



**Wednesday, April 16, 2025**  
**VMCS REGULAR BOARD MEETING AGENDA AT 5:30 P.M.**

**VIBRANT MINDS CHARTER SCHOOL**  
**412 W. CARL KARCHER WAY**  
**ANAHEIM, CALIFORNIA 92801**

**BOARD MEMBERS**

**Mike Anderson**  
**Kyle Bonenberger**  
**Fareed Farukhi**  
**Robert Nelson**  
**Sharon Rhee**

**THIS MEETING WILL BE HELD IN PERSON IN THE GRADE 5 CLASSROOM OF VIBRANT MINDS CHARTER SCHOOL.**

**1. OPEN SESSION**

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**Subject**                         **1.1 Call to Order**

Meeting                         Apr 16, 2025 - VMCS REGULAR BOARD MEETING AGENDA AT 5:30 P.M.

Category                         1. OPEN SESSION

Access                             Public

Type                                Procedural

Time:

**Subject**                         **1.2 Establishment of Quorum**

Meeting                         Apr 16, 2025 - VMCS REGULAR BOARD MEETING AGENDA AT 5:30 P.M.

Category                         1. OPEN SESSION

Access                             Public

Type                                Procedural

<b>Roll Call</b>	<b>Present</b>	<b>Absent</b>
Anderson		
Bonenberger		
Farukhi		
Nelson		
Rhee		

**Subject**                         **1.3 Pledge of Allegiance**

Meeting                         Apr 16, 2025 - VMCS REGULAR BOARD MEETING AGENDA AT 5:30 P.M.

Category                         1. OPEN SESSION

Access                             Public

Type                                Procedural



**Subject**                                 **1.4 Approval of the Agenda**

Meeting                                     Apr 16, 2025 - VMCS REGULAR BOARD MEETING AGENDA AT 5:30 P.M.

Category                                  1. OPEN SESSION

Access                                     Public

Type                                        Action

Recommended Action                 This agenda has been posted within the 72 hours required by the Brown Act for a Regular Board Meeting.

Motion:		Second:	
Roll Call			Nay
Anderson			
Bonenberger			
Farukhi			
Nelson			
Rhee			
Item Passes – Vote:			
Item Does Not Pass – Vote:			

**Subject**                                 **1.5 Public Comment**

Meeting                                     Apr 16, 2025 - VMCS REGULAR BOARD MEETING AGENDA AT 5:30 P.M.

Category                                  1. OPEN SESSION

Access                                     Public

Type                                        Procedural

Public Comment: Vibrant Minds Charter School welcomes your participation at Vibrant Minds Board Meetings. The purpose of the meeting of the Board of Directors (Board) is to conduct the affairs of Vibrant Minds Charter School in public. Your participation ensures continuing community interest in Vibrant Minds Charter School. If you wish to make a public comment, please complete the "Request to Speak before the Vibrant Minds Charter School Board" Form prior to the start of the meeting. The form may be accessed on the school's website. Hard copies will also be available in the School Office and at in-person meetings. You may also make a public comment during this section of the Board Meeting.

Comments are to address Open/Closed Session items found on the agenda. Each Comment will be limited to three (3) minutes. A total of twenty-one (21) minutes will be afforded for public comment. Unless an item has been placed on the published agenda in accordance with the Brown Act, there shall be no action taken, nor should there be comments on, responses to, or discussion of a topic not on the agenda. All Public Comment will be presented to the Board of Directors. The Board Members may: (1) acknowledge receipt of information/report; (2) refer to staff with no direction as to action or priority; or (3) refer the matter to the next agenda.

**Personal attacks against Vibrant Minds Charter School Employees and/or Vibrant Minds Board Members are inappropriate and not considered by the Board at a public Board Meeting. The Board has a complaint process which should be followed. The Board will not respond to personal attacks against VMCS Employees or Board Members in a public meeting, and cautions members of the public that they will be personally responsible for any remarks made.**

File Attachments  
[B Request to Speak.pdf \(106 KB\)](#)

**2. PARENT REPORTS**

**Subject**                                 **2.1 School Site Council (SSC) Report by Parent/Staff Representative**

Meeting                                     Apr 16, 2025 - VMCS REGULAR BOARD MEETING AGENDA AT 5:30 P.M.

