



Wednesday, February 9, 2022
VMCS REGULAR BOARD MEETING AGENDA

BOARD MEMBERS

Mike Anderson
Fareed Farukhi
Maria Hernandez Figueroa
Robert Nelson
Sharon Rhee

As a result of COVID-19, and the resulting orders and direction from the President of the United States, the Governor of the State of California, and the County Public Health Department, as well as the City Health Declaration(s), so as to limit exposure to the COVID-19 virus, Vibrant Minds Charter School Board Meetings will be conducted via remote access until further notice.

Please use the link below to stay informed and participate via Zoom.

<https://goalsacademy-us.zoom.us/j/82392758736?pwd=Y2hZSjZvN0x6Nm15QkwycG1HdjRkQT09>

Meeting ID: 823 9275 8736

Passcode: 159745

1. OPEN GENERAL SESSION

Subject 1.1 Call to Order _____ p.m.
Meeting Feb 9, 2022 - VMCS REGULAR BOARD MEETING AGENDA
Category 1. OPEN GENERAL SESSION
Access Public
Type Procedural

Subject 1.2 Establishment of Quorum for Open Session
Meeting Feb 9, 2022 - VMCS REGULAR BOARD MEETING AGENDA
Category 1. OPEN GENERAL SESSION
Access Public
Type Procedural

Roll Call	Present	Absent
Anderson		
Farukhi		
Hernandez Figueroa		
Nelson		
Rhee		

Subject 1.3 Pledge of Allegiance
Meeting Feb 9, 2022 - VMCS REGULAR BOARD MEETING AGENDA
Category 1. OPEN GENERAL SESSION
Access Public
Type Procedural



Subject 1.4 Approval of the Agenda

Meeting Feb 9, 2022 - VMCS REGULAR BOARD MEETING AGENDA
 Category 1. OPEN GENERAL SESSION
 Access Public
 Type Action, Procedural

Motion:		Second:	
Roll Call	Aye	Nay	
Anderson			
Farukhi			
Hernandez Figueroa			
Nelson			
Rhee			
Item Passes – Vote:			
Item Does Not Pass – Vote:			

Subject 1.5 Public Comment

Meeting Feb 9, 2022 - VMCS REGULAR BOARD MEETING AGENDA
 Category 1. OPEN GENERAL SESSION
 Access Public
 Type Procedural

Public Comment: Vibrant Minds Charter School welcomes your participation at Vibrant Minds Board Meetings. The purpose of the meeting of the Board of Directors (Board) is to conduct the affairs of Vibrant Minds Charter School in public. Your participation ensures continuing community interest in Vibrant Minds Charter School. If you wish to make a public comment, please email the comment to dschroeder@vibrantminds.us. Submit your comment prior to 3:00 p.m. on the day of the meeting. This public comment format is necessary at this time due to the COVID-19 pandemic and the need for teleconferencing.

Comments are to address Open/Closed Session items found on the agenda. Public Comments will be read by a Board Member or Designee. Each Comment will be limited to three (3) minutes. A total of twenty-one (21) minutes will be afforded for public comment. Unless an item has been placed on the published agenda in accordance with the Brown Act, there shall be no action taken, nor should there be comments on, responses to, or discussion of a topic not on the agenda. All Public Comment emails will be presented to the Board of Directors. The Board members may: (1) acknowledge receipt of information/report; (2) refer to staff with no direction as to action or priority; or (3) refer the matter to the next agenda.

Personal attacks against Vibrant Minds Charter School employees and/or Vibrant Minds Board members are inappropriate and not considered by the Board at a public Board Meeting. The Board has a complaint process which should be followed. The Board will not respond to personal attacks against employees or Board members in a public meeting, and cautions members of the public that they will be personally responsible for any remarks made.

2. PARENT REPORTS

Subject 2.1 School Site Council (SSC) Report by Parent Representative

Meeting Feb 9, 2022 - VMCS REGULAR BOARD MEETING AGENDA
 Category 2. PARENT REPORTS
 Access Public
 Type Reports

Subject 2.2 English Learner Advisory Committee (ELAC) Report by Parent Representative

Meeting Feb 9, 2022 - VMCS REGULAR BOARD MEETING AGENDA
 Category 2. PARENT REPORTS
 Access Public
 Type Reports

Subject 2.3 F.A.S.T. Report by Parent Representative

Meeting Feb 9, 2022 - VMCS REGULAR BOARD MEETING AGENDA
 Category 2. PARENT REPORTS
 Access Public
 Type Reports

3. CONSENT (ONE VOTE)

Subject 3.1 January 26, 2022, Special Board Meeting Minutes

Meeting Feb 9, 2022 - VMCS REGULAR BOARD MEETING AGENDA
 Category 3. CONSENT (ONE VOTE)
 Access Public
 Type Action (Consent), Minutes

Recommended Action Consent section items are for routine matters that do not require discussion or deliberation by the Board. The consent calendar permits the Board to approve multiple items by one action. All Board members have the right to remove a consent item from the consent calendar so that normal discussion and deliberation may take place.

