

**VMCS REGULAR BOARD MEETING MINUTES
Wednesday, August 9, 2023, 5:30 p.m.**

1. OPEN GENERAL SESSION

Procedural: 1.1 Call to Order 5:3 p.m.

Procedural: 1.2 Establishment of Quorum

Roll Call	Present	Absent
Anderson	X	
Bonenberger	X	
Farukhi		X
Nelson	X	
Rhee	X	

Procedural: 1.3 Pledge of Allegiance

Action, Procedural: 1.4 Approval of the Agenda

Recommended Action: This agenda has been posted within the 72 hours required by the Brown Act.

Motion: Rhee		Second: Nelson
Roll Call	Aye	Nay
Anderson	X	
Bonenberger	X	
Farukhi	Absent	
Nelson	X	
Rhee	X	
Item Passes – Vote: 4/4		
Item Does Not Pass – Vote:		

Procedural: 1.5 Public Comment

2. PARENT REPORTS

Information, Reports: 2.1 School Site Council (SSC) Report by Parent Representative

Yvette LaValle reported that there was no meeting in August yet due to the start of the new school year.

Information, Reports: 2.2 English Learner Advisory Committee (ELAC) Report by Parent Representative

Chammarra Nguyen reported that there was no meeting in August yet due to the start of the new school year.

Information, Reports: 2.3 Family and Staff Team (F.A.S.T.) Report by Parent Representative

Yvette LaValle reported on behalf of F.A.S.T.

- There was a Kick-Off Event on Monday, August 7, 2023, which was well attended. It was mostly an opportunity to have new families understand the logistics of the first day and week of school. There were many TK and K families in attendance. School sweatshirts that were purchased at the event received free embroidery of the scholar's name, which was a gift from F.A.S.T.
- First day of school is August 10, 2023. We are looking forward to meeting our new scholars and reuniting with our returning scholars.
- August 25, 2023, is our Back-to-School Night.
- Cow Chip Bingo is a major fundraiser for F.A.S.T., and ticket distribution has already started. The actual event will occur on Saturday, September 30, 2023, beginning at 11:00 a.m.

3. CONSENT (ONE VOTE)

Action, Minutes: 3.1 June 21, 2023, Board Meeting Minutes

Recommended Action: Consent section items are for routine matters that do not require discussion or deliberation by the Board. The consent calendar permits the Board to approve multiple items by one action. All Board members have the right to remove a consent item from the consent calendar so that normal discussion and deliberation may take place.

Motion: Nelson		Second: Anderson
Roll Call	Aye	Nay
Anderson	X	
Bonenberger	X	
Farukhi	Absent	
Nelson	X	
Rhee	X	
Item Passes – Vote: 4/4		
Item Does Not Pass – Vote:		

4. LEGAL CONSULTATION/TRAINING -- HANSBERGER & KLEIN

Information: 4.1 Annual Brown Act Training Portal

The link for the training will be sent to all Board Members. The targeted completion date is prior to the next Board Meeting on Wednesday, September 6, 2023. Please send the certificate of completion to Schroeder at dschroeder@vibrantminds.us.

5. ANNUAL ELECTION OF OFFICERS -- MIKE ANDERSON

Action: 5.1 Secretary -- Nominations and Vote

Recommended Action: A Secretary will be nominated from the Board Members, and then the Board Members will vote on the nominee(s).

Robert Nelson has completed his two-year term as the Board's Secretary. It is necessary to determine who will be the Secretary for the next two years through a nomination and vote within the VMCS Board. Robert Nelson was the only Board member who was nominated, and he accepted the nomination. Then, a vote occurred.

Motion: Bonenberger		Second: Anderson
Roll Call	Aye	Nay
Anderson	X	
Bonenberger	X	
Farukhi	Absent	
Nelson	X	
Rhee	X	
Item Passes – Vote: 4/4		

Item Does Not Pass – Vote:

6. EXECUTIVE DIRECTOR REPORT -- DEBRA J. SCHROEDER**Information: 6.1 VMCS Board Calendar**

While the Board Calendar was approved during the June 21, 2023, Board Meeting, it was distributed again. It was noticed that a Board Meeting was scheduled for February 14, 2024, which is Valentine's Day. It was suggested that we reschedule this Board Meeting. After the Board Meeting, it was determined that Debbie Schroeder and Mike Anderson may have a conflict in schedule on October 11, 2023, so this Board Meeting may also need to be rescheduled. This will be revisited at the September 6, 2023, Board Meeting.

Information: 6.2 VMCS Board By-Laws

The VMCS Board By-Laws were distributed. There was no need to make changes at this time.

Information: 6.3 Orientation to Robert's Rules of Order

A summary of Robert's Rules of Order was provided to the Board Members.