Category 2. PARENT REPORTS  
 Access Public  
 Type Reports

**Subject 2.2 English Learner Advisory Committee (ELAC) Report by Parent/Staff Representative**

Meeting Apr 16, 2025 - VMCS REGULAR BOARD MEETING AGENDA AT 5:30 P.M.

Category 2. PARENT REPORTS  
 Access Public  
 Type Reports

**Subject 2.3 Family and Staff Team (F.A.S.T.) Report by Parent/Staff Representative**

Meeting Apr 16, 2025 - VMCS REGULAR BOARD MEETING AGENDA AT 5:30 P.M.

Category 2. PARENT REPORTS  
 Access Public  
 Type Reports

**3. CONSENT (ONE VOTE)**

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**Subject 3.1 Wednesday, March 19, 2025, 5:30 p.m., Board Meeting Minutes**

Meeting Apr 16, 2025 - VMCS REGULAR BOARD MEETING AGENDA AT 5:30 P.M.

Category 3. CONSENT (ONE VOTE)  
 Access Public  
 Type Action (Consent)

Recommended Action Consent section items are for routine matters that do not require discussion or deliberation by the Board. The consent calendar permits the Board to approve multiple items by one action. All Board members have the right to remove a consent item from the consent calendar so that normal discussion and deliberation may take place.

*Our adopted rules of Parliamentary Procedure, Robert’s Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.*

**Subject 3.2 Thursday, April 10, 2025, 8:00 a.m., Special Board Meeting Minutes**

Meeting Apr 16, 2025 - VMCS REGULAR BOARD MEETING AGENDA AT 5:30 P.M.

Category 3. CONSENT (ONE VOTE)  
 Access Public  
 Type Action (Consent)

Recommended Action Consent section items are for routine matters that do not require discussion or deliberation by the Board. The consent calendar permits the Board to approve multiple items by one action. All Board members have the right to remove a consent item from the consent calendar so that normal discussion and deliberation may take place.

Motion:	Second:	
Roll Call	Aye	Nay
Anderson		
Bonenberger		
Farukhi		
Nelson		
Rhee		
Item Passes Vote:		
Item Does Not Pass Vote:		

*Our adopted rules of Parliamentary Procedure, Robert’s Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.*

**4. EXECUTIVE DIRECTOR REPORT -- DEBRA J. SCHROEDER**

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**Subject** **4.1 Presentation by Will Fossel of HilltopSecurities**  
Meeting Apr 16, 2025 - VMCS REGULAR BOARD MEETING AGENDA AT 5:30 P.M.  
Category 4. EXECUTIVE DIRECTOR REPORT -- DEBRA J. SCHROEDER  
Access Public  
Type Discussion, Information

Will Fossel has been instrumental in helping us navigate the process to receive funding for our facility project. He has been invited to summarize what has transpired and what comes next.

**Subject** **4.2 Presentation by Kirt Gilliland/Kimberly DeLuca of JLL**  
Meeting Apr 16, 2025 - VMCS REGULAR BOARD MEETING AGENDA AT 5:30 P.M.  
Category 4. EXECUTIVE DIRECTOR REPORT -- DEBRA J. SCHROEDER  
Access Public  
Type Discussion, Information

Kirt Gilliland and/or his associate, Kimberly DeLuca, will provide monthly updates on the progress on the modernization of our new school facility. This is essential since we need to know where we are on the timeline and what we are going to do if the modernization is not completed prior to the opening of the 2025-2026 school year. These debriefings will typically be conducted via Zoom.

