



**Wednesday, August 9, 2023  
VMCS REGULAR BOARD MEETING AGENDA AT 5:30 P.M.**

**BOARD MEMBERS**

**Mike Anderson  
Kyle Bonenberger  
Fareed Farukhi  
Robert Nelson  
Sharon Rhee**

**THIS MEETING WILL BE HELD IN PERSON IN THE GRADE 5 CLASSROOM OF VIBRANT MINDS CHARTER SCHOOL.**

**1. OPEN GENERAL SESSION**

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**Subject 1.1 Call to Order \_\_\_\_\_ p.m.**

Meeting Aug 9, 2023 - VMCS REGULAR BOARD MEETING AGENDA AT 5:30 P.M.

Category 1. OPEN GENERAL SESSION

Access Public

Type Procedural

**Subject 1.2 Establishment of Quorum**

Meeting Aug 9, 2023 - VMCS REGULAR BOARD MEETING AGENDA AT 5:30 P.M.

Category 1. OPEN GENERAL SESSION

Access Public

Type Procedural

Roll Call	Present	Absent
Anderson		
Bonenberger		
Farukhi		
Nelson		
Rhee		

**Subject 1.3 Pledge of Allegiance**

Meeting Aug 9, 2023 - VMCS REGULAR BOARD MEETING AGENDA AT 5:30 P.M.

Category 1. OPEN GENERAL SESSION

Access Public

Type Procedural



**Subject 1.4 Approval of the Agenda**

Meeting Aug 9, 2023 - VMCS REGULAR BOARD MEETING AGENDA AT 5:30 P.M.

Category 1. OPEN GENERAL SESSION

Access Public

Type Action, Procedural

Recommended Action This agenda has been posted within the 72 hours required by the Brown Act.

Motion:	Second:	
Roll Call	Aye	Nay
Anderson		
Bonenberger		
Farukhi		
Nelson		
Rhee		

Item Passes – Vote:
Item Does Not Pass – Vote:

**Subject** **1.5 Public Comment**

Meeting Aug 9, 2023 - VMCS REGULAR BOARD MEETING AGENDA AT 5:30 P.M.

Category 1. OPEN GENERAL SESSION

Access Public

Type Procedural

Public Comment: Vibrant Minds Charter School welcomes your participation at Vibrant Minds Board Meetings. The purpose of the meeting of the Board of Directors (Board) is to conduct the affairs of Vibrant Minds Charter School in public. Your participation ensures continuing community interest in Vibrant Minds Charter School. If you wish to make a public comment, please complete the "Request to Speak before the Vibrant Minds Charter School Board" Form prior to the start of the meeting. The form may be accessed on the school's website. Hard copies will also be available in the School Office and at in-person meetings. You may also make a public comment during this section of the Board Meeting.

Comments are to address Open/Closed Session items found on the agenda. Each Comment will be limited to three (3) minutes. A total of twenty-one (21) minutes will be afforded for public comment. Unless an item has been placed on the published agenda in accordance with the Brown Act, there shall be no action taken, nor should there be comments on, responses to, or discussion of a topic not on the agenda. All Public Comment will be presented to the Board of Directors. The Board Members may: (1) acknowledge receipt of information/report; (2) refer to staff with no direction as to action or priority; or (3) refer the matter to the next agenda.

**Personal attacks against Vibrant Minds Charter School employees and/or Vibrant Minds Board Members are inappropriate and not considered by the Board at a public Board Meeting. The Board has a complaint process which should be followed. The Board will not respond to personal attacks against employees or Board members in a public meeting, and cautions members of the public that they will be personally responsible for any remarks made.**

File Attachments  
[Request to Speak.pdf \(106 KB\)](#)

**2. PARENT REPORTS**

**Subject** **2.1 School Site Council (SSC) Report by Parent Representative**

Meeting Aug 9, 2023 - VMCS REGULAR BOARD MEETING AGENDA AT 5:30 P.M.

Category 2. PARENT REPORTS

Access Public

Type Information, Reports

**Subject** **2.2 English Learner Advisory Committee (ELAC) Report by Parent Representative**

Meeting Aug 9, 2023 - VMCS REGULAR BOARD MEETING AGENDA AT 5:30 P.M.

Category 2. PARENT REPORTS

Access Public

Type Information, Reports

**Subject** **2.3 Family and Staff Team (F.A.S.T.) Report by Parent Representative**

Meeting Aug 9, 2023 - VMCS REGULAR BOARD MEETING AGENDA AT 5:30 P.M.

