act.

Motion:	Second:	
Roll Call	Aye	Nay
Anderson		

Bonenberger		
Farukhi		
Nelson		
Rhee		
Item Passes - Vote:		
Item Does Not Pass - Vote:		

**Subject**                    **1.5 Public Comment**

Meeting                    Sep 6, 2023 - VMCS REGULAR BOARD MEETING AGENDA AT 5:30 P.M.

Category                    1. OPEN GENERAL SESSION

Access                      Public

Type                        Procedural

Public Comment: Vibrant Minds Charter School welcomes your participation at Vibrant Minds Board Meetings. The purpose of the meeting of the Board of Directors (Board) is to conduct the affairs of Vibrant Minds Charter School in public. Your participation ensures continuing community interest in Vibrant Minds Charter School. If you wish to make a public comment, please complete the "Request to Speak before the Vibrant Minds Charter School Board" Form prior to the start of the meeting. The form may be accessed on the school's website. Hard copies will also be available in the School Office and at in-person meetings. You may also make a public comment during this section of the Board Meeting.

Comments are to address Open/Closed Session items found on the agenda. Each Comment will be limited to three (3) minutes. A total of twenty-one (21) minutes will be afforded for public comment. Unless an item has been placed on the published agenda in accordance with the Brown Act, there shall be no action taken, nor should there be comments on, responses to, or discussion of a topic not on the agenda. All Public Comment will be presented to the Board of Directors. The Board Members may: (1) acknowledge receipt of information/report; (2) refer to staff with no direction as to action or priority; or (3) refer the matter to the next agenda.

**Personal attacks against Vibrant Minds Charter School employees and/or Vibrant Minds Board Members are inappropriate and not considered by the Board at a public Board Meeting. The Board has a complaint process which should be followed. The Board will not respond to personal attacks against employees or Board members in a public meeting, and cautions members of the public that they will be personally responsible for any remarks made.**

**2. PARENT REPORTS**

**Subject**                    **2.1 School Site Council (SSC) Report by Parent Representative**

Meeting                    Sep 6, 2023 - VMCS REGULAR BOARD MEETING AGENDA AT 5:30 P.M.

Category                    2. PARENT REPORTS

Access                      Public

Type                        Information, Reports

**Subject**                    **2.2 English Learner Advisory Committee (ELAC) Report by Parent Representative**

Meeting                    Sep 6, 2023 - VMCS REGULAR BOARD MEETING AGENDA AT 5:30 P.M.

Category                    2. PARENT REPORTS

Access                      Public

Type                        Information, Reports

**Subject**                    **2.3 Family and Staff Team (F.A.S.T.) Report by Parent Representative**

Meeting                    Sep 6, 2023 - VMCS REGULAR BOARD MEETING AGENDA AT 5:30 P.M.

Category                    2. PARENT REPORTS

Access                      Public

Type                        Information, Reports

**3. CONSENT (ONE VOTE)**

**Subject**                    **3.1 August 9, 2023, Board Meeting Minutes**

Meeting                    Sep 6, 2023 - VMCS REGULAR BOARD MEETING AGENDA AT 5:30 P.M.

Category                    3. CONSENT (ONE VOTE)

Access                      Public

Type                        Action, Minutes

Recommended Action      Consent section items are for routine matters that do not require discussion or deliberation by the Board. The consent calendar permits the Board to approve multiple items by one action. All Board members have the right to remove a consent item from the consent calendar so that normal discussion and deliberation may take place.

Motion:	Second:	
Roll Call	Aye	Nay
Anderson		
Bonenberger		
Farukhi		
Nelson		
Rhee		
Item Passes - Vote:		
Item Does Not Pass - Vote:		

**4. LEGAL CONSULTATION/TRAINING -- HANSBERGER & KLEIN**

**Subject**                    **4.1 Annual Brown Act Training Portal**

Meeting                    Sep 6, 2023 - VMCS REGULAR BOARD MEETING AGENDA AT 5:30 P.M.