**Subject** **4.3 Contract with AUHSD as Meal Vendor for 2025-2026 School Year**  
Meeting Apr 16, 2025 - VMCS REGULAR BOARD MEETING AGENDA AT 5:30 P.M.  
Category 4. EXECUTIVE DIRECTOR REPORT -- DEBRA J. SCHROEDER  
Access Public  
Type Discussion, Information

It seems prudent to remain with AUHSD for our meal program for the upcoming school year in light of the transition to our temporary site, and then our permanent site.

**Subject** **4.4 LCAP Input**  
Meeting Apr 16, 2025 - VMCS REGULAR BOARD MEETING AGENDA AT 5:30 P.M.  
Category 4. EXECUTIVE DIRECTOR REPORT -- DEBRA J. SCHROEDER  
Access Public  
Type Discussion, Information

For the annual update for the LCAP, we are seeking feedback from all stakeholders throughout March and April 2025. The draft will be presented to the Board at the May Board Meeting, with the approval process occurring during the June Board Meeting. The Board will be asked for any input they have.

**Subject** **4.5 Form 700 and Conflict of Interest**  
Meeting Apr 16, 2025 - VMCS REGULAR BOARD MEETING AGENDA AT 5:30 P.M.  
Category 4. EXECUTIVE DIRECTOR REPORT -- DEBRA J. SCHROEDER  
Access Public  
Type Discussion, Information

File Attachments  
[F Form 700 2024.pdf \(1,844 KB\)](#)  
[G BP Conflict of Interest.pdf \(183 KB\)](#)

## **5. ASSISTANT DIRECTOR REPORT -- CHAMMARRA NGUYEN**

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**Subject** **5.1 Current Enrollment**  
Meeting Apr 16, 2025 - VMCS REGULAR BOARD MEETING AGENDA AT 5:30 P.M.

Category 5. ASSISTANT DIRECTOR REPORT -- CHAMMARRA NGUYEN  
Access Public  
Type Information

**Enrolled**

TK - 24  
K - 30  
1st - 32  
2nd - 32  
3rd - 32  
4th - 33  
5th - 32  
6th - 32

**Subject 5.2 Current New Enrollee/Waiting List**  
Meeting Apr 16, 2025 - VMCS REGULAR BOARD MEETING AGENDA AT 5:30 P.M.  
Category 5. ASSISTANT DIRECTOR REPORT -- CHAMMARRA NGUYEN  
Access Public  
Type Information

**New Enrollees/Waiting List**

**Subject 5.3 Plan for Extended Learning Opportunity Program (ELOP)**  
Meeting Apr 16, 2025 - VMCS REGULAR BOARD MEETING AGENDA AT 5:30 P.M.  
Category 5. ASSISTANT DIRECTOR REPORT -- CHAMMARRA NGUYEN  
Access Public  
Type Information

We are required to receive approval from the Board regarding our ELOP Plan. This Plan is suppose to be renewed every three years, but there is a provision by which refinements can be presented to the Board more frequently.

**Subject 5.4 Threat Assessment Procedure**  
Meeting Apr 16, 2025 - VMCS REGULAR BOARD MEETING AGENDA AT 5:30 P.M.  
Category 5. ASSISTANT DIRECTOR REPORT -- CHAMMARRA NGUYEN  
Access Public  
Type Information

When scholars make statements that indicate they may do harm to self or others, it is important to have a Threat Assessment Procedure in place. This document represents our procedures, which will be refined over time.

**Subject 5.5 Contracts for Instructional Staff (i.e., Teachers, TOSAs, and Coordinator)**  
Meeting Apr 16, 2025 - VMCS REGULAR BOARD MEETING AGENDA AT 5:30 P.M.  
Category 5. ASSISTANT DIRECTOR REPORT -- CHAMMARRA NGUYEN  
Access Public  
Type Information

We intend to hire the following individuals for the roles of Teachers, TOSAs, and Coordinator.