Minutes [View Minutes](#) for Jan 26, 2022 - AGENDA FOR VMCS SPECIAL BOARD MEETING AT 5:00 P.M.

Motion:		Second:	
Roll Call	Aye	Nay	
Anderson			
Farukhi			
Hernandez Figueroa			
Nelson			

Rhee		
Item Passes – Vote:		
Item Does Not Pass – Vote:		

File Attachments

[B 012622 Minutes.pdf \(157 KB\)](#)

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

4. EXECUTIVE DIRECTOR REPORT -- DEBRA J. SCHROEDER

Subject 4.1 Teachers on Special Assignment -- Logan Matsunaga and Annie Fleming

Meeting Feb 9, 2022 - VMCS REGULAR BOARD MEETING AGENDA

Category 4. EXECUTIVE DIRECTOR REPORT -- DEBRA J. SCHROEDER

Access Public

Type Information

The Board had previously approved the concept of additional help in the form of Teachers on Special Assignment (TOSAs). This is a form of learning loss mitigation, which is an appropriate use of the additional funding received by VMCS.

File Attachments

[C Resume Fleming.PDF \(262 KB\)](#)

[D Resume Matsunaga.pdf \(58 KB\)](#)

Subject 4.2 Update on Property

Meeting Feb 9, 2022 - VMCS REGULAR BOARD MEETING AGENDA

Category 4. EXECUTIVE DIRECTOR REPORT -- DEBRA J. SCHROEDER

Access Public

Type Information

We will receive a response from the Presbyterian Church mid-February 2022.

Subject 4.3 Zip Code Analysis

Meeting Feb 9, 2022 - VMCS REGULAR BOARD MEETING AGENDA

Category 4. EXECUTIVE DIRECTOR REPORT -- DEBRA J. SCHROEDER

Access Public

Type Information

This file is provided in response to a request by Robert Nelson at a previous VMCS Board Meeting. It includes data regarding the city of residence and zip codes of our current scholars. Names and addresses were excluded to protect the privacy of our families.

File Attachments

[E Zip Code Analysis.xlsx \(12 KB\)](#)

Subject 4.4 LCAP Timeline

Meeting Feb 9, 2022 - VMCS REGULAR BOARD MEETING AGENDA

Category 4. EXECUTIVE DIRECTOR REPORT -- DEBRA J. SCHROEDER

Access Public

Type Information

The LCAP is a three-year plan that describes the goals, actions, services, and expenditures to support positive student outcomes that address state and local priorities. The LCAP provides an opportunity for local educational agencies (LEAs) to share their stories of how, what, and why programs and services are selected to meet their local needs. The components of the LCAP for the 2022–2023 LCAP year must be posted as one document assembled in the following order:

- LCFF Budget Overview for Parents
- Supplement to the Annual Update to the 2021–22 LCAP
- Plan Summary
- Engaging Educational Partners
- Goals and Actions
- Increased or Improved Services for Foster Youth, English Learners, and Low-income students
- Action Tables
- Instructions

The LCAP must be Board approved prior to the end of June 2022.

5. ASSISTANT DIRECTOR REPORT -- CHAMMARRA NGUYEN

Subject 5.1 2021-2022 School Enrollment

Meeting Feb 9, 2022 - VMCS REGULAR BOARD MEETING AGENDA

Category 5. ASSISTANT DIRECTOR REPORT -- CHAMMARRA NGUYEN

Access Public

Type Information

Subject **5.2 2022-2023 Recruitment Efforts and Results**
 Meeting Feb 9, 2022 - VMCS REGULAR BOARD MEETING AGENDA
 Category 5. ASSISTANT DIRECTOR REPORT -- CHAMMARRA NGUYEN
 Access Public
 Type Information

Subject **5.3 Covid-19 Case Counts**
 Meeting Feb 9, 2022 - VMCS REGULAR BOARD MEETING AGENDA
 Category 5. ASSISTANT DIRECTOR REPORT -- CHAMMARRA NGUYEN
 Access Public
 Type Information

VMCS needs to be vigilant in the ongoing changes to procedures when it comes to isolation (Covid-19 Cases) and quarantine (Covid-19 Close Contact) procedures. The changes often occur daily, and the communication is often obscure and unclear.

Subject **5.4 bambooHR**
 Meeting Feb 9, 2022 - VMCS REGULAR BOARD MEETING AGENDA
 Category 5. ASSISTANT DIRECTOR REPORT -- CHAMMARRA NGUYEN
 Access Public
 Type Information

While it is another expenditure, there are advantages to implementing an online system for all items related to hiring, evaluating, and tracking PD for staff members. BambooHR is a recommended option.