Category                    4. LEGAL CONSULTATION/TRAINING -- HANSBERGER & KLEIN

Access                      Public

Type                        Information

The sign-in information for the Annual Brown Act Training Portal was provided by Hansberger and Klein. It is important that all Board Members and the Assistant Director and Founding/Executive Director complete the training.

**5. EXECUTIVE DIRECTOR REPORT -- DEBRA J. SCHROEDER**

**Subject**                    **5.1 VMCS Board Calendar**

Meeting                    Sep 6, 2023 - VMCS REGULAR BOARD MEETING AGENDA AT 5:30 P.M.

Category                    5. EXECUTIVE DIRECTOR REPORT -- DEBRA J. SCHROEDER

Access                      Public

Type                        Information

The original calendar for the VMCS Board Meetings was presented and approved at the 6/21/23 Board Meeting. However, there is a need to change two Board Meeting dates. The proposed revised calendar is provided here, with a change in date from October 11 to October 18 and February 14 to February 21.

File Attachments  
[C Board Calendar 2023-2024.docx \(58 KB\)](#)  
[C Board Calendar 2023-2024.pdf \(101 KB\)](#)

**Subject**                    **5.2 Progress Report on New Site**

Meeting                    Sep 6, 2023 - VMCS REGULAR BOARD MEETING AGENDA AT 5:30 P.M.

Category                    5. EXECUTIVE DIRECTOR REPORT -- DEBRA J. SCHROEDER

Access                      Public

Type                        Information

Robert Nelson, Kyle Bonenberger, and/or Debra Schroeder will share any new information regarding the future site for Vibrant Minds Charter School, which continues to be in escrow as we await an approved CUP by the City of Anaheim. The property address is 320 W. Broadway, Anaheim, California 92805, and it is close to the intersection of W. Broadway and Harbor Blvd.

**Subject**                    **5.3 Local Wellness Policy**

Meeting                    Sep 6, 2023 - VMCS REGULAR BOARD MEETING AGENDA AT 5:30 P.M.

Category                    5. EXECUTIVE DIRECTOR REPORT -- DEBRA J. SCHROEDER

Access                      Public

Type                        Discussion, Information

We are expected to revisit our local Wellness Policy annually. For this school year, there are no major changes to the Wellness Policy. The Board will be asked to vote acceptance/nonacceptance of it as part of the Action Items.

File Attachments  
[D BP Wellness Policy 2023.docx \(136 KB\)](#)  
[D BP Wellness Policy 2023.pdf \(432 KB\)](#)  
[E Wellness Policy Summary 2023.docx \(965 KB\)](#)  
[E Wellness Policy Summary 2023.pdf \(103 KB\)](#)

**Subject**                    **5.4 Williams Act -- Education Code Section 60119**

Meeting                    Sep 6, 2023 - VMCS REGULAR BOARD MEETING AGENDA AT 5:30 P.M.

Category                    5. EXECUTIVE DIRECTOR REPORT -- DEBRA J. SCHROEDER

Access                      Public

Type                        Information, Reports

Annually, we need to determine if we have sufficient instructional materials for all scholars. This is known as the Williams Act, which is described in Resolution 09062023, which is attached.

Executive File Attachments  
[F Resolution 09062023.docx \(968 KB\)](#)  
[F Resolution 09062023.pdf \(101 KB\)](#)

**Subject**                    **5.5 Report on Possible Purchase of Two Shuttle Vans**

Meeting                    Sep 6, 2023 - VMCS REGULAR BOARD MEETING AGENDA AT 5:30 P.M.

Category                    5. EXECUTIVE DIRECTOR REPORT -- DEBRA J. SCHROEDER

Access                      Public

Type Information, Reports

We are exploring the possible purchase of two shuttle vans with the anticipated Employee Tax Refund, which should be approximately \$500,000. This is the beginning stage of a dialogue with the Board, as well as direction in what else needs to be researched prior to bringing the item to the Board as an Action Item.