Category 2. PARENT REPORTS

Access Public

Type Information, Reports

**3. CONSENT (ONE VOTE)**

**Subject** **3.1 June 21, 2023, Board Meeting Minutes**

Meeting Aug 9, 2023 - VMCS REGULAR BOARD MEETING AGENDA AT 5:30 P.M.

Category 3. CONSENT (ONE VOTE)

Access Public

Type Action, Minutes

Recommended Action Consent section items are for routine matters that do not require discussion or deliberation by the Board. The consent calendar permits the Board to approve multiple items by one action. All Board members have the right to remove a consent item from the consent calendar so that normal discussion and deliberation may take place.

Motion:	Second:	
Roll Call	Aye	Nay
Anderson		
Bonenberger		
Farukhi		
Nelson		
Rhee		
Item Passes Vote:		
Item Does Not Pass Vote:		

**4. LEGAL CONSULTATION/TRAINING -- HANSBERGER & KLEIN**

**Subject** **4.1 Annual Brown Act Training Portal**

Meeting Aug 9, 2023 - VMCS REGULAR BOARD MEETING AGENDA AT 5:30 P.M.  
 Category 4. LEGAL CONSULTATION/TRAINING -- HANSBERGER & KLEIN  
 Access Public  
 Type Information

The sign-in information for the Annual Brown Act Training Portal will be provided by Hansberger and Klein.

**5. ANNUAL ELECTION OF OFFICERS -- MIKE ANDERSON**

**Subject 5.1 Secretary -- Nominations and Vote**  
 Meeting Aug 9, 2023 - VMCS REGULAR BOARD MEETING AGENDA AT 5:30 P.M.  
 Category 5. ANNUAL ELECTION OF OFFICERS -- MIKE ANDERSON  
 Access Public  
 Type Action  
 Recommended Action A Secretary will be nominated from the Board Members, and then the Board Members will vote on the nominee(s).

Motion:		Second:	
Roll Call	Aye		Nay
Anderson			
Bonenberger			
Farukhi			
Nelson			
Rhee			
Item Passes Vote:			
Item Does Not Pass Vote:			

**6. EXECUTIVE DIRECTOR REPORT -- DEBRA J. SCHROEDER**

**Subject 6.1 VMCS Board Calendar**  
 Meeting Aug 9, 2023 - VMCS REGULAR BOARD MEETING AGENDA AT 5:30 P.M.  
 Category 6. EXECUTIVE DIRECTOR REPORT -- DEBRA J. SCHROEDER  
 Access Public  
 Type Information  
 The calendar for the VMCS Board Meetings was presented and approved at the 6/21/23 Board Meeting. It is offered here as a reminder of the dates and times for the Board Meetings.

File Attachments  
[C Board Calendar 2023-2024.pdf \(101 KB\)](#)

**Subject 6.2 VMCS Board By-Laws**  
 Meeting Aug 9, 2023 - VMCS REGULAR BOARD MEETING AGENDA AT 5:30 P.M.  
 Category 6. EXECUTIVE DIRECTOR REPORT -- DEBRA J. SCHROEDER  
 Access Public  
 Type Information  
 The VMCS By-Laws may be amended if needed during the school year. At this time, it is attached for reference by the Board Members.

File Attachments  
[D VMCS Bylaws.pdf \(148 KB\)](#)

**Subject 6.3 Orientation to Robert's Rules of Order**  
 Meeting Aug 9, 2023 - VMCS REGULAR BOARD MEETING AGENDA AT 5:30 P.M.  
 Category 6. EXECUTIVE DIRECTOR REPORT -- DEBRA J. SCHROEDER  
 Access Public  
 Type Information  
 To ensure the smooth execution of VMCS Board Meetings, the Board Members follow Robert's Rules of Order. The Secretary of the Board serves as the Parliamentarian and guides the members in the implementation of Roberts' Rules of Order. A brief review of the main procedures will be presented through an attached document.

File Attachments  
[E Robert's Rules of Order Simplified.pdf \(323 KB\)](#)

**Subject 6.4 Progress Report on New Site**  
 Meeting Aug 9, 2023 - VMCS REGULAR BOARD MEETING AGENDA AT 5:30 P.M.  
 Category 6. EXECUTIVE DIRECTOR REPORT -- DEBRA J. SCHROEDER  
 Access Public

Type Information

Robert Nelson and/or Debra Schroeder will share any new information regarding the future site for Vibrant Minds Charter School, which continues to be in escrow as we await an approved CUP by the City of Anaheim. The property address is 330 W. Broadway, Anaheim, California 92805, and it is close to the intersection of W. Broadway and Harbor Blvd.

