

**VMCS REGULAR BOARD MEETING MINUTES
Wednesday, March 8, 2023, at 5:30 p.m.**

1. OPEN GENERAL SESSION

Procedural: 1.1 Call to Order at 5:32 p.m.

Procedural: 1.2 Establishment of Quorum

Roll Call	Present	Absent
Anderson	X	
Bonenberger	X	
Farukhi		X
Nelson	X	
Rhee		X

Procedural: 1.3 Pledge of Allegiance

Action, Procedural: 1.4 Approval of the Agenda

Motion: Bonenberger	Second: Nelson	
Roll Call	Aye	Nay
Anderson	X	
Bonenberger	X	
Farukhi	Absent	
Nelson	X	
Rhee	Absent	
Item Passes – Vote: 3/3		
Item Does Not Pass – Vote:		

Procedural: 1.5 Public Comment

2. PARENT REPORTS

Information, Reports: 2.1 School Site Council (SSC) Report by Parent Representative

Yvette LaValle presented for the SSC. The last SSC Meeting was held on March 2, 2023, at 5:30 p.m. It was a 20-minute meeting. Areas of discussion included feedback regarding Parent/Teacher Conferences and the Community Meeting to meet and greet the residents around the new school site on March 15, 2023.

Information, Reports: 2.2 English Learner Advisory Committee (ELAC) Report by Parent Representative

Chammarra Nguyen presented for the ELAC. The February 15, 2023, evening meeting was cancelled due to a lack of attendance. The goal for this meeting was to review state testing. While the plan was to alternate meetings from morning to evening each month, there appears to be better attendance in the morning with 3 to 12 in attendance.

Information, Reports: 2.3 Family and Staff Team (F.A.S.T.) Report by Parent Representative

Yvette LaValle presented for F.A.S.T.

- This year for the Labrador Gala, there was a showing of 177. The intention of this event is to build school community. Financially, F.A.S.T. broke even. The highpoint of the event was the 6th graders demonstrating the waltz.
- For Read Across America, we celebrated it a week later than other schools/districts to avoid Parent/Teacher Conferences. Speakers included Oliver James, who is a personal trainer who started learning how to read when he was 33. He presented first to the whole school, and then to a small group of scholars who need extra motivation to read. Jaklen Alkyan, an author of children's books, also presented. She is an Assyrian Christian who escaped from her oppressive country with smugglers, and she is now a CEO. Guest readers were also invited to our school.
- The school experienced a lock-down, and everyone responded efficiently and effectively.
- March 21-22, Spring Pictures will be taken, as well as Cap and Gown shots for our kindergartners and 6th graders.
- Upcoming events include our Talent Show on April 18, as well as our Color Run on April 28. Open House is scheduled for May 19.

3. CONSENT (ONE VOTE)

Action, Minutes: 3.1 February 22, 2023, Special Board Meeting Minutes

Recommended Action: Consent section items are for routine matters that do not require discussion or deliberation by the Board. The consent calendar permits the Board to approve multiple items by one action. All Board members have the right to remove a consent item from the consent calendar so that normal discussion and deliberation may take place.

Motion: Bonenberger	Second: Anderson	
Roll Call	Aye	Nay
Anderson	X	
Bonenberger	X	
Farukhi	Absent	
Nelson	X	
Rhee	Absent	

Item Passes – Vote: 3/3
Item Does Not Pass – Vote:

4. EXECUTIVE DIRECTOR REPORT -- DEBRA J. SCHROEDER

Information: 4.1 Progress Report on New Site

Parking continues to be a difficult issue. We continue to seek alternatives. The Filipino Church close to the new site was approached, but they did not feel they had enough parking spaces. The Downtown Center Street Parking wants \$90 per spot each month, and is not interested in extending a lease. The Baptist Church on W. Broadway may be a solution, but this is uncertain. The City of Anaheim Planning Director did sign-off on a month-to-month parking arrangement rather than a long-term lease.

Discussion: 4.2 Second Signature for Investment Portfolio

It was discussed and determined that Farukhi would be the best option for being the second signatory on the proposed investment portfolio. This is pending seeking his approval since he was not in attendance at this Board Meeting.

Discussion, Information: 4.3 Form 700 and Conflict of Interest Board Policy

Board Members in attendance completed and submitted both of these forms. It will be necessary to follow-through with Farukhi and Rhee.

Information: 4.4 Property Insurance for 330 W. Broadway, Anaheim, CA 92805

Now that we are leasing the new site as we await the CUP and the closing of escrow, it is necessary to acquire property insurance for the building. There were no Board questions regarding this requirement.

Discussion, Information: 4.5 Board Input on LCAP Refinements

Nelson mentioned the benefits of becoming involved in Anaheim Beautiful as part of a community contribution. This will be pursued by Schroeder.