Information: 6.4 Progress Report on New Site

We are continuing to wait on feedback from the City of Anaheim regarding the issuance of the Conditional Use Permit (CUP). It is believed we need to move forward on the planning process for the new site while awaiting the CUP.

Discussion, Information: 6.5 Continuance of Ad Hoc Committee for Relocation to New Facility

There is a need to continue the Ad Hoc Committee for the relocation to the new facility. Often, decisions have to be made prior to the Board Meeting. It was determined that Kyle Bonenberger and Robert Nelson could work together on this project, with Nelson taking the lead. Farukhi's support on this committee has been appreciated.

Discussion, Information: 6.6 Proposals for Architectural Planning and Design

The Board Members were provided with proposals in their Board Packets from the following companies for the work that needs to be completed as the next step concurrently or after the issuance of the CUP.

- Flores Mechanical and Plumbing Engineering Services
- Miyamoto Structural Engineering Services for School Elevator
- RB Electrical Design Engineering Services
- Kirk Moeller Architects.

Discussion, Information: 6.7 Investment Update and Proposed Plan

Considering the possible need to pay some expenses for the new facility prior to the issuance of a bond, it was determined that our investments needed to be accessible at this time. With the support of Eric Sams of E&E Financial Services, it is proposed that an additional \$500,000 be placed in the Money Market Funds.

7. ASSISTANT DIRECTOR REPORT -- CHAMMARRA NGUYEN**Information: 7.1 Enrollment/Waiting List for 2023-2024**

For the first day of school on August 10, 2023, we are fully enrolled at 241 scholars. However, there may be some scholars who do not show up. The office staff will follow-up on any absences. The enrollment is currently as follows:

- TK/K -- 12 TK and 7 K for a total of 19 Scholars
- K -- 33 Scholars
- 1 -- 31 Scholars
- 2 -- 30 Scholars
- 3 -- 33 Scholars
- 4 -- 32 Scholars
- 5 -- 32 Scholars
- 6 -- 31 Scholars

As it typical for the start of a school year, our waiting list has been reduced, with the following numbers totaling 264 scholars on our waiting list:

- TK -- 0 Scholars
- K -- 0 Scholars
- 1 -- 29 Scholars
- 2 -- 32 Scholars
- 3 -- 26 Scholars
- 4 -- 75 Scholars
- 5 -- 41 Scholars
- 6 -- 61 Scholars

Information: 7.2 Summer Academy Debriefing

Information was shared about the experiences and successes of the Summer Academy. While there was higher attendance during Session 1 (15 days for English-language arts) than Session 2 (15 days for mathematics) the numbers were strong and the attendance was more consistent than in the previous year. The numbers were as follows:

- Session 1 -- 102 Scholars
- Session 2 -- 81 Scholars

Information: 7.3 Title III Budget Plan

Because our number of English Learners is considered to be relatively low, we will continue to be part of a consortium with Pathways to College. We will receive approximately \$7,500 based on the number of English Learners we currently have. These funds will be allocated for materials and resources for teachers to use during the Designated English Language Development Block (approximately 30 minutes per day). Additionally, the funds will be used for professional development, attendance at CABE, and parent engagement/workshops. There will be a renewed effort to provide support to parents as they master the English language.

Information: 7.4 Consolidated Application for 2023-2024 -- Certification of Assurances

The assurances associated with the Consolidated Application Report include areas such as Protected Prayer and Federal LCAP Certification. The assurances were shared with the Board. They were reminded that this was an annual process.

8. ICON SCHOOL MANAGEMENT REPORT -- ROY KIM**Information, Reports: 8.1 May and June Financials**

Roy Kim from Icon School Management used a PowerPoint to support the May and June Financials report. VMCS continues to be in a strong position fiscally.

Information, Reports: 8.2 Additional Fiscal Updates and Reports

Roy Kim had nothing to share in this area.

9. ACTION ITEMS

Action: 9.1 Approval of Establishment of Ad Hoc Committee for Relocation to New Facility

RECOMMENDATION: It is recommended that the VMCS Board of Directors approves the establishment of an Ad Hoc Committee for Relocation to New Facility through Resolution 080923 A, with Board Members Kyle Bonenberger and Robert Nelson on the committee.

RATIONALE: The process of completing escrow and working with the City of Anaheim and the Anaheim Elementary School District for their approval requires a subset of the Board to coordinate our efforts.

Motion: Nelson		Second: Anderson	
Roll Call	Aye	Nay	
Anderson	X		
Bonenberger	X		
Farukhi	Absent		
Nelson	X		
Rhee	X		
Item Passes – Vote: 4/4			
Item Does Not Pass – Vote:			

Action: 9.2 Approval of the Proposal from Flores Mechanical and Plumbing Engineering Services

RECOMMENDATION: It is recommended that the VMCS Board of Directors approves the proposal from Flores Mechanical and Plumbing.