File Attachments
[F Exec Slide Deck - Vibrant Minds.pptx \(11,182 KB\)](#)
[G BambooHR-Quote-Vibrant Minds Charter School.pdf \(12 KB\)](#)

6. ICON SCHOOL MANAGEMENT REPORT -- ROY KIM

Subject **6.1 December Financials**
 Meeting Feb 9, 2022 - VMCS REGULAR BOARD MEETING AGENDA
 Category 6. ICON SCHOOL MANAGEMENT REPORT -- ROY KIM
 Access Public
 Type Reports

Roy Kim from Icon School Management will present the December 2021 financials.

File Attachments
[H December Financials by ICON.pptx \(684 KB\)](#)

Subject **6.2 Capitol Update**
 Meeting Feb 9, 2022 - VMCS REGULAR BOARD MEETING AGENDA
 Category 6. ICON SCHOOL MANAGEMENT REPORT -- ROY KIM
 Access Public
 Type Information

Roy Kim from Icon School Management will share legislative updates that impact our school's operations.

7. ACTION ITEMS

Subject **7.1 Ratification of Hiring of 1.5 TOSAs**
 Meeting Feb 9, 2022 - VMCS REGULAR BOARD MEETING AGENDA
 Category 7. ACTION ITEMS
 Access Public
 Type Action

Recommended Action RECOMMENDATION: It is recommended that the VMCS Board of Directors ratify the hiring of 1.5 Teachers on Special Assignment -- Logan Matsunaga and Annie Fleming.
 RATIONALE: For the final trimester of the school year, it is important to provide additional academic support for scholars who are still struggling in their current grade levels. For this reason, we are asking for the ratification of the hiring of Logan Matsunaga and Annie Fleming.

Motion:	Second:	
Roll Call	Aye	Nay
Anderson		
Farukhi		
Hernandez Figueroa		
Nelson		
Rhee		
Item Passes - Vote:		

Item Does Not Pass - Vote: _____

Subject **7.2 BambooHR**
 Meeting Feb 9, 2022 - VMCS REGULAR BOARD MEETING AGENDA
 Category 7. ACTION ITEMS
 Access Public
 Type Action
 Recommended Action RECOMMENDATION: It is recommended that the VMCS Board of Directors approve the purchase of bambooHR to convert our staff files and track information electronically.
 RATIONALE: In discussion with other charter schools, we are inspired to move to an electronic system for staff files. BambooHR is well known and supported.

Motion:		Second:	
Roll Call	Aye	Nay	
Anderson			
Farukhi			
Hernandez Figueroa			
Nelson			
Rhee			
Item Passes - Vote:			
Item Does Not Pass - Vote:			

8. BOARD COMMENTS

Subject **8.1 General Comments**
 Meeting Feb 9, 2022 - VMCS REGULAR BOARD MEETING AGENDA
 Category 8. BOARD COMMENTS
 Access Public
 Type Procedural

Subject **8.2 Next Board Meeting: Wednesday, March 9, 2022, 5:00 p.m.**
 Meeting Feb 9, 2022 - VMCS REGULAR BOARD MEETING AGENDA
 Category 8. BOARD COMMENTS
 Access Public
 Type Procedural

9. BOARD ADJOURNMENT

Subject **9.1 Board Adjournment: _____ p.m.**
 Meeting Feb 9, 2022 - VMCS REGULAR BOARD MEETING AGENDA
 Category 9. BOARD ADJOURNMENT
 Access Public
 Type Procedural

Motion:		Second:	
Roll Call	Aye	Nay	
Anderson			
Farukhi			
Nelson			
Hernandez Figueroa			
Rhee			
Item Passes - Vote:			
Item Does Not Pass - Vote:			

10. GENERAL INFORMATION

Subject **10.1 Notifications**
 Meeting Feb 9, 2022 - VMCS REGULAR BOARD MEETING AGENDA
 Category 10. GENERAL INFORMATION
 Access Public
 Type Information

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE. Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY. The Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure the agenda is completed.

SPECIAL PRESENTATIONS MAY BE MADE. Notice is hereby given that, consistent with the requirements of the Bagley-Keene Open Meeting Act, special presentations not mentioned in the agenda may be made at this meeting. However, any such presentation will be for information only.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY. Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Board of Directors may request assistance by contacting (714) 563-2390

[TRANSLATION/INTERPRETATION OF BOARD INFORMATION OR A BOARD MEETING WILL BE PROVIDED FOR LIMITED ENGLISH LANGUAGE PROFICIENT PARENTS/COMMUNITY MEMBERS IN A LANGUAGE THEY CAN UNDERSTAND.](#)

FOR MORE INFORMATION. Concerning this agenda, please call (714) 563-2390