5. ASSISTANT DIRECTOR REPORT -- CHAMMARRA NGUYEN

Information: 5.1 Enrollment/Waiting List for 2022-2023

The enrollment for each grade level was shared:

TK -- 24
 K -- 32
 1 -- 32
 2 -- 31
 3 -- 31
 4 -- 32
 5 -- 32
 6 -- 31
 Total -- 245 (4 TKers do not count toward ADA)

The waiting list is as follows:

TK -- 21
 K -- 21
 1 -- 16
 2 -- 15
 3 -- 4
 4 -- 62
 5 -- 31
 6 -- 54

Information: 5.2 Numbers for Upcoming Draw on March 31, 5:00 p.m.

The number in the drawing is as follows:

TK -- 8 (It was determined after the Board Meeting that this number is actually higher.)
 K -- 22
 3 -- 1
 2 -- 6
 3 -- 7
 4 -- 7
 5 -- 1
 6 -- 2

Information: 5.3 Salary Schedules for 2023-2024

The salary schedule for 2023-2024 was shared, with the primary change involving a COLA increase of 5%. This was based on an expected COLA increase of 3-8%.

Information: 5.4 Proposed Staffing Plan for 2023-2024

Documents indicating the proposed staffing plan was shared. There were no questions from the Board.

6. ICON SCHOOL MANAGEMENT REPORT -- ROY KIM

Information, Reports: 6.1 December Financials

This information was shared via a PowerPoint Presentation, which was also part of the Board Packet.

Information, Reports: 6.2 January Financials

This information was shared via a PowerPoint Presentation, which was also part of the Board Packet.

Information, Reports: 6.3 Interim Budget Report

This information was shared via a PowerPoint Presentation, which was also part of the Board Packet.

Information, Reports: 6.4 Fiscal Updates

Nothing at this time.

7. ACTION ITEMS

Action: 7.1 Approval of Signatories for Investment Portfolio

RECOMMENDATION: It is recommended that the VMCS Board of Directors establishes Debra J. Schroeder, Ed.D. and Fareed Farukhi as the two signatories for the investment portfolio with Merrill Lynch.

RATIONALE: Our legal counsel indicated that this would be an appropriate approach rather than two staff members.

Motion: Nelson	Second: Bonenberger	
Roll Call	Aye	Nay
Anderson	X	
Bonenberger	X	
Farukhi	Absent	
Nelson	X	
Rhee	Absent	
Item Passes – Vote: 3/3		
Item Does Not Pass – Vote:		

Action: 7.2 Ratification of Lease Insurance

RECOMMENDATION: It is recommended that the VMCS Board of Directors ratifies the purchase of insurance for the leased property, which is at a cost of \$449 pro-rated or \$1,282 annually.

RATIONALE: This coverage is required as stipulated in the lease agreement.

Motion: Bonenberger	Second: Anderson	
Roll Call	Aye	Nay
Anderson	X	
Bonenberger	X	
Farukhi	Absent	
Nelson	X	
Rhee	Absent	
Item Passes – Vote: 3/3		
Item Does Not Pass – Vote:		

Action: 7.3 Approval of the 2023-2024 Salary Schedule

RECOMMENDATION: With the projected Cost of Living Adjustment (COLA) increase, it was determined that a 5% increase in salary across the board would be fairly conservative adjustment.

RATIONALE: The projected COLA could be as high as 8.7%, which means that the 5% increase in hourly and salary wages is sustainable.

Motion: Bonenberger	Second: Nelson	
Roll Call	Aye	Nay
Anderson	X	
Bonenberger	X	
Farukhi	Absent	
Nelson	X	
Rhee	Absent	
Item Passes – Vote: 3/3		
Item Does Not Pass – Vote:		

Action: 7.4 Approval of the Proposed Staffing Plan for 2023-2024

RECOMMENDATION: It is recommended that the Proposed Staffing Plan be approved for the 2023-2024 school year.

RATIONALE: With the approval of the Proposed Staffing Plan, contracts can be offered mid-March.

Motion: Bonenberger	Second: Anderson	
Roll Call	Aye	Nay
Anderson	X	
Bonenberger	X	
Farukhi	Absent	
Nelson	X	
Rhee	Absent	
Item Passes – Vote: 3/3		
Item Does Not Pass – Vote:		

8. BOARD COMMENTS

Procedural: 8.1 General Comments

Anderson complimented Nelson on his work with the new site and the fact that there is still positivity about the relocation.

Information: 8.2 Next Board Meeting: Wednesday, April 12, 2023, at 5:30 p.m. This meeting will be in-person.

9. BOARD ADJOURNMENT

Procedural: 9.1 Board Adjournment: 7:20 p.m.

Motion: Bonenberger	Second: Anderson	
Roll Call	Aye	Nay
Anderson	X	
Bonenberger	X	
Farukhi	Absent	
Nelson	X	
Rhee	Absent	
Item Passes – Vote: 3/3		
Item Does Not Pass – Vote:		