**6. ASSISTANT DIRECTOR REPORT -- CHAMMARRA NGUYEN**

**Subject 6.1 Enrollment for 2023-2024**  
 Meeting Sep 6, 2023 - VMCS REGULAR BOARD MEETING AGENDA AT 5:30 P.M.  
 Category 6. ASSISTANT DIRECTOR REPORT -- CHAMMARRA NGUYEN  
 Access Public  
 Type Information

**Subject 6.2 Waiting List for 2023-2024**  
 Meeting Sep 6, 2023 - VMCS REGULAR BOARD MEETING AGENDA AT 5:30 P.M.  
 Category 6. ASSISTANT DIRECTOR REPORT -- CHAMMARRA NGUYEN  
 Access Public  
 Type Information

**Subject 6.3 Special Education Statistics**  
 Meeting Sep 6, 2023 - VMCS REGULAR BOARD MEETING AGENDA AT 5:30 P.M.  
 Category 6. ASSISTANT DIRECTOR REPORT -- CHAMMARRA NGUYEN  
 Access Public  
 Type Information

We are experiencing more scholars enrolling into our school with special needs. This is in addition to some of our scholars who are exhibiting extreme behaviors this school year. This may result in the need to hire additional support. At this time, we are looking at the addition of two part-time instructional assistants.

**7. ICON SCHOOL MANAGEMENT REPORT -- ROY KIM**

**Subject 7.1 July Financials**  
 Meeting Sep 6, 2023 - VMCS REGULAR BOARD MEETING AGENDA AT 5:30 P.M.  
 Category 7. ICON SCHOOL MANAGEMENT REPORT -- ROY KIM  
 Access Public  
 Type Information, Reports

The presentation provides budgetary information for July, 2023, and will be presented by Roy Kim of Icon School Management. A PowerPoint Presentation will be attached when it is available.

**Subject 7.2 Additional Fiscal Updates and Reports**  
 Meeting Sep 6, 2023 - VMCS REGULAR BOARD MEETING AGENDA AT 5:30 P.M.  
 Category 7. ICON SCHOOL MANAGEMENT REPORT -- ROY KIM  
 Access Public  
 Type Information, Reports

Roy Kim will report on any budgetary patterns that may impact the future.

**8. ACTION ITEMS**

**Subject 8.1 Approval of Revised Calendar for Board Meetings**  
 Meeting Sep 6, 2023 - VMCS REGULAR BOARD MEETING AGENDA AT 5:30 P.M.  
 Category 8. ACTION ITEMS  
 Access Public  
 Type Action

Recommended Action RECOMMENDATION: It is recommended that the VMCS Board of Directors approves the revised calendar for Board Meetings.  
 RATIONALE: After reviewing the Board Meeting Calendar at the last meeting, it was determined that we needed to revise it.

Motion:	Second:	
Roll Call	Aye	Nay
Anderson		
Bonenberger		
Farukhi		
Nelson		
Rhee		
Item Passes Vote:		
Item Does Not Pass Vote:		

**Subject 8.2 Approval of Local Wellness Policy and Local Wellness Policy Summary**

Meeting Sep 6, 2023 - VMCS REGULAR BOARD MEETING AGENDA AT 5:30 P.M.  
 Category 8. ACTION ITEMS  
 Access Public  
 Type Action

Recommended Action **RECOMMENDATION:** It is recommended that the VMCS Board of Directors approves the Local Wellness Policy and Local Wellness Policy Summary.  
**RATIONALE:** These documents need to be revisited by the staff and approved by the Board annually.