**Subject 6.5 Continuance of Ad Hoc Committee for Relocation to New Facility**

Meeting Aug 9, 2023 - VMCS REGULAR BOARD MEETING AGENDA AT 5:30 P.M.

Category 6. EXECUTIVE DIRECTOR REPORT -- DEBRA J. SCHROEDER

Access Public

Type Discussion, Information

With the new site in escrow and the many steps that must be taken to relocate VMCS for the 2024-2025 school year, an Ad Hoc Facility Committee is needed to work with consultants, develop expertise, provide guidance to the VMCS Board, and make timely decisions within the parameters set by the Board. At this time, Robert Nelson and Fareed Farukhi serve in this role.

File Attachments

[F Resolution 080923 A.pdf \(113 KB\)](#)

**Subject 6.6 Proposals for Architectural Planning and Design**

Meeting Aug 9, 2023 - VMCS REGULAR BOARD MEETING AGENDA AT 5:30 P.M.

Category 6. EXECUTIVE DIRECTOR REPORT -- DEBRA J. SCHROEDER

Access Public

Type Discussion, Information

Four proposals have been received from the following entities. Their services represent the next step in the modernization of the new school site.

- Flores Mechanical and Plumbing Engineering Services
- Miyamoto Structural Engineering Services for School Elevator
- RB Electrical Design Engineering Services
- Kirk Moeller Architects

File Attachments

[G Flores Mechanical and Plumbing Engineering Services.pdf \(152 KB\)](#)

[H Miyamoto Structural Engineering Services for School Elevator.pdf \(139 KB\)](#)

[I RB Electrical Design Engineering Services.pdf \(197 KB\)](#)

[J Kirk Moeller Architects.pdf \(276 KB\)](#)

**Subject 6.7 Investment Update and Proposed Plan**

Meeting Aug 9, 2023 - VMCS REGULAR BOARD MEETING AGENDA AT 5:30 P.M.

Category 6. EXECUTIVE DIRECTOR REPORT -- DEBRA J. SCHROEDER

Access Public

Type Discussion, Information

Robert Nelson and Fareed Farukhi will discuss the decision made for the VMCS Investments. The Treasury Bill that was expiring was rolled into a two-month Treasury Bill with a maturity date of 10/19/23. The current yield is 5.02%.

Another Treasury Bill will be maturing on 11/2/23. A similar strategy may be considered depending upon interest rates at that time.

Based on a balance of \$1,571,219.10 in the VMCS Checking Account as of August 5 2023, it may be advisable to invest \$500,000 into a conservative investment with easy liquidity, such as Treasury Bills. This possibility will be discussed with the Board, with a proposed action item.

## 7. ASSISTANT DIRECTOR REPORT -- CHAMMARRA NGUYEN

**Subject 7.1 Enrollment/Waiting List for 2023-2024**

Meeting Aug 9, 2023 - VMCS REGULAR BOARD MEETING AGENDA AT 5:30 P.M.

Category 7. ASSISTANT DIRECTOR REPORT -- CHAMMARRA NGUYEN

Access Public

Type Information

**Subject 7.2 Summer Academy Debriefing**

Meeting Aug 9, 2023 - VMCS REGULAR BOARD MEETING AGENDA AT 5:30 P.M.

Category 7. ASSISTANT DIRECTOR REPORT -- CHAMMARRA NGUYEN

Access Public

Type Information

A debriefing on the Summer Academy for 2023 will be provided.

**Subject 7.3 Title III Budget Plan**

Meeting Aug 9, 2023 - VMCS REGULAR BOARD MEETING AGENDA AT 5:30 P.M.

Category 7. ASSISTANT DIRECTOR REPORT -- CHAMMARRA NGUYEN

Access Public  
Type Information

Title III Funds are to support English Learners. Because of the size of our school, we are part of a consortium.

File Attachments  
[K VMCS Title III Budget Plan.pdf \(46 KB\)](#)

**Subject 7.4 Consolidated Application for 2023-2024 -- Certification of Assurances**

Meeting Aug 9, 2023 - VMCS REGULAR BOARD MEETING AGENDA AT 5:30 P.M.

Category 7. ASSISTANT DIRECTOR REPORT -- CHAMMARRA NGUYEN

Access Public

Type Information

A submission of Certification of Assurances is required every fiscal year.

File Attachments  
[L CARS Report.pdf \(193 KB\)](#)

**8. ICON SCHOOL MANAGEMENT REPORT -- ROY KIM**

**Subject 8.1 May and June Financials**

Meeting Aug 9, 2023 - VMCS REGULAR BOARD MEETING AGENDA AT 5:30 P.M.