RATIONALE: This is a part of the architectural planning for the new site.

Motion: Bonenberger		Second: Anderson	
Roll Call	Aye	Nay	
Anderson	X		
Bonenberger	X		
Farukhi	Absent		
Nelson	X		
Rhee	X		
Item Passes – Vote: 4/4			
Item Does Not Pass – Vote:			

Action: 9.3 Approval of the Proposal from Miyamoto Structural Engineering for School Elevator

RECOMMENDATION: It is recommended that the VMCS Board of Directors approves the proposal from Miyamoto Structural Engineering for School Elevator.

RATIONALE: This is a part of the architectural planning for the new site.

Motion: Bonenberger		Second: Nelson	
Roll Call	Aye	Nay	
Anderson	X		
Bonenberger	X		
Farukhi	Absent		
Nelson	X		
Rhee	X		
Item Passes – Vote: 4/4			
Item Does Not Pass – Vote:			

Action: 9.4 Approval of the Proposal from RB Electrical Design Engineering Services

RECOMMENDATION: It is recommended that the VMCS Board of Directors approves the proposal from RB Electrical Design Engineering Services.

RATIONALE: This is a part of the architectural planning for the new site.

Motion: Nelson		Second: Bonenberger	
Roll Call	Aye	Nay	
Anderson	X		
Bonenberger	X		
Farukhi	Absent		
Nelson	X		
Rhee	X		
Item Passes – Vote: 4/4			
Item Does Not Pass – Vote:			

Action: 9.5 Approval of the Proposal from Kirk Moeller Architects

RECOMMENDATION: It is recommended that the VMCS Board of Directors approves the proposal from Kirk Moeller Architects.

RATIONALE: This is a part of the architectural planning for the new site.

Motion: Bonenberger		Second: Anderson	
Roll Call	Aye	Nay	
Anderson	X		
Bonenberger	X		
Farukhi	Absent		
Nelson	X		
Rhee	X		
Item Passes – Vote: 4/4			
Item Does Not Pass – Vote:			

Action: 9.6 Approval of an Investment of an Additional \$500,000 into the Money Market or Treasury Bills

RECOMMENDATION: It is recommended that the VMCS Board of Directors approves the investment of an additional \$500,000 into the Money Market or Treasury Bills with the support of Eric Sams.

RATIONALE: At this time, the interest rate is strong at approximately 5%. This investment would be short-term for easy accessibility for expenses related to acquiring and modernizing the new site.

Motion: Nelson		Second: Anderson	
Roll Call	Aye	Nay	

Anderson	X	
Bonenberger	X	
Farukhi	Absent	
Nelson	X	
Rhee	X	
Item Passes – Vote: 4/4		
Item Does Not Pass – Vote:		

Action: 9.7 Approval of the Title III Budget Plan

RECOMMENDATION: It is recommended that the VMCS Board of Directors approves the Title III Budget Plan for 2023-2024.

RATIONALE: The funding provides additional support to English Learners. We are part of a consortium with another school.

Motion: Anderson		Second: Rhee
Roll Call	Aye	Nay
Anderson	X	
Bonenberger	X	
Farukhi	Absent	
Nelson	X	
Rhee	X	
Item Passes – Vote: 4/4		
Item Does Not Pass – Vote:		

Action: 9.8 Approval of 2023-2024 Certification of Assurances as Part of the Consolidated Application Report

RECOMMENDATION: It is recommended that the VMCS Board of Directors approves the Certification of Assurances as part of the Consolidated Application Report.

RATIONALE: The Consolidated Application Report must be completed annually.

Motion: Nelson		Second: Rhee
Roll Call	Aye	Nay
Anderson	X	
Bonenberger	X	
Farukhi	Absent	
Nelson	X	
Rhee	X	
Item Passes – Vote: 4/4		
Item Does Not Pass – Vote:		

10. BOARD COMMENTS

Procedural: 10.1 General Comments

Good wishes for the start of the new school year were expressed.

Information: 10.2 Next Board Meeting: Wednesday, September 6, 2023, at 5:30 p.m. This meeting will be in-person.

11. BOARD ADJOURNMENT

Procedural: 11.1 Board Adjournment: 6:32 p.m.

Motion: Nelson		Second: Anderson
Roll Call	Aye	Nay
Anderson	X	
Bonenberger	X	
Farukhi	Absent	
Nelson	X	
Rhee	X	
Item Passes – Vote: 4/4		
Item Does Not Pass – Vote:		