Motion:		Second:	
Roll Call	Aye	Nay	
Anderson			
Bonenberger			
Farukhi			
Nelson			
Rhee			
Item Passes Vote:			
Item Does Not Pass Vote:			

**Subject 8.3 Approval of Resolution 09062023 in Fulfillment of the Williams Act**

Meeting Sep 6, 2023 - VMCS REGULAR BOARD MEETING AGENDA AT 5:30 P.M.  
 Category 8. ACTION ITEMS  
 Access Public  
 Type Action

Recommended Action **RECOMMENDATION:** It is recommended that the VMCS Board of Directors approves Resolution 09062023 in fulfillment of the Williams Act.  
**RATIONALE:** This is part of the accountability process to ensure each scholar has the instructional textbooks/materials needed to succeed in school.

Motion:		Second:	
Roll Call	Aye	Nay	
Anderson			
Bonenberger			
Farukhi			
Nelson			
Rhee			
Item Passes Vote:			
Item Does Not Pass Vote:			

**Subject 8.4 Ratification of the Hiring of Two Part-Time Instructional Assistants**

Meeting Sep 6, 2023 - VMCS REGULAR BOARD MEETING AGENDA AT 5:30 P.M.  
 Category 8. ACTION ITEMS  
 Access Public  
 Type Action

Recommended Action **RECOMMENDATION:** It is recommended that the VMCS Board of Directors ratifies the hiring of two part-time instructional assistants.  
**RATIONALE:** The unexpected need for hiring two additional part-time instructional assistants is due to newly enrolled scholars with IEPs, as well as scholars with extreme behavioral needs.

Motion:		Second:	
Roll Call	Aye	Nay	
Anderson			
Bonenberger			
Farukhi			
Nelson			
Rhee			
Item Passes Vote:			
Item Does Not Pass Vote:			

**9. BOARD COMMENTS**

**Subject 9.1 General Comments**

Meeting Sep 6, 2023 - VMCS REGULAR BOARD MEETING AGENDA AT 5:30 P.M.  
 Category 9. BOARD COMMENTS  
 Access Public  
 Type Procedural

**Subject 9.2 Next Board Meeting: Wednesday, October 18, 2023, at 5:30 p.m. This meeting will be in-person.**

Meeting Sep 6, 2023 - VMCS REGULAR BOARD MEETING AGENDA AT 5:30 P.M.  
 Category 9. BOARD COMMENTS  
 Access Public  
 Type Information

**10. BOARD ADJOURNMENT**

**Subject** 10.1 Board Adjournment: \_\_\_\_\_ p.m.  
 Meeting Sep 6, 2023 - VMCS REGULAR BOARD MEETING AGENDA AT 5:30 P.M.  
 Category 10. BOARD ADJOURNMENT  
 Access Public  
 Type Procedural

Motion:		Second:	
Roll Call	Aye	Nay	
Anderson			
Bonenberger			
Farukhi			
Nelson			
Rhee			
Item Passes – Vote:			
Item Does Not Pass – Vote:			

**11. GENERAL INFORMATION**

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**Subject** 11.1 Notifications  
 Meeting Sep 6, 2023 - VMCS REGULAR BOARD MEETING AGENDA AT 5:30 P.M.  
 Category 11. GENERAL INFORMATION  
 Access Public  
 Type Information

**THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE.** Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

**REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY.** The Board’s presiding officer reserves the right to impose reasonable time limits on public testimony to ensure the agenda is completed.

**SPECIAL PRESENTATIONS MAY BE MADE.** Notice is hereby given that, consistent with the requirements of the Bagley-Keene Open Meeting Act, special presentations not mentioned in the agenda may be made at this meeting. However, any such presentation will be for information only.

**REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY.** Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Board of Directors may request assistance by contacting (714) 563-2390

**TRANSLATION/INTERPRETATION OF BOARD INFORMATION OR A BOARD MEETING WILL BE PROVIDED FOR LIMITED ENGLISH LANGUAGE PROFICIENT PARENTS/COMMUNITY MEMBERS IN A LANGUAGE THEY CAN UNDERSTAND.**

**FOR MORE INFORMATION.** Concerning this agenda, please call (714) 563-2390