Category 8. ICON SCHOOL MANAGEMENT REPORT -- ROY KIM

Access Public

Type Information, Reports

The presentation provides budgetary information for May and June, 2023 and will be presented by Roy Kim of Icon School Management. A PowerPoint Presentation will be attached when it is available.

**Subject 8.2 Additional Fiscal Updates and Reports**

Meeting Aug 9, 2023 - VMCS REGULAR BOARD MEETING AGENDA AT 5:30 P.M.

Category 8. ICON SCHOOL MANAGEMENT REPORT -- ROY KIM

Access Public

Type Information, Reports

Roy Kim will report on any budgetary patterns that may impact the future.

**9. ACTION ITEMS**

**Subject 9.1 Approval of Establishment of Ad Hoc Committee for Relocation to New Facility**

Meeting Aug 9, 2023 - VMCS REGULAR BOARD MEETING AGENDA AT 5:30 P.M.

Category 9. ACTION ITEMS

Access Public

Type Action

Recommended Action RECOMMENDATION: It is recommended that the VMCS Board of Directors approves the establishment of an Ad Hoc Committee for Relocation to New Facility through Resolution 080923 A, with Board Members \_\_\_\_\_ and \_\_\_\_\_ on the committee.  
RATIONALE: The process of completing escrow and working with the City of Anaheim and the Anaheim Elementary School District for their approval requires a subset of the Board to coordinate our efforts.

Motion:	Second:	
Roll Call	Aye	Nay
Anderson		
Bonenberger		
Farukhi		
Nelson		
Rhee		
Item Passes Vote:		
Item Does Not Pass Vote:		

**Subject 9.2 Approval of the Proposal from Flores Mechanical and Plumbing Engineering Services**

Meeting Aug 9, 2023 - VMCS REGULAR BOARD MEETING AGENDA AT 5:30 P.M.

Category 9. ACTION ITEMS

Access Public

Type Action

Recommended Action RECOMMENDATION: It is recommended that the VMCS Board of Directors approves the proposal from Flores Mechanical and Plumbing.  
RATIONALE: This is a part of the architectural planning for the new site.

Motion:	Second:
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Roll Call	Aye	Nay
Anderson		
Bonenberger		
Farukhi		
Nelson		
Rhee		
Item Passes Vote:		
Item Does Not Pass Vote:		

**Subject** **9.3 Approval of the Proposal from Miyamoto Structural Engineering for School Elevator**

**Meeting** Aug 9, 2023 - VMCS REGULAR BOARD MEETING AGENDA AT 5:30 P.M.

**Category** 9. ACTION ITEMS

**Access** Public

**Type** Action

**Recommended Action** RECOMMENDATION: It is recommended that the VMCS Board of Directors approves the proposal from Miyamoto Structural Engineering for School Elevator.  
 RATIONALE: This is a part of the architectural planning for the new site.

Motion:		Second:	
Roll Call	Aye	Nay	
Anderson			
Bonenberger			
Farukhi			
Nelson			
Rhee			
Item Passes Vote:			
Item Does Not Pass Vote:			

**Subject** **9.4 Approval of the Proposal from RB Electrical Design Engineering Services**

**Meeting** Aug 9, 2023 - VMCS REGULAR BOARD MEETING AGENDA AT 5:30 P.M.

**Category** 9. ACTION ITEMS

**Access** Public

**Type** Action

**Recommended Action** RECOMMENDATION: It is recommended that the VMCS Board of Directors approves the proposal from RB Electrical Design Engineering Services.  
 RATIONALE: This is a part of the architectural planning for the new site.

Motion:		Second:	
Roll Call	Aye	Nay	
Anderson			
Bonenberger			
Farukhi			
Nelson			
Rhee			
Item Passes Vote:			
Item Does Not Pass Vote:			

**Subject** **9.5 Approval of the Proposal from Kirk Moeller Architects**

**Meeting** Aug 9, 2023 - VMCS REGULAR BOARD MEETING AGENDA AT 5:30 P.M.

**Category** 9. ACTION ITEMS

**Access** Public

**Type** Action

**Recommended Action** RECOMMENDATION: It is recommended that the VMCS Board of Directors approves the proposal from Kirk Moeller Architects.  
 RATIONALE: This is a part of the architectural planning for the new site.