Grade TK -- Larissa Mino and Naomi Perez  
Grade K -- BethAnn McCann and Michele Rowell  
Grade 1 -- Ashia Foard and Kiana Mariano (Pending)  
Grade 2 -- Elizabeth Aldama and Gloria Gallardo  
Grade 3 -- Karen Kahler and Hannah Mahony

Grade 4 -- Melissa Montanez  
 Grade 5 -- Natalie Miranda  
 Grade 6 -- Christina Mark  
 TOSA 1 -- TBD  
 TOSA 2 -- Misty Mora Delgado  
 TOSA 3 -- Diana Abdelmalak  
 TOSA 4 -- Samantha Shan  
 TOSA for PBL -- Jimmy Bui  
 Coordinator for Teacher Residency Program, Curriculum, and Instruction -- Cindy Fox

**Subject**                                      **5.6 Staff Handbook**

Meeting                                        Apr 16, 2025 - VMCS REGULAR BOARD MEETING AGENDA AT 5:30 P.M.

Category                                      5. ASSISTANT DIRECTOR REPORT -- CHAMMARRA NGUYEN

Access                                        Public

Type    Information

As we roll out contracts for the 2025-2026 school year, we also need to provide the Staff Handbook as part of the employment packet. Feedback was provided by our new legal team -- YM&C.

**6. ICON SCHOOL MANAGEMENT REPORT -- ROY KIM**

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**Subject**                                      **6.1 February 2025 Financials**

Meeting                                        Apr 16, 2025 - VMCS REGULAR BOARD MEETING AGENDA AT 5:30 P.M.

Category                                      6. ICON SCHOOL MANAGEMENT REPORT -- ROY KIM

Access                                        Public

Type    Reports

A representative from Icon School Management will present information about the February financials via a PowerPoint Presentation.

- February 2025 Financials

**7. ACTION ITEMS**

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**Subject**                                      **7.1 Approval of AUHSD Agreement Regarding Meal Program for 2025-2026**

Meeting                                        Apr 16, 2025 - VMCS REGULAR BOARD MEETING AGENDA AT 5:30 P.M.

Category                                      7. ACTION ITEMS

Access                                        Public

Type    Action

Recommended Action                      RECOMMENDATION: It is recommended that the VMCS Board approves the agreement with AUHSD as our meal provider for 2025-2026.  
 RATIONALE: With the various transitions we are making as a school in terms of facilities, it makes sense to stay the course with the current meal program.

Motion:		Second:	
Roll Call	Aye	Nay	
Anderson			
Bonenberger			
Farukhi			
Nelson			
Rhee			
Item Passes Vote:			
Item Does Not Pass Vote:			

**Subject**                                      **7.2 Approval of Plan for Extended Learning Opportunity Program (ELOP)**

Meeting                                        Apr 16, 2025 - VMCS REGULAR BOARD MEETING AGENDA AT 5:30 P.M.

Category                                      7. ACTION ITEMS

Access Public

Type Action

Recommended Action RECOMMENDATION: It is recommended that the VMCS Board approves the plan for ELOP, which is a requirement to receive the ELOP funds.  
 RATIONALE: While the plan for ELOP is considered to be a three-year plan, we have developed a plan with the understanding it may need to be substantively modified as we transition to our temporary site and then our permanent site.

Motion:		Second:	
Roll Call	Aye	Nay	
Anderson			
Bonenberger			
Farukhi			
Nelson			
Rhee			
Item Passes Vote:			
Item Does Not Pass Vote:			

**Subject 7.3 Approval of Risk Assessment Procedure**

Meeting Apr 16, 2025 - VMCS REGULAR BOARD MEETING AGENDA AT 5:30 P.M.

Category 7. ACTION ITEMS

Access Public

Type Action

Recommended Action RECOMMENDATION: It is recommended that the VMCS Board approves the proposed Risk Assessment Procedure to effectively support scholars who communicate harm to self or others.  
 RATIONALE: It is an expectation that schools and districts have a Threat Assessment Procedure in place to set clear guidelines when a scholar expresses an intent to do harm to self or others.