Motion:		Second:	
Roll Call	Aye	Nay	
Anderson			
Bonenberger			
Farukhi			
Nelson			
Rhee			
Item Passes Vote:			
Item Does Not Pass Vote:			

**Subject** **9.6 Approval Investment of an Additional \$500,000 into Treasury Bills**

**Meeting** Aug 9, 2023 - VMCS REGULAR BOARD MEETING AGENDA AT 5:30 P.M.

**Category** 9. ACTION ITEMS

**Access** Public

**Type** Action

**Recommended Action** RECOMMENDATION: It is recommended that the VMCS Board of Directors approves the investment of an additional \$500,000 into Treasury Bills with the support of Eric Sams.

RATIONALE: At this time, the interest rate is strong at approximately 5%. This investment would be short-term for easy accessibility for expenses related to acquiring and modernizing the new site.

Motion:		Second:	
Roll Call	Aye		Nay
Anderson			
Bonenberger			
Farukhi			
Nelson			
Rhee			
Item Passes Vote:			
Item Does Not Pass Vote:			

**Subject** 9.7 Approval of the Title III Budget Plan  
**Meeting** Aug 9, 2023 - VMCS REGULAR BOARD MEETING AGENDA AT 5:30 P.M.  
**Category** 9. ACTION ITEMS  
**Access** Public  
**Type** Action  
**Recommended Action**

RECOMMENDATION: It is recommended that the VMCS Board of Directors approves the Title III Budget Plan for 2023-2024. RATIONALE: The funding provides additional support to English Learners. We are part of a consortium with another school.

Motion:		Second:	
Roll Call	Aye		Nay
Anderson			
Bonenberger			
Farukhi			
Nelson			
Rhee			
Item Passes Vote:			
Item Does Not Pass Vote:			

**Subject** 9.8 Approval of 2023-2024 Certification of Assurances as Part of the Consolidated Application Report  
**Meeting** Aug 9, 2023 - VMCS REGULAR BOARD MEETING AGENDA AT 5:30 P.M.  
**Category** 9. ACTION ITEMS  
**Access** Public  
**Type** Action  
**Recommended Action**

RECOMMENDATION: It is recommended that the VMCS Board of Directors approves the Certification of Assurances as part of the Consolidated Application Report. RATIONALE: The Consolidated Application Report must be completed annually.

Motion:		Second:	
Roll Call	Aye		Nay
Anderson			
Bonenberger			
Farukhi			
Nelson			
Rhee			
Item Passes Vote:			
Item Does Not Pass Vote:			

**10. BOARD COMMENTS**

**Subject** 10.1 General Comments  
**Meeting** Aug 9, 2023 - VMCS REGULAR BOARD MEETING AGENDA AT 5:30 P.M.  
**Category** 10. BOARD COMMENTS  
**Access** Public  
**Type** Procedural

**Subject** 10.2 Next Board Meeting: Wednesday, September 6, 2023, at 5:30 p.m. This meeting will be in-person.  
**Meeting** Aug 9, 2023 - VMCS REGULAR BOARD MEETING AGENDA AT 5:30 P.M.  
**Category** 10. BOARD COMMENTS  
**Access** Public  
**Type** Information

**11. BOARD ADJOURNMENT**

**Subject** 11.1 Board Adjournment: \_\_\_\_\_ p.m.  
**Meeting** Aug 9, 2023 - VMCS REGULAR BOARD MEETING AGENDA AT 5:30 P.M.  
**Category** 11. BOARD ADJOURNMENT  
**Access** Public

Type

Procedural

Motion:		Second:	
Roll Call	Aye		Nay
Anderson			
Bonenberger			
Farukhi			
Nelson			
Rhee			
Item Passes – Vote:			
Item Does Not Pass – Vote:			

**12. GENERAL INFORMATION**

<b>Subject</b>	<b>12.1 Notifications</b>
Meeting	Aug 9, 2023 - VMCS REGULAR BOARD MEETING AGENDA AT 5:30 P.M.
Category	12. GENERAL INFORMATION
Access	Public
Type	Information

**THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE.** Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

**REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY.** The Board’s presiding officer reserves the right to impose reasonable time limits on public testimony to ensure the agenda is completed.

**SPECIAL PRESENTATIONS MAY BE MADE.** Notice is hereby given that, consistent with the requirements of the Bagley-Keene Open Meeting Act, special presentations not mentioned in the agenda may be made at this meeting. However, any such presentation will be for information only.

**REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY.** Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Board of Directors may request assistance by contacting (714) 563-2390

**TRANSLATION/INTERPRETATION OF BOARD INFORMATION OR A BOARD MEETING WILL BE PROVIDED FOR LIMITED ENGLISH LANGUAGE PROFICIENT PARENTS/COMMUNITY MEMBERS IN A LANGUAGE THEY CAN UNDERSTAND.**

**FOR MORE INFORMATION.** Concerning this agenda, please call (714) 563-2390