Motion:		Second:	
Roll Call	Aye	Nay	
Anderson			
Bonenberger			
Farukhi			
Nelson			
Rhee			
Item Passes Vote:			
Item Does Not Pass Vote:			

**Subject 7.4 Approval of Contracts for Certificated Instructional Staff**

Meeting Apr 16, 2025 - VMCS REGULAR BOARD MEETING AGENDA AT 5:30 P.M.

Category 7. ACTION ITEMS

Access Public

Type Action

Recommended Action RECOMMENDATION: It is recommended that the VMCS Board approves the contracts for 13 Teachers, 5 TOSAs, and 1 Coordinator.  
 RATIONALE: The contracts were vetted by YM&C to ensure the appropriate modifications were made.

Motion:		Second:	
Roll Call	Aye	Nay	
Anderson			
Bonenberger			
Farukhi			
Nelson			
Rhee			

Item Passes Vote:
Item Does Not Pass Vote:

**Subject** **7.5 Approval of 2025-2026 Staff Handbook**

Meeting Apr 16, 2025 - VMCS REGULAR BOARD MEETING AGENDA AT 5:30 P.M.

Category 7. ACTION ITEMS

Access Public

Type Action

Recommended Action RECOMMENDATION: It is recommended that the VMCS Board approves the 2025-2026 Staff Handbook.  
RATIONALE: The Staff Handbook was vetted by YM&C to ensure the appropriate modifications were made based on new State and Federal rules and regulations.

Motion:		Second:	
Roll Call	Aye	Nay	
Anderson			
Bonenberger			
Farukhi			
Nelson			
Rhee			
Item Passes Vote:			
Item Does Not Pass Vote:			

## 8. BOARD COMMENTS

**Subject** **8.1 General Comments**

Meeting Apr 16, 2025 - VMCS REGULAR BOARD MEETING AGENDA AT 5:30 P.M.

Category 8. BOARD COMMENTS

Access Public

Type Procedural

**Subject** **8.2 Next Board Meeting: Wednesday, May 14, 2025, at 5:30 p.m. This meeting will be in-person.**

Meeting Apr 16, 2025 - VMCS REGULAR BOARD MEETING AGENDA AT 5:30 P.M.

Category 8. BOARD COMMENTS

Access Public

Type Information

## 9. BOARD ADJOURNMENT

**Subject** **9.1 Board Adjournment: \_\_\_\_\_ p.m.**

Meeting Apr 16, 2025 - VMCS REGULAR BOARD MEETING AGENDA AT 5:30 P.M.

Category 9. BOARD ADJOURNMENT

Access Public

Type Procedural

Motion:		Second:	
Roll Call	Aye	Nay	
Anderson			
Bonenberger			
Farukhi			
Nelson			
Rhee			
Item Passes – Vote:			



Item Does Not Pass – Vote:

## 10. GENERAL INFORMATION

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<b>Subject</b>	<b>10.1 Notifications</b>
Meeting	Apr 16, 2025 - VMCS REGULAR BOARD MEETING AGENDA AT 5:30 P.M.
Category	10. GENERAL INFORMATION
Access	Public
Type	Information

**THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE.** Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

**REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY.** The Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure the agenda is completed.

**SPECIAL PRESENTATIONS MAY BE MADE.** Notice is hereby given that, consistent with the requirements of the Bagley-Keene Open Meeting Act, special presentations not mentioned in the agenda may be made at this meeting. However, any such presentation will be for information only.

**REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY.** Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Board of Directors may request assistance by contacting (714) 563-2390

**TRANSLATION/INTERPRETATION OF BOARD INFORMATION OR A BOARD MEETING WILL BE PROVIDED FOR LIMITED ENGLISH LANGUAGE PROFICIENT PARENTS/COMMUNITY MEMBERS IN A LANGUAGE THEY CAN UNDERSTAND.**

**FOR MORE INFORMATION.** Concerning this agenda, please call (714) 563-2390